

**STATE BOARD OF SANITARIAN REGISTRATION
77 SOUTH HIGH STREET, 16TH FLOOR
COLUMBUS, OHIO 43215-6108
REGULAR BOARD MEETING MINUTES
December 7, 2005**

PRESENT:

Board Members: Linda Aller, R.S., David Winfough, R.S., Angela Townsend, R.S., Duane Snyder, R.S., Gary Silverman, R.S., Roger Suppes, R.S. , Richard Setty, R.S.

Executive Secretary: Lynn Jones

Assistant Attorney General: Scott Myers, Esq.

The regular meeting of the State Board of Sanitarian Registration was held at 77 South High Street in the Main Boardroom on the 31st Floor in Columbus Ohio. Chairperson, Linda Aller, called the meeting to order at 10:25 a.m.

AGENDA

The agenda was mailed to members in advance of the meeting.

L. Aller reported on Ann Gehres' request for a full Board review of her previously denied continuing education request. Noting no objection, the request was added as Item iv. under New Business - Continuing Education.

A. Townsend moved to approve the agenda. G. Silverman seconded the motion. The motion carried 6-0.

MINUTES

A. Townsend moved to approve the October 19, 2005 Board Meeting Minutes. R. Suppes seconded the motion. The motion carried 6-0.

HEARINGS

At 10:27 a.m. an administrative hearing was conducted in the matter of Blair A. Sutherland- proposed denial of sanitarian-in-training registration. Linda Aller presided over the hearing. Scott Myers, Assistant Attorney General represented the state of Ohio. Mr. Sutherland was not present at the hearing. The hearing concluded at 10:35 a.m.

At 10:36 a.m. an administrative hearing was conducted in the matter of Edward G. Firth- proposed denial of sanitarian-in-training registration. Linda Aller presided over the hearing. Scott Myers, Assistant Attorney General represented the state of Ohio. Mr. Firth was not present at the hearing. The hearing concluded at 10:45 a.m.

At 10:55 a.m. an administrative hearing was conducted in the matter of Colleen Dundon-proposed denial of sanitarian-in-training registration. Linda Aller presided over the hearing. Scott Myers, Assistant Attorney General represented the state of Ohio. Ms. Dundon was present and represented herself. The hearing concluded at 11:34 a.m.

COMMITTEE REPORTS

Examination

G. Silverman reported that NEHA's (National Environmental Health Association) due date for release of the updated examination is March 2006.

L. Jones reported on her discussion with Vita Greco of PES (Professional Examination Service):

- The PES Examination Revision Report will be released next week.
- PES will recommend three different raw scores depending on the version of the examination and will provide scaled scoring if requested.
- The investigation of questions per category is a part of the Role Delineation and will be performed during 2006.

EXECUTIVE SECRETARY

REVENUE AND SPENDING REPORT FY 2006

L. Jones referred to the FY 2006 Financial Report *attached* and reported that as of October 31, 2005, 34% or \$45,455 of the Board's operating budget had been expended. Revenue for the same period totaled \$54,522

HB 66 - CONSOLIDATION

L. Jones reported that since the last Board meeting, SB 222 was introduced by Senator Coughlin to scrap the consolidation plan and restore Fiscal Year 2007 appropriations for the affected boards. The bill is assigned to the Finance and Financial Institutions Committee. She added that the Transition Team continues their mission pursuant to HB 66 of developing a consolidation plan. The team adopted a model that transfers all 20 boards to Commerce under a proposed new Division of Professional Regulation. She added that she was assigned to a fiscal work-group that recommended (if transferred to Commerce) the 4K9 fund be split into two funds, one for the consolidated boards, another for the exempt boards, and FY 2007 appropriation levels would be set at the amount contained in SB 222.

R. Suppes expressed concern that the Board would likely pay substantially higher administrative costs if transferred to the Department of Commerce.

L. Jones added that there would also be significant costs to convert the current CAVU licensing system to Commerce's more recent version.

L. Jones reported that she met with the OEHA (Ohio Environmental Health Association) Board of Directors on November 17, 2005 to give a briefing on consolidation. She added that OEHA voted to support SB 222.

OCTOBER 21, 2005 PES EXAMINATION

46 candidates took the examination on 10/20/05; twenty-two or 48% passed.

ASSISTANT ATTORNEY GENERAL

S. Myers discussed a public records request received by the Board involving gender parity of the boards and commissions. The request not only wishes the gender make-up of the Board, but also e-mail addresses.

It was concluded that all board member e-mails are business addresses and OK for release.

