

**STATE BOARD OF SANITARIAN REGISTRATION
77 SOUTH HIGH STREET, 16TH FLOOR
COLUMBUS, OHIO 43215-6108
REGULAR BOARD MEETING MINUTES
SEPTEMBER 7, 2005**

PRESENT:

Board Members: Janet Rickabaugh, R.S., David Winfough, R.S., Angela Henderson, R.S., Duane Snyder, R.S., Gary Silverman, R.S., Roger Suppes, R.S. (arrived at 11:00 a.m)

Executive Secretary: Lynn Jones

Assistant Attorney General: Scott Myers, Esq.

ABSENT: Linda Aller, R.S.

The regular meeting of the State Board of Sanitarian Registration was held at 77 South High Street in the Main Boardroom on the 31st Floor in Columbus, Ohio. Chairperson, Janet Rickabaugh, called the meeting to order at 10:25 a.m.

AGENDA

The agenda was mailed to members in advance of the meeting.

L. Jones requested the addition of *Amos Sarfo* as item B. under 10. *Hearing Actions*

D. Winfough moved to approve the agenda as amended. A. Henderson seconded. The motion carried 5-0.

MINUTES

D. Winfough moved to approve the July 20, 2005 Board Meeting Minutes. A. Henderson seconded the motion. The motion carried 5-0.

ADMINISTRATIVE HEARING

05-R-5 – Francine Toth – Proposed Denial of Advancement to Registered Sanitarian

At 10:30 a.m. an administrative hearing was conducted in the matter of Francine Toth appealing the Board's action to deny her application for Advancement to Registered Sanitarian. Janet Rickabaugh presided over the hearing. Scott Myers, Assistant Attorney General represented the state of Ohio. Ms. Toth was not present, nor represented by counsel, however she submitted written documentation. The hearing concluded at 10:49 a.m.

COMMITTEE REPORTS

PUBLIC RELATIONS

A. Henderson thanked L. Jones for representing the Board at the Quality Assurance Conference.

EXAMINATION COMMITTEE

G. Silverman reported on the update to the PES Environmental Health Proficiency Examination. The method of reviewing each question and estimating the percentage of barely qualified candidate who will answer the question correctly resulted in recommended passing points of 69.9%, 69% and 68% depending on version. He added that there was substantial discussion regarding the best way to address the minor inconsistency of difficulty level on the different versions, including moving a few test questions to result in equal scoring, or the use of a corrected score. This issue is yet to be resolved.

EXECUTIVE SECRETARY

REVENUE AND SPENDING REPORT FY 2006

L. Jones referred to the FY 2006 Financial Report *attached* and reported on major expenditures for the month of July and August 2005:

1st Quarter Rent: \$893.63
CAVU Maintenance & Licensing \$1,029.70 – once a year charge
Technical support: \$2,182.17 – once a year charge
Examinations: \$3,150

HB 66 - CONSOLIDATION

L. Jones reported on the first Consolidation Transition Team meeting held on September 2nd. Transition team members of the affected boards presented a proposal that would keep all twenty boards together under one cabinet agency. She added that the law provides for such modifications to the consolidation plan. She also advised that the next meeting would be a public hearing, noting that testimony seems premature based upon the fact that the core issue of the plan is undecided.

Board consensus was to express concern that further public testimony should be accommodated once the core issue is decided.

JULY 21, 2005 PES EXAMINATION

Thirty-five (35) candidates took the examination on 7/21/05. Seven (7) or 20% passed.

JULY RENEWAL RESULTS

L. Jones reported that 545 registered sanitarians were issued renewal notices on July 1, 2005; 93% renewed.

Eighty-nine (89) sanitarians-in-training were issued notices, and 68% renewed.

CLARIFICATION OF SANITARIAN-IN-TRAINING EXPERIENCE/PRACTICE TIMELINE

The policy, *Clarification of Sanitarian-in-Training Experience/Practice Timeline* was discussed at length with regard to SITs who practice part of the year (i.e. sanitarians-in-training that are employed at health departments as health educators or nurses who practice environmental health four to twelve weeks a year during peak periods-county fairs, festivals, etc.)

G. Silverman indicated that since the Board only counts the part of the year of actual practice toward experience, the time spent not practicing should not be counted toward the five-year limitation.

A. Henderson discussed the increased prevalence in public health of split jobs and job sharing.

The point was raised that the Board accommodates part-time practicing SITs, and recently amended the OAC to accommodate part-time sanitarians that work at health departments with workweeks of less than 40 hours.

It was the consensus of the Board to continue deliberation of the issue at the next board meeting when the full Board is present.

CONTINUING EDUCATION

APPLICATIONS FOR APPROVAL OF CONTINUING EDUCATION - TRAINING AGENCIES

A. Henderson moved to approve Defiance County Health Department as an approved training agency. D. Snyder seconded the motion. Motion carried 5-0.

The list of continuing education requests submitted by approved training agencies was reviewed *attached*.

A. Henderson moved to approve training agency requests 06-001 through 06-037 for the listed hours with the following exception:

06-009	Up to 10.5 hours
06-034	Up to 13.0 hours

D. Winfough seconded the motion. Motion carried 5-0.

APPLICATIONS FOR APPROVAL OF CONTINUING EDUCATION - INDIVIDUALS

The list of continuing education requests submitted by individuals was reviewed *attached*. A. Henderson moved to approve individual requests 1 through 97 for the listed hours with the following exceptions:

6	2.5 hours
15	12 hours
16	5.5 hours
21	0
28	Deferred for additional information
40	12 hours
43	Up to 16.5 hours upon submission of verification of attendance
47	12 hours
50	6 hours
58	12 hours
66	12 hours
69	0

D. Snyder seconded the motion. Motion carried 5-0.

APPLICATIONS FOR SANITARIAN-IN-TRAINING

The list of applicants for sanitarian-in-training was reviewed *attached*.

