



Ohio State Board of Sanitarian Registration

77 South High Street, 16th Floor
Columbus, Ohio 43215-6108

Governor
Bob Taft
Executive Director
Stephanie Youst

Sanitarian Registration Board
September 6, 2006
Board Room
10:00 a.m.

Members Present

Linda Aller, R.S.
Angela Townsend, R.S.
Richard Setty, R.S.
Gary Silverman, R.S.
Duane Snyder, R.S.
Roger Suppes, R.S.
Dave Winfough, R.S.

Staff

Stephanie Youst, Executive Secretary

Legal Council

W. Scott Myers, Assistant Attorney General

Guests

Lynn Jones

Call to Order

Linda Aller, Chairperson, called the meeting to order at 10:00 a.m.

Registered Sanitarian Reinstatement Application

Action: Duane Snyder moved to approve the reinstatement application for Angela Townsend. Roger Suppes seconded the motion. The motion carried.

Agenda Review

Gary Silverman moved to approve the agenda for the September 6, 2006 meeting as submitted. Roger Suppes seconded the motion. The motion carried.

Approval of Minutes

Angela Townsend moved to approve the July 12, 2006 meeting minutes as submitted. Dave Winfough seconded the motion. The motion carried.

Special Orders

The Board presented Lynn Jones with a plaque recognizing her years of service and dedication to the Sanitarian Registration Board.

Committee Reports

Professional Committee Report

- Angela Townsend informed the Board that she presented to sanitarians at the Division of Quality Assurance Division Conference on August 14, 2006.
- One of the questions raised during the presentation was regarding the role of the Board when a sanitarian is disciplined. Ms. Townsend referred the individual with questions to Scott Myers, the Board's legal council, for clarification.
 - In response to the question presented to Ms. Townsend, the Board discussed their role in the disciplinary process and determined that their role is not to act on behalf of the sanitarian, but to protect the public when a sanitarian is operating with malfeasance or in an unethical manner.

Finance Committee Report

- Roger Suppes reviewed the Board's administrative records prior to Ms. Jones leaving the office. The internal review of the administrative records memorandum detailing the findings is attached to the minutes for reference.

- Mr. Suppes recommended that the current executive secretary review the Board's retention schedule to determine if there are any changes that can be made to improve the timeframe records are kept.
- The executive secretary will review the current records retention policy and make recommendations for changes to the Board policies at the October 25, 2006 meeting.

Executive Secretary Report

- The executive secretary informed the Board that since beginning employment on August 14, 2006 she had been involved in several activities.
- Ms. Youst has met with the Board's budget analyst to discuss the current budgetary situation and the best way to proceed with the budget request for fiscal years 2008 and 2009.
- Ms. Youst completed the information technology plan for fiscal years 2008 and 2009 and submitted the final version to the Office of Information Technology for inclusion in the budget proposal.
- Ms. Youst reviewed the Board's policies, licensing procedures, and continuing education requirements to familiarize herself with the practice of environmental health and the licensing of sanitarians.
- The formal written and budgetary reports are attached to the minutes for reference.

Action: Roger Suppes moved to accept the executive secretary's report. Dave Winfough seconded the motion. The motion carried.

Old Business

Cease and Desist Notice Ratification

Action: Dave Winfough moved to ratify the cease and desist order sent to Christie Jones-Ringfield following the July 12, 2006 meeting for having practiced as a sanitarian in training for the five year maximum. Gary Silverman seconded the motion. Roger Suppes opposed the motion. The motion carried in a 6:1 vote.

- The Board discussed sending the cease and desist notices to not only the supervising registered sanitarian, but also to the health commission or director, when a sanitarian in training's license expires.
- The Board discussed the practice of sending cease and desist notices via certified mail.
- The Board discussed a variety of alternative ways to send cease and desist notices to licensees.

Action: Roger Suppes moved that the Board send a copy of the cease and desist order for Christie Jones-Ringfield to the health commissioner or director for the health department that is her last know place of employment along with a cover letter explaining that this is for informational purposes only. Gary Silverman seconded the motion. The motion carried.

Action: Roger Suppes moved to give the executive secretary the ability to send a cease and desist order to any sanitarian in training whose time to practice has expired, on or the following business day after expiration, and carbon copy the supervising registered sanitarian and the employer of record. Gary Silverman seconded the motion. The motion carried.

- The notices will be sent via regular mail, not certified mail.

New Business

Continuing Education Approval:

Applications for Approved Training Agencies

Action: Angela Townsend moved that the Erie County Board of Health be approved as a training agency. Duane Snyder seconded the motion. The motion carried.

