

**Ohio Sanitarian Registration Board**  
**July 27, 2011**  
**10:30 a.m.**  
**77 South High Street, 31<sup>st</sup> Floor, South A**  
**Columbus, Ohio 43215**

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1. Call to Order
2. Approval of the Minutes  
**Action Required**
3. Committee Reports
  - 3.1. Executive: James Adams, Linda Aller, Richard Setty
  - 3.2. Professional: James Adams, Tracy Buchanan, Richard Setty
  - 3.3. Continuing Education: James Adams, Tracy Buchanan, Laura Kramer Kuns, Richard Setty (Alt.)
  - 3.4. Examination: Linda Aller, Gene Phillips, Gary Silverman
  - 3.5. Finance: Gene Phillips, Gary Silverman
  - 3.6. Rules: Laura Kramer Kuns, Gene Phillips, Richard Setty
4. Executive Secretary Report
  - 4.1. Revenue and Expenditure Report
5. Assistant Attorney General Report
6. Adjudication
7. Old Business
  - 7.1. 2012 Rule Review
  - 7.2. 2012 Meeting and Exam Dates
8. New Business
  - 8.1 Draft Letter to Health Commissioners and Directors of Environmental Health Review
9. Continuing Education
  - 9.1. Request for Approval of Hours – Individuals (CE-2)  
**Action Required**
  - 9.2. Request for Approval of Training Agency Status (CE-3)  
**Action Required**
  - 9.3. Request for Approval of Hours – Training Agencies (CE-4)  
**Action Required**
10. Applications
  - 10.1. Sanitarian-in-Training Applications  
**Action Required**
  - 10.2. Applications for Advancement to Registered Sanitarian  
**Action Required**
  - 10.3. Registered Sanitarian Applications  
**Action Required**
  - 10.4. Reinstatements  
**Action Required**
  - 10.5. Extension/Waiver/Accommodation Requests

**Action Required**

11. Guest Participation

12. Correspondence

- 12.1 **Mike Boronka**: Mr. Boronka would like to ask the Board if they are considering the possibility of reciprocity with California. Mr. Boronka was a field inspector in the state of California for over five years.
- 12.2 **Sarah Pounder**: Ms Pounder would like to ask the Board to consider blanket approval of various CE modules put forth by NCCPHP.
- 12.3 **Pam Allen**: Ms. Allen asked the Board to review their previous 2008 position to determine if Ohio EPA employees who have been consolidated into the Division of Materials & Waste Management must maintain their registration.

13. Announcements

14. Future Meeting Dates

- September 14, 2011
- December 7, 2011

15. Adjournment



## Sanitarian Registration Board

July 27, 2011

South A

10:35 a.m.

### Members Present

James Adams, R.S.  
Linda Aller, R.S.  
Tracy Buchanan, R.S.  
Laura Kramer Kuns, R.S.  
Gene Phillips, R.S.  
Richard Setty, R.S.  
Gary Silverman, R.S.

### Staff

Stephanie Youst, Executive Secretary

### Legal Council

W. Scott Myers, Assistant Attorney General

### Guests

Berry Meadows

### Call to Order

Linda Aller, Chairperson, called the meeting to order at 10:35 a.m.

### Approval of Minutes

James Adams moved to approve the May 18, 2011 meeting minutes as submitted. Laura Kramer Kuns seconded the motion. The motion carried.

### Committee Reports

The Continuing Education Committee reported that a few days prior to the scheduled Board meeting they have a conference call to discuss their changes and questions regarding the continuing education courses. This allows them to come to the meetings better prepared.

### Executive Secretary Report

- Ms. Youst informed the Board that things had been busy in the office as the end of the renewal was nearing.
- Ms. Youst informed the Board that, as of the meeting date, there were still approximately 150 outstanding renewals that had not been returned to the office for processing.
- Ms. Youst and the Board discussed a plan for handling the daily operations of the office while she is on maternity leave. This plan will take effect once she is no longer able to work until she returns to work, which is scheduled to be late November 2011.
  - The office will be open on Tuesday and Thursday and staffed by MaryAnn Macioce from 7 am until 4 pm.
  - Various Board members will be responsible for application review, continuing education review, proctoring examinations, and Board meeting duties.
- The May 4, 2011 examination score report memo is attached to the minutes for reference.
- The formal written and budgetary reports are attached to the minutes for reference.

