



Sanitarian Registration Board

December 5, 2007

Board Room

11:35 a.m.

Members Present

Linda Aller, R.S.
Richard Setty, R.S.
Duane Snyder, R.S.
Roger Suppes, R.S.
Angela Townsend, R.S.
Dave Winfough, R.S.

Members Absent

Gary Silverman, R.S.

Staff

Stephanie Youst, Executive Secretary

Legal Council

W. Scott Myers, Assistant Attorney General

Call to Order

Richard Setty, Chairperson, called the meeting to order at 11:35 a.m.

Approval of Minutes

Roger Suppes moved to approve the October 24, 2007 meeting minutes as corrected. David Winfough seconded the motion. The motion carried.

Committee Reports

- Angela Townsend, on behalf of the professional committee, updated the Board on the presentation to the Ohio Department of Health Quality Assurance Division on November 1, 2007.

Executive Secretary Report

- The Executive Secretary informed the Board that she attended a Boards and Commissions Management Group Meeting on November 28, 2008.
- The Executive Secretary informed the Board that the renewals for those registrants expiring on January 31, 2008 were mailed on November 19, 2007. There are 747 registered sanitarians and 82 sanitarians in training up for renewal on January 31, 2008.
- The Executive Secretary informed the Board that training agency renewals were mailed on October 29, 2007.
- The Executive Secretary and Richard Setty informed the Board that a complaint had been received in the office regarding willfully falsifying any record, report, or other instrument in pursuing the practice of environmental health science as a registered sanitarian. Mr. Setty informed the Board that the complaint would be investigated and a report would be issued to the Board once the investigation was complete.
- The formal written and budgetary reports are attached to the minutes for reference.

Assistant Attorney General's Report

Scott Myers, AAG, had no report for the Board.

Old Business

Policy and Procedure Review

- Ms. Youst presented the following revised policies for the Board to review:
 - Examination Policy
 - Bill Payment and Disbursement Policy
 - Renewal Procedure Policy
 - Application Policy

Action: Linda Aller moved to approve the policies mentioned above with the revisions made by the Board. Angela Townsend seconded the motion. The motion carried.

- Ms. Youst informed the Board that she will make the changes to the policies approved at the meeting and will prepare additional policies for the Board to review.

New Business

Discussion of Questions Received at the Division of Quality Assurance Presentation

- Angela Townsend informed the Board that she and Ms. Youst received several questions at the Division of Quality Assurance presentation on November 1st 2007 and were asked to present the attendees' thoughts and questions to the Board for their consideration.
- The first question was if the Board could require training agencies to provide proof of attendance to all conference/seminar attendees at the end of each program.
 - The Board discussed the issue and determined that it is the responsibility of each attendee to obtain proof of completion at the close of each conference/seminar for their individual records.
- The next question posed that Ms. Townsend brought before the Board was if blanket approval could and/or would be given for courses that are repeated on a frequent basis. One example posed by the participants was ServSafe.
 - The Board discussed this issue as well and determined that, in order to continue to monitor the quality of courses and the content that is presented, courses will typically not be granted a blanket approval.

Approved Training Agency Requests for Course Approval

Action: Duane Snyder moved to approve all training agency requests for continuing education credit with the following exceptions listed below. David Winfough seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

08-110 B: 0 Hours

08-111: 1.75 Hours

08-125: 4.25 Hours

Individual Continuing Education Requests for Approval

Action: Duane Snyder moved to approve all individual applications for continuing education approval with the following exceptions listed below. David Winfough seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

305 C: 11 Hours

306 D: 9.5 Hours

373: 1.25 Hours

306 A: 9.5 Hours

321: 0 Hours

375: 4.75 Hours

306 B: 9.5 Hours

328: 0 Hours

306 C: 9.5 Hours

341: 0 Hours

Sanitarian in Training Applications

Action: Linda Aller moved to approve the following applicants for sanitarian in training registration. Roger Suppes seconded the motion. The motion carried.

Jana E. Adkins

Tishara I. Clement

Allison M. Weber

Benjamin J. Avery

Jeffrey A. Cotrill

Heather R. Wineinger

Kelly A. Barron

Melissa A. Howell

Ashley J. Brown

Megan E. Parnell

Action: Linda Aller proposed to deny Adam Gilbert's application for sanitarian in training for failure to meet the minimum educational requirement. Roger Suppes seconded the motion. The motion carried.

Action: Linda Aller proposed to deny Jeffrey Morgan's application for failure to meet the minimum educational requirements. Roger Suppes seconded the motion. The motion carried.

Registered Sanitarian Advancement Applications

Action: Linda Aller moved to approve the following individuals for advancement to registered sanitarian. Roger Suppes seconded the motion. The motion carried.

Mandy Sears Bartel

William D. Pointer

Eric D. Robb

Marian R. Piper

Theodore J. Riestenberg

Shannon K. Sellards

Ryan R. Stewart

Bradley D. Strait

Action: Linda Aller proposed to deny Joseph Bielecki's application for failure to meet the minimum work experience in the practice of environmental health requirement. Roger Suppes seconded the motion. The motion carried.

Registered Sanitarian Applications

Action: Linda Aller moved to approve the application for registered sanitarian for Debbie M. Wallen. Duane Snyder seconded the motion. The motion carried.

Sanitarian in Training Reinstatement Applications

Action: Duane Snyder moved to approve the following sanitarian in training reinstatement application for Dennis DeLong. David Winfough seconded the motion. The motion carried.

Registered Sanitarian Reinstatement Applications

Action: Duane Snyder moved to approve the following registered sanitarian reinstatement applications. David Winfough seconded the motion. The motion carried.

Morissa Rice

Laura Studevant

Sanitarian in Training Extension Requests

Action: Linda Aller moved to grant an extension to Abdul Abdi until January 31, 2009. Angela Townsend seconded the motion. The motion carried.

Action: Linda Aller moved to grant an extension to Nadeem Chaudhry until January 31, 2009. Duane Snyder seconded the motion. The motion carried.

Action: Linda Aller moved to grant an extension to Vincent Fasone until January 31, 2009. Roger Suppes seconded the motion. The motion carried.

Action: Linda Aller moved to grant an extension to Jenie Hearld until January 31, 2009. David Winfough seconded the motion. The motion carried.

Correspondence

1. **Don Stewart:** Mr. Stewart asked the Board if a registered sanitarian doing epidemiology work for a county health nursing department should be under the supervision of a nurse in the nursing department or a registered sanitarian in the environmental health program. **Action:** The Board advised Ms. Youst to inform Mr. Stewart that a registered sanitarian does not require supervision under Chapter 4736. of the Ohio Revised Code so the flow of the organizational chart is up to each individual organization.

Future Meeting Dates

The following meeting dates were confirmed by the Board:

January 16, 2008
March 12, 2008
May 14, 2008

July 9, 2008
September 3, 2008
October 29, 2008

December 10, 2008

Adjournment

The meeting adjourned at 1:00 p.m.

Respectfully submitted
Stephanie K. Youst

Richard Setty, R.S., Chairperson

Witness

RS:sky