

**State Board of Sanitarian Registration  
Annual Report  
Fiscal Year 2011**



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This report of the State Board of Sanitarian Registration covers the activities of the Board for Fiscal Year 2011, which runs from July 1, 2010 through June 30, 2011.

### Mission Statement

The mission of the State Board of Sanitarian Registration is to protect the public health by ensuring that registered sanitarians possess and maintain specialized knowledge and skills in the field of environmental health. This is accomplished by minimum education standards, examination, continuing education requirements, and the investigation of complaints filed with the Board.

### Board Organization and Meetings

The State Board of Sanitarian Registration is composed of seven members, including the Director of Health or his designated representative, the Director of the Environmental Protection Agency or his designated representative, and five members appointed by the Governor with the advice and consent of the Senate. Terms of office are for three years and members are compensated for board meeting expenses.

Of the five members appointed by the Governor, at least one and not more than two must be employees of a general health district; at least one and not more than two must be employees of a city health district; and at least one and not more than two must be employed in private industry. Not more than one member may be employed by a university and not more than one member may be employed by an agency or department of state.

The following is a list of the current Board members, their cities of residence, and their current term expiration.

<i>Name</i>	<i>City</i>	<i>Term Expiration Date</i>
James Adams	Canton	August 14, 2012
Linda Aller	Lewis Center	August 15, 2014
Tracy Buchanan	Dayton	Director's Representative from the Ohio Environmental Protection Agency
Laura Kramer Kuns	Highland Heights	August 14, 2012
Gene Phillips	Worthington	Director's representative for the Ohio Department of Health
Richard Setty	Youngstown	August 14, 2013
Gary Silverman	Bowling Green	August 15, 2014

The State Board of Sanitarian Registration conducted six board meetings and four administrative hearings regarding application denial. Board meetings and administrative hearings, which are open to the public, were held at the Vern Riffe Center for Government & the Arts in Columbus.

## Application Review

The examination committee reviewed 79 applications for sanitarian in training registration and 75 registrations were issued. Thirty eight applications for registered sanitarian were reviewed and 38 registrations were granted.

Administrative hearings are conducted for all applicants denied registration, regardless of whether the applicant responds to the opportunity for hearing notice. The Board conducted 4 hearings on proposed denials. The Board affirmed the four denials.

The Board reviewed and granted 17 sanitarian-in-training extension requests. Extension requests did not increase from last year. Although the Board has the authority to grant extensions to sanitarians-in-training who furnish sufficient cause for not applying for registered sanitarian registration within three years, **section 4736.15 of the Revised Code limits a sanitarian-in-training from engaging in the practice of environmental health beyond five-years.**

The following lists the active registrant count for the past five fiscal years.

<i>Active Registrants</i>	<i>FY 2007</i>	<i>FY 2008</i>	<i>FY 2009</i>	<i>FY 2010</i>	<i>FY2011</i>
Registered Sanitarians	1,294	1,300	1,315	1,300	1,259
Sanitarians in Training	228	215	175	137	147
<b>Total</b>	1,522	1,515	1,490	1,437	1,406

## Examination

The Board administered the Professional Examination Service (PES) Environmental Health Proficiency Examination seven times during FY2010.

<i>Exam Date</i>	<i>Number of Candidates</i>	<i>Exam Scores</i>	<i>Percent Passage</i>
8/11/2010	18	Scaled 70% (174/250)	33%
8/19/2010	1	Scaled 70% (172/250)	0%
11/2/2010	17	Scaled 70% (175/250)	41%
11/16/2010	1	Scaled 70% (174/250)	0%
2/16/2011	12	Scaled 70% (172/250)	33%
5/4/2011	18	Scaled 70% (175/250)	50%
5/26/2011	1	Scaled 70% (174/250)	0%

## Compliance, Investigation, and Enforcement

Pursuant to section 4736.13 of the Revised Code, the Board may deny, refuse to renew, revoke, or suspend a certificate of registration, following an adjudication hearing held pursuant to Chapter 119 of the Revised Code, for unprofessional conduct, the practice of fraud or deceit in obtaining a certificate of registration, dereliction of duty, incompetence in the practice of environmental health science, or for other good and sufficient cause. The Board can also enter into consent agreements in lieu of adjudication hearings.

Five complaints were received during the fiscal year. The supervising investigative committee member referred three complaints to the Board, one complaint was a Board initiated complaint, and one complaint was dismissed as it was unsubstantiated. At this close of the fiscal year, three complaints were closed, one complaint was still under investigation, and one complaint was waiting for a hearing date.

## Continuing Education

Ninety five training agency renewal notices were issued in November 2010. Eighty eight training agencies renewed their status.