### Assistant Attorney General Report

- Scott Myers discussed how the Board should prepare for a hearing and issues that may arise when a hearing occurs.

### Adjudication

- The Investigative Committee recommended that the Board send a cease and desist and letter of explanation to the Health Commissioner and President of the Board of Health in case 2011-C-04. Since the subject of the complaint is not currently registered as a sanitarian, this is the only action the Board can take.
- Complaint 2011-C-05 was dismissed because the subject of the complaint is not currently registered as a sanitarian.

## **Old Business**

### **2012 Rule Review**

- The Board will review the rules and make a recommendation on how to proceed at the September 14, 2011 Board meeting. The list of rules up for review is attached to the minutes for reference.

### **2012 Meeting Dates**

- The Executive Secretary submitted a tentative list of meeting dates for 2012. The Board will vote on the final version of the meeting dates at the September 14, 2011 Board meeting. The tentative list of dates is attached to the minutes for reference.

## **New Business**

### **Draft Letter to Health Commissioners and Directors of Environmental Health**

- The Board reviewed and revised the draft letter prepared to send to all Ohio health commissioners and directors of environmental health regarding allowing their staff to work with expired registrations and the importance of making sure their environmental health is properly registered.
- The Board is planning to put this open letter in the OEHA Journal, AOHC newsletter, and on the Board website.
- The Board is working on a second letter that will be mailed with renewal applications to all registrants.

**Action:** Richard Setty moved to change the status "Inactive" to "Expired" for all registrants in order to provide clarity on a registrants standing. Tracy Buchanan seconded the motion. The motion carried.

## **Continuing Education**

### **Individual Continuing Education Requests for Approval**

**Action:** James Adams moved to approve all individual applications for continuing education approval with the following exceptions listed below. Laura Kramer Kuns seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

865: Denied	102: Pending Additional Information
16: Denied	108: 8 Hours
57 A-D: Pending Additional Information	113: 6 Hours
58 A-D: Pending Additional Information	124: Denied
59: 13 Hours	136: 6 Hours
87: 9.75 Hours	158 A-R: Denied
88: 9.75 Hours	

### **Approved Training Agency Requests for Course Approval**

**Action:** James Adams moved to approve all individual applications for continuing education approval with the following exceptions listed below. Laura Kramer Kuns seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

11-226: Denied	12-028: Denied
12-013: Pending Additional Information	12-034: Pending Additional Information
12-017: Pending Additional Information	12-040: 15.25 Hours

## **Applications**

### **Sanitarian in Training Applications**

**Action:** Gary Silverman moved to approve the following applicants for sanitarian in training registration. Gene Phillips seconded the motion. The motion carried.

Juston R. Carpenter  
Rachel A. DeKold  
Jonathan T. Jenkins  
Kari M. Jones

Kyle P. McLeod  
Joshua A. Niese  
Elizabeth D. Ousky  
Brent J. Styer

**Action:** Gary Silverman moved to defer the sanitarian in training application for Joyce L. O'Connell pending additional information. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to defer the sanitarian in training application for Rhyan E. Cassidy pending additional information. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the sanitarian in training application for Kamalpreet Kawatra with a special letter. Gene Phillips seconded the motion.

- Dr. Silverman discussed the nature of Mr. Kawatra's application and how difficult it was for the committee to review. He recommended that the Board send Mr. Kawatra a special approval letter informing him that he may want to try to present more professional and appropriate documents to the Board in the future.

Gene Phillips, Gary Silverman and Richard Setty voted in favor of the motion. James Adams, Linda Aller, Tracy Buchanan, and Laura Kramer Kuns opposed the motion. The motion was defeated in a 4:3 vote.

**Action:** James Adams moved to approve the sanitarian in training application for Kamalpreet Kawatra. Laura Kramer Kuns seconded the motion. The motion carried with a 7:0 vote.

