

**STATE BOARD OF SANITARIAN REGISTRATION
77 SOUTH HIGH STREET, 16TH FLOOR
COLUMBUS, OHIO 43215-6108
REGULAR BOARD MEETING MINUTES
MARCH 16, 2005**

PRESENT:

Board Members: Janet Rickabaugh, R.S., Linda Aller, R.S., David Winfough, R.S., and Duane Snyder, R.S.

Executive Secretary: Lynn Jones

ABSENT: Roger Suppes, R.S. Angela Henderson, R.S., Gary Silverman, R.S.

The regular meeting of the State Board of Sanitarian Registration was held at 77 South High Street in Room 1918 on the 19th Floor in Columbus, Ohio. Chairperson, Janet Rickabaugh called the meeting to order at 10:50 a.m.

AGENDA

The agenda was mailed to members in advance of the meeting.

L. Jones requested that correspondence from Todd Ascani be included as Item Cii under New Business.

D. Snyder moved to approve the amended agenda. D. Winfough seconded. Motion carried 3-0.

MINUTES

D. Winfough moved to approve the minutes of the January 12, 2005 regular meeting. D. Snyder seconded the motion. Motion carried 3-0.

D. Snyder moved to approve the minutes of the February 22, 2005 special meeting. D. Winfough seconded the motion. Motion carried 3-0.

COMMITTEE REPORTS

No reports

EXECUTIVE SECRETARY

REVENUE AND SPENDING REPORT FY 2005

L. Jones referred to the FY 2005 Financial Report *attached*. Expenditures as of February 28, 2005 totaled \$87,769.14. Revenue for the same period totaled \$115,266.

Major maintenance expenditures for February 2005 included:

3 rd Quarter Rent:	\$888.52
Telephone charges Dec.	\$49.53
Board Member Training:	\$15

Major maintenance expenditures for January 2005 included:

3 rd Quarter CSA Payroll charges:	\$760.78
Telephone charges- Sept, Oct., Nov.	\$52, \$48.34, 48.67
Printing	\$210.24
Risk Mgt.	\$100.00
Internet & E-mail Aug., Sept., Oct., Nov.,	\$40.02 per month (\$160.08)

2006-2007 BIENNIUM BUDGET – HB 66

L. Jones reported that the Board is budgeted \$134,279 for FY 2006 with the transfer to the Department of Commerce by FY 2007. She reported that her testimony before the House Transportation and Justice Subcommittee on February 23rd stated that the Board would cooperate with the priorities of the Governor’s plan, however, constituents and sanitarians would be better served under the Department of Health.

L. Jones further reported that a substitute bill would be introduced approximately the second week in April, and the Board’s budget hearing in the Senate is scheduled for May 4, 2005.

PROFESSIONAL EXAMINATION SERVICE

The PES workshop is tentatively scheduled for April 24-25, 2005 in New York City. Gary Silverman and Linda Aller have expressed a willingness to participate.

L. Aller stressed the need to get firm dates from PES. L. Jones reported that she would contact PES for a confirmation.

Other states speculated to be included in the workshop are Connecticut, Maryland, Arizona, Wisconsin and West Virginia.

MARCH 24, 2005 EXAMINATION

L. Jones reported that sixty-four (64) candidates are scheduled to take the PES examination on March 24, 2005.

SUMMARY OF EXAM DATA TO AOHC

An AOHC (Association of Ohio Health Commissioners) Committee is reviewing the impact the high failure rate of the sanitarian registration examination is having on local health districts. As requested from the committee, L. Jones prepared exam data *attached*, which was reviewed by the Board. D. Winfough reported that a committee conference call is tentatively scheduled for March 17, 2005.

ENTRY OF DISMISSAL

D. Winfough moved to approve the entry of dismissal regarding Case No. C-04-02, thus closing the matter. L. Aller seconded the motion. Motion carried 3-0.

CONSIDERATION OF RULE AMENDMENTS

The proposed amendments to Section 4736-1-01 *Definitions* and 4736-11-05 *Registration and Approval of Training Agency* were reviewed.

