

**State Board of Sanitarian Registration
Annual Report
Fiscal Year 2014**



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This report of the State Board of Sanitarian Registration covers the activities of the Board for Fiscal Year 2014, which runs from July 1, 2013 through June 30, 2014.

Mission Statement

The mission of the State Board of Sanitarian Registration is to protect the public health by ensuring that registered sanitarians possess and maintain specialized knowledge and skills in the field of environmental health. This is accomplished by minimum education standards, examination, continuing education requirements, and the investigation of complaints filed with the Board.

Board Organization and Meetings

The State Board of Sanitarian Registration is composed of seven members, including the Director of Health or his designated representative, the Director of the Environmental Protection Agency or his designated representative, and five members appointed by the Governor with the advice and consent of the Senate. Terms of office are for three years and members are only compensated for mileage and parking expenses. They are not paid a per diem.

Of the five members appointed by the Governor, at least one and not more than two must be employees of a general health district; at least one and not more than two must be employees of a city health district; and at least one and not more than two must be employed in private industry. Not more than one member may be employed by a university and not more than one member may be employed by an agency or department of state.

The following is a list of the current Board members, their cities of residence, and their current term expiration.

<i>Name</i>	<i>City</i>	<i>Term Expiration Date</i>
James Adams	Canton	August 14, 2015
Linda Aller	Lewis Center	August 14, 2014
Tracy Buchanan	Dayton	Director's Representative from the Ohio Environmental Protection Agency
F. Charles Hart	North Royalton	August 14, 2014
Gene Phillips	Worthington	Director's representative for the Ohio Department of Health
Peter Schade	Huron	August 14, 2015
Vacancy		August 14, 2015

The State Board of Sanitarian Registration conducted seven board meetings, 7 administrative hearings regarding application denial, and one disciplinary hearing, dismissed one application denial without prejudice and entered into one consent agreement. Board meetings and hearings, which are open to the public, were held at the Vern Riffe Center for Government & the Arts in Columbus.

Application Review

The examination committee reviewed 135 applications for sanitarian in training registration and 115 registrations were issued. Thirty eight applications for registered sanitarian were reviewed and 38 registrations were granted.

Administrative hearings are conducted for all applicants denied registration, regardless of whether the applicant responds to the opportunity for hearing notice. The Board conducted 7 hearings on proposed denials. The Board affirmed the 7 denials. One notice that was issued was dismissed without prejudice and the individual was registered as a sanitarian in training.

The Board reviewed and granted 15 sanitarian-in-training extension requests. Although the Board has the authority to grant extensions to sanitarians-in-training who furnish sufficient cause for not applying for registered sanitarian registration within three years, section 4736.15 of the Revised Code limits a sanitarian-in-training from engaging in the practice of environmental health beyond five-years.

The following lists the active registrant count for the past five fiscal years.

<i>Active Registrants</i>	<i>FY 2010</i>	<i>FY2011</i>	<i>FY2012</i>	<i>FY2013</i>	<i>FY2014</i>
Registered Sanitarians	1,300	1,259	1,263	1,227	1,189
Sanitarians in Training	137	147	136	145	209
Total	1,437	1,406	1,409	1,372	1,398

Examination

The Board administered the National Environmental Health Association (NEHA) REHS/RS Examination, pencil/paper version, four times during Fiscal Year 2014.

Exam	Date	Number of Exam Candidates	Percent of Applicants Who Passed
REHS/RS	7/30/13	17	41%
REHS/RS	12/3/13	17	35%
REHS/RS	2/20/14	9	33%
REHS/RS	5/15/14	15	27%

The Board also approved 21 applicants to take the examination at NEHA approved testing centers.

Compliance, Investigation, and Enforcement

Pursuant to section 4736.13 of the Revised Code, the Board may deny, refuse to renew, revoke, or suspend a certificate of registration, following an adjudication hearing held pursuant to Chapter 119 of the Revised Code, for unprofessional conduct, the practice of fraud or deceit in obtaining a certificate of registration, dereliction of duty, incompetence in the practice of environmental health science, or for other good and sufficient cause. The Board can also enter into consent agreements in lieu of adjudication hearings.

A total of three complaints were received during the fiscal year. The Board accepted one consent agreement from a complaint that originated during Fiscal Year 2012. The Board held one disciplinary hearing that resulted in the revocation of a registration and the additional two complaints were dismissed as they were unsubstantiated.

Continuing Education

Ninety four training agency renewal notices were issued in October 2013. Seventy nine training agencies renewed their status.