Registered Sanitarian Applications

**Action:** Gary Silverman moved to approve the sanitarian application for Nancy K. Voge. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to defer the sanitarian application for Nancy Meyer-Emerick pending additional information. Gene Phillips seconded the motion. The motion carried.

Registered Sanitarian Advancement Applications

**Action:** Gary Silverman moved to approve the following individuals for advancement to registered sanitarian. Gene Phillips seconded the motion. The motion carried.

Mia M. Kruggel  
Kirby L. Moore  
Jon D. Moran

Ryan B. Towns  
Jamie M. Wilmath  
Ryan T. Younge

**Action:** Gary Silverman moved to deny the advancement application for Harry J. Eckert for failure to meet the minimum work experience requirement. Gene Phillips seconded the motion. The motion carried.

Sanitarian in Training Reinstatement Applications

**Action:** Gary Silverman moved to approve the sanitarian in training reinstatement application for Jennifer Carlin. Gene Phillips seconded the motion. The motion carried.

Registered Sanitarian Reinstatement Applications

**Action:** Gary Silverman moved to approve the reinstatement application for Andrea King. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the reinstatement application for Larry Vasko. Gene Phillips seconded the motion. The motion carried.

Extension Requests

**Action:** Gary Silverman moved to approve the sanitarian in training extension request for Deirdra Anderson until 7/31/2012. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the sanitarian in training extension request for Patty McConnell until 7/31/2012. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the sanitarian in training extension request for Sarah Pounder until 7/31/2012. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the sanitarian in training extension request for Angela DeRolph until 5/23/12. Gene Phillips seconded the motion. The motion carried.

Waiver Requests

**Action:** Gary Silverman moved to approve the waiver request for Ralph Fogle. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the waiver request for John Reagan. Gene Phillips seconded the motion. The motion carried.

Special Accommodation Requests

**Action:** Gary Silverman moved to approve Curtis Barth's special accommodation request for additional testing time, a separate examination date, and a reader to take the PES Examination based on the information submitted for Board review. Tracy Buchanan seconded the motion. The motion carried.

Correspondence

1. Mike Boronka: Mr. Boronka would like to ask the Board if they are considering the possibility of reciprocity with California. Mr. Boronka was a field inspector in the state of California for over five years. **Action:** At this time the Board has no plans to change to current reciprocity policy and offer reciprocity with California. Ohio and California have different requirements in order to become registered. At this time, California does not require its candidates for registration to take and pass either the National Environmental Health Proficiency Examination or the PES Examination as Ohio does; therefore no reciprocal agreement exists. In order to qualify for advancement from sanitarian in training to registered sanitarian in Ohio, Mr. Boronka will need to meet the minimum qualifications specified in rule 4736-8-01(A) of the Ohio Revised Code.
2. Sarah Pounder: Ms Pounder would like to ask the Board to consider blanket approval of various CE modules put forth by NCCPHP. **Action:** At this time NCCPHP is not an approved training agency. Therefore, if Ms. Pounder wishes to take coursework offered through their program she must request Board review for the courses in order to receive credit. This can be done using a CE2 application, which is available for Ms. Pounder to download from the Board website.
3. Pam Allen: Ms. Allen asked the Board to review their previous 2008 position to determine if Ohio EPA employees who have been consolidated into the Division of Materials & Waste Management must maintain their registration. **Action:** It is the position of the State Board of Sanitarian Registration that the letter issued by the Board on March 17, 2008 that addressed a separate request for the determination of the necessity to be a registered sanitarian for the environmental manager position for the Ohio Environmental Protection Agency applies only to that specific position description submitted to the Board for review. If the individuals described in Ms. Allen's correspondence dated July 20, 2011 are engaging in the practices stated in her letter, then they must be registered as sanitarians as they are engaging in the practice of environmental health pursuant to section 4736.01(E) of the Ohio Revised Code.