Discussion centered on the amendment to the term “Full-time Employment” in Section 4736-1-01:

(I) “Full-time employment” means filling a full-time position as characterized by one’s employer or employers for not less than thirty-five hours per week; or an accumulation of two thousand eighty hours is equivalent to one year of full-time employment a period of employment with a cumulative total clock hours that is equivalent to the employer or employer’s full-time position.

Members discussed concern for adding language that defines minimum hours for full-time employment and concluded that the following language would be more appropriate:

(I)“Full-time employment” means filling a full-time position as characterized by one’s employer or employers; or an accumulation of two thousand eighty hours, and/or a period of employment with a cumulative total clock hours that is equivalent to the employer or employer’s full-time position.

J. Rickabaugh indicated that these two rules would be included on the agenda for the April 20, 2005 meeting for further review.

CORRESPONDENCE

The letter from a registered sanitarian, employed at a county health district, seeking an opinion from the Board regarding activities he proposes to undertake in the private sector in evaluating septic and private water systems in a different county was reviewed.

The Board concluded that there is nothing in the laws or rules governing the practice of environmental health to prohibit the conduct; however, because the Board is not in a position to render a formal decision, and based upon the fact that the practice does not address all ethical or legal issues that could be presented, the Board urges the registered sanitarian to consult with a private attorney, county prosecutor, and the Ohio Ethics Commission.

The letter from Todd Ascani was reviewed regarding recognition of a retiring registered sanitarian. The consensus of the Board was to develop a form-letter for employers who request it delineating the number of years an individual has been registered with congratulations on their service to public health in the State of Ohio. L. Jones was directed to consult with legal counsel regarding the practice.

CONTINUING EDUCATION

APPLICATION FOR APPROVED TRAINING AGENCY STATUS

D. Winfough moved to approve 5 through 8 as approved training agencies. Motion carried 3-0.

APPLICATIONS FOR APPROVAL OF CONTINUING EDUCATION - TRAINING AGENCIES

The list of continuing education requests submitted by approved training agencies was reviewed *attached*.

D. Winfough moved to approve training agency requests 05-102 through 05-145 and 05-091 and 05-092 for the listed hours with the following exceptions:

05-107	3.0
05-112	3.25
05-114	0-submitted after the fact
05-118	Action deferred for additional information – Agenda with time-frames
05-120	Up to 4.5 hours
05-123	3.0

05-130 6.0
05-132 Action deferred for additional information – Agenda with time-frames
05-134 5.5

D. Snyder seconded the motion. Motion carried 3-0.

APPLICATIONS FOR APPROVAL OF CONTINUING EDUCATION - INDIVIDUALS

The list of continuing education requests submitted by individuals was reviewed *attached*. D. Winfough moved to approve individual requests 498 through 663 for the listed hours with the following exceptions:

500 1.25 hours
519 Action deferred for additional information – Course description or syllabus
526 1.25 hours
543 0 – unacceptable subject matter
558 1.25 hours
572 1.5 hours
576 1.25 hours
579 1.25 hours
581 6.0 hours
585 1.25 hours
597 1.25 hours
637 15 hours

D. Snyder seconded the motion. Motion carried 3-0.

APPLICATIONS FOR SANITARIAN-IN-TRAINING

The list of applicants for sanitarian-in-training was reviewed *attached*.

L. Aller moved to approve 55 through 68, 71 through 73, 75 and 76 for sanitarian-in-training registration. D. Winfough seconded the motion. Motion carried 3-0.

Approved as sanitarians-in-training: 55. Jon Cannon, 56. Erin Obert, 57. Mary Madlender, 58. Andrea Lester, 59. Donald Williamson, 60. Brandon Schuetz, 61. John Schoeni, 62. Nathan Fries, 63. Jeffrey Gerdes, 64. Justin Magness, 65. Shannon Phillips, 66. Robert Maxwell, 67. Maera Flynn, 68. Kristen Gilliam, 71. Shane Kuhn, 72. Ryan Sendelbach, 73. Richard Miller, 75. Robin Walsh-Patterson, and 76. Benjamin Dunham.