G. Silverman moved to approve 113, 114 and 3 through 17 for sanitarian-in-training registration. D. Winfough seconded the motion. Motion carried 5-0.

Approved as sanitarians-in-training: 113. Warren Snow, 114. Stephanie Stewart, 3. Vaughn Jackson, 4. Edgar Cruse, 5. Naim Qadri, 6. Jeffrey Riley, 7. Karen Schanz, 8. Marian Piper, 9. Kim Casady, 10. Christina Gallion, 11. Lauren Anderson, 12. Michael Suits. 13. Ryan Stewart, 14. Paul Kasden, 15. Steven Kramer, 16. Philip Murdock, and 17. Jeffrey Kluesener.

G. Silverman moved to propose to deny Edward Firth sanitarian-in-training registration based upon the fact that he has environmental health experience, and therefore, pursuant to Section 4736.10 of the Revised Code, is ineligible for sanitarian-in-training registration. D. Winfough seconded the motion. The motion carried 5-0.

G. Silverman moved to propose to deny Colleen Dundon sanitarian-in-training registration based upon insufficient hours of science/math. D. Winfough seconded the motion. The motion carried 5-0.

APPLICATION FOR ADVANCEMENT TO REGISTERED SANITARIAN

G. Silverman moved to approve 1 through 8 for advancement to registered sanitarian. D. Winfough seconded the motion. Motion carried 5-0.

Approved as registered sanitarians: 1. Thomas Fink, 2. William Kellough, 3. Cynthia Hogg, 4. Lynessa Reichert, 5. Ryan Donahue, 6. Katherine Siefert, 7. Nathan Johnson, and 8. Brian Griffin.

APPLICATION FOR REGISTERED SANITARIAN – ELIGIBILITY TO TAKE THE PES EXAMINATION

G. Silverman moved to approve 2. Aaron Messer's education and experience for eligibility to take the PES examination. D. Winfough seconded the motion. Motion carried 5-0.

G. Silverman moved to defer action on Brenda Zolla's application for registered sanitarian pending the submission of additional information linking her past experience with environmental health. D. Winfough seconded the motion. Motion carried 5-0.

APPLICATION FOR REGISTERED SANITARIAN

G. Silverman moved to approve 1. Hollie Bowling as a registered sanitarian. A. Henderson seconded the motion. Motion carried 5-0.

REINSTATEMENTS

The list of reinstatements was reviewed *attached*.

D. Snyder moved to reinstate 1 through 5 as registered sanitarians and 6 and 7 as sanitarians-in-training. G. Silverman seconded the motion. Motion carried 5-0.

Reinstated as registered sanitarians: 1. Scott Bierer (RS 2505), 2. Robert Diener (RS 744), 3. Achal Garg (RS 2649), Marc Glasgow (RS 2600), Gina Nicholson (RS 2949).

Reinstated as sanitarians-in-training: 4. Glen Vonderembse (SIT 022069) and 5. Jessica Annarino (SIT 032102).

SANITARIAN-IN-TRAINING EXTENSIONS

The Board reviewed the list of sanitarian-in-training extension requests *attached*.

D. Winfough moved to grant Christine Jones-Ringfield an extension until July 23, 2006 with encouragement to develop a plan toward passing the examination. R. Suppes seconded the motion. Motion carried 5-0.

D. Winfough moved to grant Jesse R. Bennington an extension until May 23, 2006. A. Henderson seconded the motion. Motion carried 5-0.

CONTINUING EDUCATION WAIVER

The application for continuing education waiver submitted by Gregory Carlson (RS 2040) was reviewed. L. Jones reported that Mr. Carlson only needs a .75-hour continuing education waiver based upon approval of continuing education requests earlier during today's meeting.

D. Winfough moved to grant Mr. Carlson a .75-hour waiver of continuing education. G. Silverman seconded the motion. The motion carried 5-0.

ADOPTION OF RULES 4736-1-01 AND 4736-11-05

D. Winfough moved to adopt Rules 4736-1-01 and 4736-11-05 with an effective date of November 1, 2005. G. Silverman seconded the motion. The motion carried 5-0.

BOARD MEMBERSHIP

L. Jones advised that Gary Silverman and Linda Aller were reappointed to the Board and Rick Setty was appointed to fulfill Janet Rickabaugh's term, which expires August 15, 2007.

HEARING ACTIONS

05-R-5 FRANCINE TOTH – PROPOSED DENIAL OF ADVANCEMENT TO REGISTERED SANITARIAN

R. Suppes recused himself from deliberation and voting on 05-R-5 due to the fact that he was not present during the hearing.

D. Winfough moved to affirm denial of Francine Toth's advancement to registered sanitarian application based upon lack of 67.25 hours of sanitarian experience. A. Henderson seconded the motion. The motion carried 4-0.

05-S-3 AMOS SARFO

G. Silverman moved to withdraw the Notice of Opportunity for Hearing and to grant Amos Sarfo sanitarian-in-training registration. D. Snyder seconded the motion. The motion carried 5-0.

ANNOUNCEMENTS

The Board recognized Janet Rickabaugh with a round of applause and thanked her for five years of dedicated service to the citizens of the state of Ohio as a member of the State Board of Sanitarian Registration.

FUTURE MEETING DATES

Future meeting dates were confirmed.

October 19, 2005
December 7, 2005

January 18, 2006
March 8, 2006
April 19, 2006

ADJOURN

The meeting adjourned at 1:55 p.m.

Respectfully submitted
Lynn M. Jones
Executive Secretary

Chairman

Witness