



State Board of Sanitarian Registration Twenty-Fifth Annual Report

This report of the State Board of Sanitarian Registration covers the activities of the Board from September 21, 2001 through August 31, 2002. The financial report covers Fiscal Year 2002.

History

This year the Board acknowledges its 25th year in administering Section 4736 of the Ohio Revised Code. The Board was created in 1977 by Amended House Bill 137 of the 112th General Assembly as a voluntary sanitarian registration program. Sanitarian registration became mandatory for individuals who engage in the practice of environmental health on July 20, 1987 by the passage of Amended Substitute House Bill 129.

Mission Statement

The mission of the Board is to protect public health by ensuring registered sanitarians possess and maintain specialized knowledge and skills in the field of environmental health. This is accomplished by minimum education standards, examination, continuing education requirements, and the investigation of complaints filed with the Board.

The State Board of Sanitarian Registration consists of seven (7) members, including the Director of Health or his designated representative, the Director of the Environmental Protection Agency or his designated representative, and five (5) members appointed by the Governor with the advice and consent of the Senate. Terms of office are for three years and members are compensated for board meeting expenses.

The State Board of Sanitarian Registration conducted eight (8) Board meetings between September 21, 2001 and August 31, 2002 at the Verne Riffe Center for Government. These meetings were open to the public. Four (4) Board meetings included administrative hearings.

Board Members

David Winfough, R.S. Springdale City Health Department, 11700 Springfield Pike, Springdale, Ohio 45246. Mr. Winfough is Health Commissioner for the Springdale City Health Department. He served as Chairman, and also served on the Executive Committee. Mr. Winfough's term will expire on August 15, 2003.

Janet Rickabaugh, R.S. Clermont County General Health District, 2275 Bauer Road, Suite 300, Batavia, Ohio 45103. Dr. Rickabaugh is Health Commissioner for the Clermont County General Health District. She served as Vice Chair, and also served on the Rules Committee and Continuing Education Committee. Her term expires on August 15, 2004.

Roger Suppes, R.S. Bureau of Radiation Protection, Ohio Department of Health, 35 East Chestnut Street, Columbus, Ohio 43215. Mr. Suppes is the Chief of the Bureau of Radiation Protection, Ohio Department of Health. Mr. Suppes served as Secretary, and also served on the Executive, Rules, and Finance Committees. He is the Director's representative for the Ohio Department of Health.

Gary Silverman, R.S. Bowling Green State University, 223 Health Center, Bowling Green, Ohio 43403. Dr. Silverman is Professor and Director of the Environmental Health Program at Bowling Green State University. He served on the Examination Committee. His term will expire on August 15, 2005.

Duane Snyder, R.S. Ohio Environmental Protection Agency, Central District Office, 3232 Alum Creek Drive, Columbus, Ohio 43207. Mr. Snyder is the Group Leader for the Solid and Infectious Waste Program, Central District Office, Ohio Environmental Protection Agency. He served on the Continuing Education Committee. Mr. Snyder represents the Director of the Ohio Environmental Protection Agency.

Linda Aller, R.S. Geodyssey, Incorporated, 2700 East Dublin-Granville Road, Columbus, Ohio 43231. Ms. Aller is President of Geodyssey, Incorporated. She served on the Examination Committee and the Public Relations Committee. Her term expires August 15, 2005.

Angela Henderson, R.S. Cuyahoga County Board of Health, 1375 Euclid Avenue, Cleveland, OH 44115-1882. Ms. Henderson is a Program Manager for the Cuyahoga County Board of Health. She served on the Continuing Education Committee and Public Relations Committee. Her term expires August 15, 2003.

The Board's support staff includes Lynn Jones, executive secretary and Maryanne Macioce, intermittent clerk.

Registration Renewal

Between the periods of September 21, 2001 and August 31, 2002, 1,178 registered sanitarians renewed their certificates. Sixty-two (62) applicants were granted registered sanitarian status, bringing the total of registered sanitarians to 1,240. Ninety-four (94) certificates of sanitarian-in-training were issued by the Board, bringing the total number of sanitarians-in-training to 210.