MUST EXPERIENCED APPLICANTS REFRAIN FROM PRACTICING UNTIL SUCCESSFULLY PASSING THE EXAMINATION

S. Myers referred to Section 4736.08 and 4736.10 of the Revised Code and indicated that the statutes do not provide the option for an applicant to become registered as a sanitarian-in-training if he/she has met the experience requirement. Pertinent language regarding application for registered sanitarian registration in Section 4736.08 states, in part: *The Board shall register an applicant if the applicant meets the education and experience requirements.*

Pertinent language regarding sanitarian-in-training registration in Section 4736.10 states, in part: *Any person who meets the educational qualifications of Section 4736.08, but does not meet the experience requirement of such division may make application to the Board for registration as a sanitarian-in-training.*

A brief discussion ensued regarding the fact that different types of experience may not show the breadth of knowledge needed to take the examination.

It was suggested that the Board revisit the *Sanitarian Experience Guidelines* for a study of approvable sanitarian experience.

R. Setty suggested that the recent interpretation should be an agenda item for the next meeting to address notification and inquiries.

CONTINUING EDUCATION

APPLICATIONS FOR APPROVAL OF CONTINUING EDUCATION - TRAINING AGENCIES

D. Winfough moved to approve the WSOS Community Action Commission Inc. as an approved training agency. A. Townsend seconded the motion. The motion carried 6-0.

The list of continuing education requests submitted by approved training agencies was reviewed *attached*.

D. Winfough moved to approve training agency requests 06-071 through 06-085 and 06-034 for the listed hours with the following exception:

06-082 12.5 hours

A. Townsend seconded the motion. The motion carried 6-0.

APPLICATIONS FOR APPROVAL OF CONTINUING EDUCATION - INDIVIDUALS

The list of continuing education requests submitted by individuals was reviewed *attached*. D. Winfough moved to approve individual requests 240 through 406 for the listed hours with the following exceptions:

240	14.0 or 13.0 hours depending on sessions attended
252	0 hours – unacceptable subject matter
253	9.0
260	13
261	14.0 or 13.0 hours depending on sessions attended
313	5.75 hours
334	5.0

A. Townsend seconded the motion. The motion carried 6-0.

A. Townsend called attention to the two *Serv-Safe* courses, noting that the reason the approved hours vary is because the agendas are different. She added that the course should be equivalent to 16 hours of training.

R. Suppes suggested that a letter be sent to training agencies that sponsor courses resulting in redundant individuals requests, asking that they submit application prior to the actual course to avoid duplication and unnecessary paperwork.

ADDITIONAL INFORMATION SUBMITTED – REQUEST FOR FULL BOARD REVIEW

All Board Members reviewed the additional information submitted by Anne Gehres regarding her continuing education request, *Implementing a Sidewalk Management System*.

D. Winfough moved to deny continuing education hours for the course. A. Townsend seconded the motion.

DISCUSSION: Members of the Continuing Education Committee noted that the primary purpose of the course was sidewalk maintenance with injury prevention as a secondary topic.

R. Suppes indicated that there was no documentation of an agenda outlining time frames for topics.

The vote was 5-1. The motion carried.

APPLICATIONS FOR SANITARIAN-IN-TRAINING

The list of applicants for sanitarian-in-training was reviewed *attached*.

G. Silverman moved to approve 36, 37, 39, and 41 - 53 for sanitarian-in-training registration. D. Winfough seconded the motion. The motion carried 6-0.

Approved as sanitarians-in-training: 36. John Loose, 37. Zaynab Fakri, 39. Elizabeth Seif, 41. Andrew Kupper, 42. Chad Masters, 43. Stephanie Thompson, 44. Kathryn Staker, 45. Christina Hitchcock, 46. Dennis DeLong, 47. Margaret Schweizer, 48. Kent Holloway, 49. Hassan Salman, 50. Rebecca Milum, 51. Phillip Gnacinski, 52. Trisha Grigsby, and 53. Richard Miller.

G. Silverman moved to defer action on 40. Beverly Lee's application pending the submission of additional information. A. Townsend seconded the motion. The motion carried 6-0.

G. Silverman moved to approve 21. Amanda Graham for sanitarian-in-training registration. D. Winfough seconded the motion.

DISCUSSION: G. Silverman noted that initially there was concern with Ms. Graham's experience, however after further review, it was determined that she does qualify for sanitarian-in-training registration.

The motion carried 6-0.

R. Suppes moved to approve 38. Kimberly Lane for sanitarian-in-training registration. D. Snyder seconded the motion. The motion carried 5-0, 1-abstention by Gary Silverman.

G. Silverman moved to propose to deny sanitarian-in-training registration to 18. John Greuey and 27. John Gwinn. D. Winfough seconded the motion.

DISCUSSION: G. Silverman reported that both applicants have met the sanitarian experience requirement, and therefore, are ineligible for sanitarian-in-training registration.

The motion carried 6-0.

R. Suppes moved to approve 33. Ryan Murphy as a sanitarian-in-training. A. Townsend seconded the motion. The motion carried 5-0, 1-abstention by Gary Silverman.