Five agencies were granted approved training agency status in fiscal year 2014:

- Cincinnati Health Department
- Cleveland Department of Public Health
- Huron County Public Health
- National Groundwater Association
- Ohio Code Enforcement Officials Association

The members of the continuing education committee and the executive secretary reviewed 1,870 continuing education requests submitted by the registrants and training agencies, which is a 2.4% decrease over the previous fiscal year.

Finances

The Board is funded by license and application fees deposited into the Occupational Licensing and Regulatory Fund (Fund 4K90). This fund consists of application and renewal fees from the professional licensing boards. Each board in the fund is required to generate sufficient revenue to meet its own budgeted expenses, and to pay for collective project costs.

The following information represents the Board's costs and expenditures for fiscal year 2014.

**Sanitarian Registration Board Revenue/Expenditure Report FY 14
as of 6/30/2014**

Revenue	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
	\$35,075.00	\$27,059.00	\$47,323.00	\$21,823.00	\$131,280.00

Staff Payroll (500)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Basic Wages	\$16,245.54	\$13,675.67	\$16,485.54	\$14,757.76	\$61,164.51
Salaries - OT Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Paid Leave & Othr Compensation	\$2,648.43	\$2,426.27	\$2,787.64	\$2,206.18	\$10,068.52
Leave Balances Pd. @ Term.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Employer-Paid Benefits	\$7,936.08	\$6,847.85	\$7,998.88	\$6,927.41	\$29,710.22
DAS Payroll Charges	\$399.31	\$335.57	\$442.76	\$277.33	\$1,454.97
Total Staff Payroll	\$27,229.36	\$23,285.36	\$27,714.82	\$24,168.68	\$102,398.22

Personal Services (510)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Board Member Travel	\$302.20	\$1,272.12	\$412.56	\$278.44	\$2,265.32
Court Reporters	\$0.00	\$0.00	\$120.00	\$60.00	\$180.00
Exams	\$3,240.00	\$2,180.00	\$3,850.00	\$2,800.00	\$12,070.00
Conference Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (insurance, member dues, subscriptions)	\$0.00	\$125.00	\$0.00	\$0.00	\$125.00
Total Personal Services	\$3,542.20	\$3,577.12	\$4,382.56	\$3,138.44	\$14,640.32

Maintenance (520)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Office Supplies	\$0.00	\$201.95	\$0.00	\$847.74	\$1,049.69
Staff Travel - Mileage (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Meals (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Lodging (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Mileage (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Meals (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Lodging (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Misc (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Regulated Wired T-Com	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hines & Associates	\$67.50	\$255.75	\$73.50	\$55.50	\$452.25
DHL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Duplicating Paper and Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing/Copying	\$300.00	\$3.52	\$3.02	\$0.00	\$306.54

Legal Notices in Newspapers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent (+space repairs, improve)	\$0.00	\$0.00	\$0.00	\$5,518.20	\$5,518.20
Central Service Agency	\$927.25	\$612.71	\$957.53	\$984.48	\$3,481.97
Telephone (DAS)	\$83.89	\$157.80	\$80.52	\$53.68	\$375.89
DAS Motor Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Purchasing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DAS Centralized Mail Service	\$409.06	\$517.18	\$766.96	\$538.51	\$2,231.71
Computer Services (State)	\$784.46	\$1,378.83	\$1,976.75	\$1,144.59	\$5,284.63
Other	\$7,798.39	\$0.00	\$555.00	\$50.00	\$8,403.39
Total Maintenance Cost	\$10,370.55	\$3,127.74	\$4,413.28	\$9,192.70	\$27,104.27

Equipment (530)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Computer / IT Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Equipment Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Refunds (595)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Total Operational Costs	\$41,142.11	\$29,990.22	\$36,510.66	\$36,499.82	\$144,142.81
Total Encumbered Funds Spent	\$740.76	\$0.00	\$0.00	\$0.00	\$740.76
Remaining FY14 Budget	Total FY14 Budget \$144,700				\$557.19

Summary

The Ohio State Board of Sanitarian Registration continues to ensure the safe and educated practice of environmental health for the consumers of environmental health services by monitoring and regulating the training agencies approved by the Board to determine that they are providing quality continuing education programs, by increasing the public and registrants' awareness of the ability to use on-line technology to allow for increased and more effective communication from the Board, and continuing to effectively work in cooperation with other state agencies, board, and commissions on common problems regarding the regulation of the practice of environmental health.