Action: Angela Townsend moved to approve all of the training agency requests for continuing education credit with the following exceptions. Duane Snyder seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

07-014: 0 Hours

07-016: 9.25 Hours

07-022: 2.75 Hours

07-027: 13.5 Hours

07-032: 13 Hours

07-033: 13 Hours

Individual Continuing Education Approval

Action: Angela Townsend moved to approve all of the individual applications for continuing education approval with the following exceptions. Duane Snyder seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

07-001: 18 Hours	07-064: 9.5 Hours
07-003: 9.5 Hours	07-084: 3.25 Hours
07-005: 9.5 Hours	07-092: 18 Hours
07-015: Excluded	07-094: 9.5 Hours
07-023: 18 Hours	07-102: 9.5 Hours
07-024: 18 Hours	07-109: 9.5 Hours
07-026: More information requested	07-116: Verification of attendance
07-027: 18 Hours	07-119: 16.5 Hours
07-032: 9.5 Hours	07-123: 9.5 Hours
07-036: 36 Hours	07-142: 2 Hours
07-039: 14.25 Hours	07-146: 13 Hours
07-054: 1.5 Hours	07-147: 7.75 Hours
07-060: 6.5 Hours	

Sanitarian in Training Applications:

Action: Gary Silverman moved to approve the following applicants for sanitarian in training registration. Dave Winfough seconded the motion. The motion carried.

Angst, Ronald	Peltier, Ryan
Campensa, Thomas	Puthoff, Scott
Folsom, Michael	Sterling, Thomas
Fournier, Bill	Tirone, Stephen
Gobel, Katy	Tom, Michael
Johnson, Ereka	Toth, Karl
Kesterman, Gregory	Way, Brenton
Laskos, Steven	Wilson, David

Action: Gary Silverman moved to propose to deny the application for Jodi Zimmerman for failure to meet the educational requirements. Dave Winfough seconded the motion. The motion carried.

Action: Gary Silverman moved to defer Alan Mancuso's application pending clarification of the coursework listed on his transcript. Angela Townsend seconded the motion. The motion carried.

Registered Sanitarian Applications:

Action: Gary Silverman moved to approve the following individuals as registered sanitarians due to passage of the examination on July 20, 2006. Angela Townsend seconded the motion. The motion carried.

Bennington, Jesse	Gwinn, John
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Registered Sanitarian Advancement Applications:

Action: Gary Silverman moved to approve the following individuals for advancement to registered sanitarian. Dave Winfough seconded the motion. Roger Suppes abstained from voting. The motion carried.

Dodd, Kelli	Nye, Julie
Faulk, Rebecca	Price, Brad
Goicochea, Joe	Sabbato, Michael
Hammer, Nicholas	Schroeder, Kurt
Henry, Melissa	Wilford, Scott
Kasden, Paul	

Sanitarian in Training Reinstatement Applications:

Action: Roger Suppes moved to approve the reinstatement application for Vincent Fasson. Angela Townsend seconded the motion. The motion carried.

Registered Sanitarian Reinstatement Applications:

Action: Roger Suppes moved to approve the following registered sanitarian reinstatement applications. Angela Townsend seconded the motion. The motion carried.

Diener, Robert
Eberhardt, John

Harris, Roderick
McGrath, Patrick

Action: Gary Silverman moved to propose to deny the registered sanitarian reinstatement application for Janice Johnson for lack of continuing education hours. Dave Winfough seconded the motion. The motion carried.

Sanitarian in Training Extension Requests:

Action: Roger Suppes moved to grant an extension of one year for the sanitarian in training registration for Jeffrey Michaels. Dave Winfough seconded the motion. The motion carried.

Action: Roger Suppes moved to grant an extension of one year for the sanitarian in training registration for Elaine Skeggs with an amended letter informing her that “The Board strongly encourages her to take the examination during the year, as the extension is based upon her representation that she will be taking the examination.” Dave Winfough seconded the motion. The motion carried.

Correspondence

Aaron Messer: Dr. Messer asked the Board to clarify if a person who is working as a program aide can quarantine and make observations for the rabies program if the aide is not a registered sanitarian or sanitarian in training.

Action: The Board discussed Dr. Messer’s issues and informed him that an aide can make observations, but is not able to issue the quarantine order. Issuing the order requires that the aide make a decision, which is part of the practice of environmental health.

Future Meeting Dates

- The following meeting dates were confirmed by the Board:
 - October 25, 2006
 - December 6, 2006
 - January 10, 2007
 - February 14, 2007
 - April 4, 2007
 - May 23, 2007

Adjournment

Action: Gary Silverman moved that the meeting adjourn at 1:30 p.m. Angela Townsend seconded the motion. The motion carried.

Respectfully submitted
Stephanie K. Youst

Angela Townsend, R.S., Chairperson

Witness

AT:sky