<i>Registration Activity</i>	<i>9/96-7/97</i>	<i>9/97-7/98</i>	<i>9/99-8/00</i>	<i>9/00-8/01</i>	<i>9/01-8/02</i>
Registered Sanitarian Renewals	1204	1179	1187	1203	1178
Registered Sanitarian certificates granted	73	72	60	51	62
Sanitarian-in-Training Renewals	86	88	74	98	116
Sanitarian-in-Training certificates granted	125	131	139	144	94
Totals	1488	1470	1460	1496	1,450

Examination

This past year the Board administered the Professional Examination Service's (PES) Environmental Health Proficiency Examination, which has been used since 1977.

After disappointing results during 2000 on the National Environmental Health Association's REHS/RS Examination, with an 18% overall passing rate, the Board chose not to renew the purchase agreement with NEHA. However, the Board voted to accept a candidate's score who takes the NEHA/REHS examination, if the examination is administered in a format acceptable to the Board, and the candidate obtains a score of 70%.

The Board's concern regarding the examination-passing rate and the number of sanitarians-in-training requesting extensions resulted in the establishment of *Elements of a Study Plan for the Registered Sanitarian Examination*. The plan, which was adopted by the Board on March 6, 2002, defines suggested formats and direction for examination preparation *attached*.

Between April 4, 2000 and August 16, 2001 the Board surveyed examination candidates to determine the adequacy of both the PES and NEHA examinations and how study efforts impact results. The results were summarized into an in-depth report titled *Ohio's Experience with the Sanitarian Examination Registration Test*, which was adopted by the Board on July 24, 2002 *attached*.

The Board administered the registration examination on December 13, 2001, April 18, 2002, and August 15, 2002. Results this year reflect a trend toward a higher passing rate. The Board will be surveying examination candidates to determine whether recent favorable results are indicative of more intense preparation.

<i>Exam</i>	<i>Date</i>	<i># of Candidates</i>	<i>Pass Point</i>	<i>% of Passing</i>
PES	12/13/01	72	175/250	43%
PES	4/18/02	61	175/250	56%
PES	8/15/02	49	175/250	43%

The Examination Committee reviewed 102 applications for sanitarian-in-training registration. Ninety-four (94) sanitarian-in-training certificates were granted. Sixty-three (63) applications for registered sanitarian registration were reviewed. Sixty-two (62) registered sanitarian certificates were granted.

Administrative hearings are conducted for all applicants denied registration, regardless of whether the applicant responds to the opportunity for hearing notice. Seven (7) hearings were conducted between September 21, 2001 and August 31, 2002. The Board affirmed denial on all applications subsequent to hearing.

The Board reviewed and subsequently granted twelve (12) sanitarian-in-training extension requests.

Public Relations

This year the Board celebrates 25 years of fulfilling its mission of administering Section 4736 of the Ohio Revised Code. To commemorate the occasion, the Board's Annual Meeting on September 4, 2002 will include a program to recognize the Board's history, past and present Board Members, environmental health professionals, and Representative Frederick Deering, who was the original sponsor of House Bill 137 and House Bill 129, the mandatory sanitarian registration act.

The committee continued communication efforts with registrants, associations, agencies, and the general public.

- Board members and executive secretary attended meetings with the Ohio Environmental Health Association, Sanitarian Registration Promotion Committee.
- The Board's Website, *www.state.oh.us/san/* averaged 27 visits per day. Accessible information include, approved continuing education, laws and rules, policies, applications, forms, Board meeting minutes, examination overview and dates.
- Board members and executive secretary staffed an exhibit booth at the Ohio Environmental Health Association meeting on April 16-17, 2002 to disseminate material and answer questions.
- Board members and the executive secretary gave presentations at the Fall Southeast and Northeast Ohio Environmental Health Association conferences.

Compliance, Investigation and Enforcement

Two written complaints were investigated and closed by the Board.