L. Aller moved to approve 77. Patrick Willoughby as a sanitarian-in-training, pending the receipt of an official transcript reflecting award of a bachelor's degree. D. Winfough seconded the motion. Motion carried 3-0.

L. Aller moved to request additional information from applicants 69. Joan Snider and 78. Amos Sarfo. D. Winfough seconded the motion.

DISCUSSION: L. Aller advised that the committee determined that applicant 69. Joan Snider earned 28.3 definite semester hours of science. Three or four courses may be approvable; however, the committee will need course descriptions or syllabi.

L. Aller advised that applicant 78. Amos Sarfo earned 29 definite semester hours of science/math. The committee will need additional information from the applicant that defines the courses that fulfills the science/math requirement with supporting documentation such as a course descriptions or syllabi.

Motion carried 3-0.

L. Aller moved to propose to deny 70. Angela Kutz and 74. Robert Haas sanitarian-in-training registration based upon lack of the required hours of science/math. D. Winfough seconded the motion.

DISCUSSION: L. Aller reported that the committee determined that applicant 70. Angela Kutz earned 15 semester hours of science/math. Ms. Aller further reported that the committee determined that applicant 74. Robert Haas earned 26 quarter hours of science/math.

Motion carried 3-0.

APPLICATION FOR ADVANCEMENT TO REGISTERED SANITARIAN

L. Aller moved to approve 32 through 34 and 36 for advancement to registered sanitarian. D. Winfough seconded the motion. Motion carried 3-0.

Approved as registered sanitarians: 32. Michael Ludwig, 33. Yen Loung, 34. Sara Moore, and 36. Cedric McMickle.

L. Aller moved to propose to deny 35. Domenica McClintock's application for advancement to registered sanitarian based upon lack of the required sanitarian experience. D. Winfough seconded the motion.

DISCUSSION: L. Aller advised that the committee determined that Ms. McClintock earned nine months of sanitarian experience with the District Board of Health of Mahoning County and Kent City Health Department, and 117 hours with the Medina County Health Department. The experience claimed with Swagelok did not constitute sanitarian experience.

Motion carried 3-0.

REINSTATEMENTS

The list of reinstatements was reviewed *attached*. D. Snyder moved to reinstate 1 through 9. L. Aller seconded the motion. Motion carried 3-0.

Reinstated as Registered Sanitarians: 1. Franklin C. Petrie, 2. John M. Lunter, 3. Donald Hoopes, 4. Duane M. Oyster, 5. Christopher Kiehl, 6. John Pasquarette, 7. Laura M. Daniels-Munera, 8. Barbara Nixon, and 9. Donald Chapman.

SANITARIAN-IN-TRAINING EXTENSION REQUESTS

The list of sanitarian-in-training extension requests *attached* was reviewed by the Board.

L. Aller moved to grant John Sanders and Raafeeq Ali one-year extensions. D. Snyder seconded the motion. Motion carried 3-0.

CONTINUING EDUCATION WAIVER REQUESTS

D. Snyder moved to grant Karla Siegle an eighteen (18) hour continuing education waiver. D. Winfough seconded the motion. Motion carried 3-0.

D. Winfough moved to request additional information from Rebecca Keller regarding her continuing education waiver request; specifically, certification from her physician of her inability to participate in continuing education activity. L. Aller seconded the motion. Motion carried 3-0.

LEGAL INTERPRETATION – S.I.T. CREDENTIAL AFTER FIVE-YEARS OF PRACTICE

The discussion regarding the use of the designation S.I.T. after five years of practice was deferred until Scott Myers, Assistant Attorney General is present

FUTURE MEETING DATES

April 20, 2005 – Duane Snyder reported that he would be unable to attend the 4/20/05 Board meeting.
June 1, 2005
July 20, 2005
September 7, 2005

ADJOURN

The meeting adjourned at 1:20 p.m.

Respectfully submitted
Lynn M. Jones
Executive Secretary

Chairman

Witness