R. Suppes moved to send a letter to Mr. Murphy advising him that none of his experience meets the requirement for advancement to registered sanitarian. He must accumulate two years of experience pursuant to Section 4736.01 of the Revised Code in order to advance to a Registered Sanitarian. D. Winfough seconded the motion. The motion carried 5-0, 1-abstention by Gary Silverman.

APPLICATION FOR ADVANCEMENT TO REGISTERED SANITARIAN

G. Silverman moved to approve 16-30 for advancement to registered sanitarian. D. Winfough seconded the motion. The motion carried 6-0.

Approved as registered sanitarians: 16. Karen Naples, 17. Thomas Rutter, 18. Brian Wise, 19. Daniel Warren, 20. Gregory Stone, 21. Matthew Heyduk, 22. Brian Athey, 23. Julie Brown, 24. Jessica Walter, 25. Matthew Menzie, 26. Tracy Duncan, 27. Corrie Holthaus, 28. Ginger Bernholt, 29. Suzanne Dapprich, and 30. Carmen Short.

G. Silverman moved to propose to deny 31. Michael Sabbato advancement to registered sanitarian. D. Winfough seconded the motion.

DISCUSSION: G. Silverman noted that the reason for denial is insufficient sanitarian experience. Mr. Sabbato's experience as a laboratory director was not approved.

The motion carried 6-0.

G. Silverman moved to approve 32. Tara Echols for advancement to registered sanitarian. D. Winfough seconded the motion. The motion carried 6-0.

At 1:45 p.m. Linda Aller excused herself from the meeting due to a family emergency and Angela Townsend took over chairing the meeting.

APPLICATION FOR REGISTERED SANITARIAN

G. Silverman moved to approve 2. Aaron Messer, 3. Lynette Sopko, and 4. Mark Frank for registered sanitarian registration. D. Winfough seconded the motion. The motion carried 5-0.

REINSTATEMENTS

The list of reinstatements was reviewed *attached*.

G. Silverman moved to reinstate Pete Kowal as a registered sanitarian, and to reinstate Maria Muhleman and Catherine Akama-Dibo as sanitarians-in-training. D. Winfough seconded the motion. The motion carried 5-0.

SANITARIAN-IN-TRAINING EXTENSIONS

The Board reviewed the list of sanitarian-in-training extension requests *attached*.

G. Silverman moved to grant Debbie Allen an extension until June 11, 2006. D. Snyder seconded the motion. The motion carried 5-0.

D. Winfough moved to grant Debbie Wallen an extension until January 31, 2007. R. Suppes seconded the motion. The motion carried 5-0.

D. Winfough moved to grant Timothy Tewksbary an extension until January 31, 2007. D. Snyder seconded the motion. The motion carried 5-0.

R. Suppes moved to grant Carol Gunner an extension until August 22, 2006, and to grant Cynthia Garcia and James Mohrman an extension until January 31, 2007. G. Silverman seconded the motion. The motion carried 5-0.

CONTINUING EDUCATION WAIVER

D. Winfough moved to grant Karla Siegle an 18-hour continuing education waiver. R. Suppes seconded the motion. The motion carried 5-0.

HEARING ACTIONS

05-S-4 Blair Sutherland

Because Blair Sutherland has not completed at least 45-quarter units or 30 semester units of biology, chemistry, physics, geology or mathematics approved by the Board, he does not meet the requirements for registration as a sanitarian-in-training, as set forth in Ohio Revised Code Section 4736.08(A) and Administrative Code Rule 4736-8-01.

D. Winfough moved to deny Blair Sutherland sanitarian-in-training registration. R. Setty seconded the motion. The motion carried 5-0.

05-S-6 Edward Firth

Since Mr. Firth has met the education and experience requirement for registered sanitarian registration as provided in Revised Code Section 4736.08 (C) through his attainment of a Master of Science degree and his past experience as a registered sanitarian with the Medina County Health District from October 1990 until July 1998, he is ineligible for registration as a sanitarian-in-training.

R. Suppes moved to deny Edward Firth sanitarian-in-training registration. G. Silverman seconded the motion. The motion carried 5-0.

05-S-7 Colleen Dundon

R. Suppes moved to hold the record open for ten days, deferring action on Ms. Dundon's application until the next Board meeting. G. Silverman seconded the motion. The motion carried 5-0.

FUTURE MEETING DATES

Future meeting dates were confirmed:

January 18, 2006 – Duane Snyder noted a possible conflict
March 8, 2006

April 19, 2006 – Duane Snyder noted a possible conflict
May 31, 2006
July 12, 2006
September 6, 2006

ADJOURN

The meeting adjourned at 2:15 p.m.

Respectfully submitted
Lynn M. Jones
Executive Secretary

Chairman

Witness