



Sanitarian Registration Board

January 10, 2007

Board Room

10:30 a.m.

Members Present

Angela Townsend, R.S.
Richard Setty, R.S.
Gary Silverman, R.S.
Duane Snyder, R.S.
Roger Suppes, R.S.
Dave Winfough, R.S.

Staff

Stephanie Youst, Executive Secretary

Legal Council (Absent)

W. Scott Myers, Assistant Attorney General

Members Absent

Linda Aller, R.S.

Call to Order

Angela Townsend, Chairperson, called the meeting to order at 10:30 a.m.

Approval of Minutes

Richard Setty moved to approve the December 6, 2006 meeting minutes as submitted. Gary Silverman seconded the motion. The motion carried.

Committee Reports

Examination Committee Report

- Gary Silverman reported that he had contacted the National Environmental Health Association (NEHA) regarding the process used to review the examination.
 - He informed the Board that the examination is reviewed every two years for problems with questions, grammar, and other minor details. Every five years NEHA does a complete overhaul of the examination.
 - The way they select the individuals who participate in the five year examination review is through a nomination process initiated by NEHA.
 - Dr. Silverman informed NEHA that the Board would like to be informed and participate the next time the five year review is performed.
 - He also informed the Board that NEHA will incur the cost for those individuals who are involved in the five year examination review to fly to the location where the review will be performed, pay for their lodging, and other related expenses.
- The Board asked Dr. Silverman to contact NEHA to obtain statistics on the pass/failure rate for the current examination and the testing centers that provide the examination.
- Dr. Silverman will continue to remain in contact with NEHA on the Board's behalf.

Executive Secretary Report

- The Executive Secretary informed the Board that there were 739 registered sanitarian renewals and 103 sanitarian in training renewals mailed December 27, 2006.
- The Executive Secretary discussed the new renewal procedures. Many of the training agencies are lax in their submission of the attendance sheets from courses that the registrants need to complete their continuing education requirements. To address the problem the Board made the following determinations:
 - The Board determined that, in the future, they will monitor the submission of the rosters from the training agencies and begin the process of revoking the certification of those agencies who fail to comply with the roster submission on a regular basis.
 - The Board asked Ms. Youst to contact LeeAnn Todd-Hoon regarding placing an article in the next *Ohio Environmental Health Journal* about the new renewal procedures and the importance of every registered sanitarian and sanitarian in training maintaining their own continuing education records.

- The Board asked Ms. Youst to place a new “FAQ’s” on the Board website with the same information.
- The Board asked Ms. Youst if there is any way to link the continuing education reports for individuals to the online verification system via the Board website.
 - Ms. Youst informed the Board that she would look into the possibility of linking individual continuing education records with the license verification system and will present the Board with her findings once she receives an answer.
- The formal written and budgetary reports are attached to the minutes for reference.

Assistant Attorney General’s Report

- Scott Myers was absent and no report was given.

Adjudication

Action: Dave Winfough moved to deny the sanitarian in training application for Jodi Zimmerman for failure to meet the minimum education requirements. Richard Setty seconded the motion. Roger Suppes abstained from voting. The motion carried.

Action: Gary Silverman moved to deny the sanitarian in training application for Morgan Lamb for failure to meet the minimum education requirements. Dave Winfough seconded the motion. Roger Suppes abstained from voting. The motion carried.

Old Business

Continuing Education Forms Review

- The Board reviewed the revised continuing education forms and made additional changes.
 - As part of the suggested changes, the Board plans to review the continuing education policy and the continuing education rules for accuracy and relevance.
 - Ms. Youst will revise the forms and present the changes once the continuing education policy and rule revisions have been made.

Application Forms Review

- The Board reviewed the revised applications and approved them with the revisions suggested at the meeting. The new applications will be posted on the Board website as soon as the changes are made.

Collection/Usage of Email Addresses

- The Board discussed the collection of registrant’s email addresses.
 - The Board members concurred that as long as providing an email address was optional, they were in agreement with having that option on all Board forms.

Training Agency Approval Request

Action: Dave Winfough moved to approve Alchemy Seminars, Inc. as an approved training agency. Duane Snyder seconded the motion. The motion carried.

Approved Training Agency Requests for Course Approval

Action: Dave Winfough moved to rescind the previous Board motion granting approval for 6 hours to the Franklin Covey Writing Advantage course submitted by the Ohio EPA under course number 07-089 and grant a total of 5.75 hours for the course. Roger Suppes seconded the motion. The motion carried.

Action: Dave Winfough moved to approve all training agency requests for continuing education credit with the following exceptions listed below. Duane Snyder seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

07-105: 1.0 Hour

07-109: 12.75 Hours

Individual Continuing Education Requests for Approval

Action: Dave Winfough moved to approve all individual applications for continuing education approval with the following exceptions listed below. Duane Snyder seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

310: 0 Hours
318: 0 Hours

359: 15.75 Hours
369: 13 Hours

Sanitarian in Training Applications

Action: Gary Silverman moved to approve the following applicants for sanitarian in training registration. Roger Suppes seconded the motion. The motion carried.

Christopher Brust
Kiet Minh Chung
Adam Holbrook

Joshua Kerber
Tyler Madeker
Paul Stromp

Action: Roger Suppes moved to approve the sanitarian in training registration application for Zachary Schweikart upon receipt of official transcripts from Bowling Green State University. Duane Snyder seconded the motion. Gary Silverman abstained from voting. The motion carried.

Action: Gary Silverman moved to propose to deny the application for Amy Roesse for failure to meet the educational requirements. Roger Suppes seconded the motion. The motion carried.

Registered Sanitarian Advancement Applications

Action: Gary Silverman moved to approve the following individuals for advancement to registered sanitarian. Duane Snyder seconded the motion. The motion carried.

Michael Chek
Tara Cioffi

Andrew Kupper

Registered Sanitarian Reinstatement Applications

Action: Roger Suppes moved to approve the following registered sanitarian reinstatement applications. Dave Winfough seconded the motion. The motion carried.

Daniel Almaguer

Ted Marshall

Sanitarian in Training Extension Requests

Action: Dave Winfough moved to grant an extension to Teresa Ferguson until January 31, 2008. Richard Setty seconded the motion. Roger Suppes opposed the motion. The motion carried.

Correspondence

Joyce Filla asked the Board to review the course Milk Processing Technology Short Course to determine if it would be an applicable continuing education activity.

- The Board reviewed the materials provided and instructed the Executive Secretary to send Ms. Filla a letter informing her that the course content was acceptable for continuing education credit. However, once the course has been completed, the applicant must submit a completed CE 2 form along with the additional required information to apply for continuing education credit for his license renewal.

Future Meeting Dates

- The following meeting dates were confirmed by the Board:
 - February 14, 2007
 - April 4, 2007
 - May 23, 2007
 - July 11, 2007
 - September 5, 2007
 - October 24, 2007
 - December 5, 2007

Adjournment

The meeting adjourned at 1:40 p.m.

Respectfully submitted
Stephanie K. Youst

Angela Townsend, R.S., Chairperson

Witness

AT:sky