Continuing Education

The Board implemented an annual training agency application and renewal program during October 2001. Training agencies are now required to renew status on an annual basis. This change, which was implemented to recover costs of administering the continuing education program, became effective on July 1, 2001 with the amendment of Section 4736-11-05 of the Administrative Code. Renewal notices were issued in November 2001. Eighty-five (85) of the original 118 approved training agencies renewed their status.

The Board approved thirteen (13) new training agencies:

- Terry Smith, Swimming Pool Technician
- Miami County Health Department
- American Environmental Services
- Professional Association of Code Enforcement (PACE)
- Geauga County General Health District
- Operator Training Committee of Ohio
- Ohio Association of Plumbing Inspectors
- Nutrition Plus
- Infiltration Systems
- Montgomery Combined Health District
- City of Akron Health Department
- Ohio Department of Natural Resources, Division of Recycling and Litter Prevention
- American Groundwater Trust

The Continuing Education Committee and executive secretary reviewed 1,181 continuing education requests submitted by registered sanitarians, sanitarians-in-training, and training agencies.

Finance

The Board's budget is funded by license and application fees deposited into the Occupational Licensing and Regulatory Fund. In order to maintain the integrity of the fund, the Board **must** be self-supporting. While continuing efforts are made to minimize costs, inevitably cost growth requires that fees be increased.

Budget preparations for Fiscal Year 2004 and 2005 are underway. The Board's primary objective during the upcoming budget process is to provide the existing high level of service and operation, and to maintain its historical commitment to operate within its financial resources.

Receipts for Fiscal Year 2002 totaled \$112,387.70. The Board was appropriated (received spending authority) for \$109,512.00. Expenditures for the same period totaled \$109,340.96.

INCOME AND EXPENSE STATEMENT FISCAL YEAR 2002.

INCOME

1,208 Registered Sanitarian Renewal Fees @ \$61	\$73,688.00
7 Registered Sanitarian Renewal Fees @ \$58	406.00
1 Registered Sanitarian Renewal Fee @ \$48	48.00
115 Sanitarian-in-Training Renewal Fees @ \$61	7,015.00
1 Sanitarian-in-Training Renewal Fee @ \$58	58.00
3 Registered Sanitarian Application Fees @ \$114	342.00
106 Sanitarian-in-Training Application Fees @ \$57	6,042.00
6 Sanitarian-in-Training Application Fees @ \$55	330.00
54 Advancement to Registered Sanitarian Application fees @ \$57	3,363.00
172 Examination Fees @ \$95	16,910.00
83 Training Agency Renewal Fees @ \$25.00	2,075.00
13 Training Agency Application Fees @ \$50.00	650.00
Labels Rosters Public Records Fees	360.70
43 Late Fees @ \$25	1,100.00
Total Income	\$112,387.70

EXPENSES

PAYROLL 100 ACCOUNT

10 Payroll and Fringe Benefits	76,931.69
146 Board Member Travel Expenses	2,821.80
155 Hearing Costs	167.64

Total	\$79,921.13
<u>MAINTENANCE 200 ACCOUNT</u>	
21 Supplies and Materials	1,013.47
23 Travel and Parking	1,194.00
26 Equipment Maintenance Agreement	600.00
27 Office Rent	3,350.84
27 Other Rental	100.00
28 Printing and Copying	4,926.44
29 Central Service Reimbursement	1,067.84
29 Telephone lines and usage	543.32
29 Central Mail Service	3,751.18
29 Computer Usage	707.48
29 Technical Support	375.00
29 Examinations	8,186.00
29 Ethics Commission	200.00
29 Board Meeting Costs	384.94
29 Insurance - Fidelity Bond	1.42
Total	\$26,401.93
<u>FY 2002 ENCUMBERED FUNDS</u>	
Total	\$3,017.00
Total Expenses	<u>\$109,340.96</u>
Difference Between Income and Expenditures	\$3,046.74
APPROPRIATION	
6091 Payroll	76,190.07
Board Travel	3,200.00
Purchased Svs	1,080.00
SUBTOTAL	80,470.07
6092 Maintenance	29,041.93
TOTAL APPROPRIATION	<u>\$109,512.00</u>
TOTAL APPROPRIATION LAPSED	\$171.04