Thirteen agencies were granted approved training agency status in fiscal year 2011:

- Active Wastewater Systems
- Building Science Academy
- Carroll County Health Department
- Case Western Reserve University
- Cleveland Department of Public Health
- Columbus Public Health
- Eastern Technical Associates
- Franklin County Board of Health
- Knox County Health Department

- Licking County Health Department
- National Swimming Pool Foundation
- Stream Key
- Tinkers Creek Watershed Partners

The members of the continuing education committee and the executive secretary reviewed 1,861 continuing education requests submitted by the registrants and training agencies, which is a 1% increase over the previous fiscal year.

### Finances

The Board is funded by license and application fees deposited into the Occupational Licensing and Regulatory Fund (Fund 4K90). This fund consists of application and renewal fees from 27 professional licensing boards. Each board in the fund is required to generate sufficient revenue to meet its own budgeted expenses, and to pay for collective project costs.

The following information represents the Board's costs and expenditures for fiscal year 2011.

## Sanitarian Registration Board Revenue/Expenditure Report FY 11

as of 6/30/2011

<b>Revenue</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
	<b>\$32,190.00</b>	<b>\$8,824.00</b>	<b>\$59,239.00</b>	<b>\$20,262.00</b>	<b>\$120,515.00</b>

<b>Staff Payroll (500)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Basic Wages	\$16,113.84	\$12,209.92	\$12,821.72	\$16,556.51	<b>\$57,701.99</b>
Salaries - OT Compensation	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>
Paid Leave & Other Compensation	\$1,947.52	\$4,628.12	\$1,189.24	\$1,630.93	<b>\$9,395.81</b>
Leave Balances Pd. @ Term.	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>
Other Employer-Paid Benefits	\$4,652.01	\$6,584.92	\$5,945.58	\$6,838.32	<b>\$24,020.83</b>
DAS Payroll Charges	\$359.64	\$363.00	\$321.98	\$311.42	<b>\$1,356.04</b>
<b>Total Staff Payroll</b>	<b>\$23,073.01</b>	<b>\$23,785.96</b>	<b>\$20,278.52</b>	<b>\$25,337.18</b>	<b>\$92,474.67</b>

<b>Personal Services (510)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Board Member Travel	\$439.00	\$174.35	\$325.40	\$604.15	<b>\$1,542.90</b>
Court Reporters	\$0.00	\$60.00	\$0.00	\$210.00	<b>\$270.00</b>
Exams	\$1,710.00	\$90.00	\$0.00	\$0.00	<b>\$1,800.00</b>
Conference Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	<b>\$0.00</b>
Other (insurance, member dues, subscriptions)	\$0.00	\$0.00	\$150.00	\$0.00	<b>\$150.00</b>
<b>Total Personal Services</b>	<b>\$2,149.00</b>	<b>\$324.35</b>	<b>\$475.40</b>	<b>\$814.15</b>	<b>\$3,762.90</b>

<b>Maintenance (520)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Office Supplies	\$56.74	\$0.00	\$50.40	\$9.77	\$116.91
Hines & Associates	\$67.00	\$114.25	\$86.25	\$107.10	\$374.60
Printing/Copying	\$60.75	\$2.16	\$3.01	\$2.62	\$68.54
Legal Notices in Newspapers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent (+space repairs, improve)	\$1,351.17	\$1,351.17	\$1,351.17	\$1,351.17	\$5,404.68
Central Service Agency	\$668.08	\$1,092.62	\$997.18	\$722.61	\$3,480.49
Telephone (DAS)	\$46.12	\$0.00	\$216.10	\$175.04	\$437.26
DAS Motor Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Purchasing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DAS Centralized Mail Service	\$480.89	\$469.22	\$538.77	\$738.95	\$2,227.83
Computer Services (State)	\$265.74	\$1,390.78	\$2,591.58	\$1,623.78	\$5,871.88
Other	\$0.00	\$40.00	\$320.00	\$40.00	\$400.00
<b>Total Maintenance Cost</b>	<b>\$2,996.49</b>	<b>\$4,460.20</b>	<b>\$6,154.46</b>	<b>\$4,771.04</b>	<b>\$18,382.19</b>

<b>Equipment (530)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Computer / IT Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Equipment Cost</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Board Travel &amp; Maintenance (520)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Mileage (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lodging (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Travel Expenses (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lodging (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Travel Exp (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc. Expenses (non-travel)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conference Registrations (510)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Board Maintenance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>Refunds (595)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
<b>Total Operational Costs</b>	\$28,218.50	\$28,570.51	\$26,908.38	\$30,922.37	\$114,619.76
<b>Total Encumbered Funds Spent</b>	\$2,872.75	\$0.00	\$0.00	\$0.00	\$2,872.75
<b>Remaining FY11 Budget</b>					\$12,507.49

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## Summary

The Ohio State Board of Sanitarian Registration continues to ensure the safe and educated practice of environmental health for the consumers of environmental health services by monitoring and regulating the training agencies approved by the Board to determine that they are providing quality continuing education programs, by increasing the public and registrants' awareness of the ability to use on-line technology to allow for increased and more effective communication from the Board, and continuing to effectively work in cooperation with other state agencies, board, and commissions on common problems regarding the regulation of the practice of environmental health.