Future Meeting Dates

The following meeting dates were confirmed by the Board:

September 14, 2011

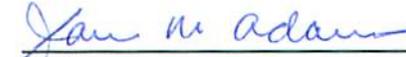
December 7, 2011

Adjournment

The meeting adjourned at 2:30 p.m.

Respectfully submitted  
*Stephanie K. Youst*

  
\_\_\_\_\_  
Linda Aller, R.S., Chairperson

  
\_\_\_\_\_  
Witness

LA:sky



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**Ohio State Board of Sanitarian Registration**  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

**To:** Sanitarian Registration Board Members  
**From:** Stephanie Youst, Executive Secretary  
**Date:** July 22, 2011  
**Re:** Executive Secretary Report for July 27, 2011

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**Overview of Activities since the May 18, 2011 Meeting**

- Reviewed applications for registration and continuing education credit.
- Mailed 563 RS renewal applications and 57 SIT renewal applications on May 31, 2011.

**Registration Census**

The following table lists the number of individuals with active registrations as of July 22, 2011.

Registration Type	3/10/11	5/10/11	7/22/11
Registered Sanitarian	1,281	1,297	1,259
Sanitarian in Training	128	137	147
<b>TOTAL</b>	<b>1,409</b>	<b>1,434</b>	<b>1,406</b>

# Sanitarian Registration Board Revenue/Expenditure Report FY 11

as of 6/30/2011

<b>Revenue</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
	\$32,190.00	\$8,824.00	\$59,239.00	\$20,262.00	\$120,515.00

<b>Staff Payroll (500)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Basic Wages	\$10,576.07	\$11,364.02	\$14,859.63	\$14,017.18	\$50,816.90
Salaries - OT Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Paid Leave & Othr Compensation	\$2,585.83	\$6,768.11	\$1,907.82	\$1,468.02	\$12,729.78
Leave Balances Pd. @ Term.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Employer-Paid Benefits	\$3,301.51	\$6,865.33	\$5,980.56	\$5,908.39	\$22,055.79
DAS Payroll Charges	\$253.96	\$356.29	\$332.71	\$259.21	\$1,202.17
<b>Total Staff Payroll</b>	<b>\$16,717.37</b>	<b>\$25,353.75</b>	<b>\$23,080.72</b>	<b>\$21,652.80</b>	<b>\$86,804.64</b>

<b>Personal Services (510)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Board Member Travel	\$439.00	\$174.35	\$325.40	\$604.15	\$1,542.90
Court Reporters	\$0.00	\$60.00	\$0.00	\$210.00	\$270.00
Exams	\$1,710.00	\$90.00	\$0.00	\$0.00	\$1,800.00
Conference Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (insurance, member dues, subscriptions)	\$0.00	\$0.00	\$150.00	\$0.00	\$150.00
<b>Total Personal Services</b>	<b>\$2,149.00</b>	<b>\$324.35</b>	<b>\$475.40</b>	<b>\$814.15</b>	<b>\$3,762.90</b>

<b>Maintenance (520)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Office Supplies	\$56.74	\$0.00	\$50.40	\$9.77	\$116.91
Staff Travel - Mileage (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Meals (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Lodging (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Mileage (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Meals (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Lodging (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Misc (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Regulated Wired T-Com	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hines & Associates	\$67.00	\$114.25	\$86.25	\$107.10	\$374.60
DHL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Duplicating Paper and Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing/Copying	\$60.75	\$2.16	\$3.01	\$2.62	\$68.54
Legal Notices in Newspapers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent (+space repairs, improve)	\$1,351.17	\$1,351.17	\$1,351.17	\$1,351.17	\$5,404.68
Central Service Agency	\$668.08	\$1,092.62	\$997.18	\$722.61	\$3,480.49
Telephone (DAS)	\$46.12	\$0.00	\$216.10	\$175.04	\$437.26
DAS Motor Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Purchasing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DAS Centralized Mail Service	\$480.89	\$469.22	\$538.77	\$738.95	\$2,227.83
Computer Services (State)	\$265.74	\$1,390.78	\$2,591.58	\$1,623.78	\$5,871.88
Other	\$0.00	\$40.00	\$320.00	\$40.00	\$400.00
<b>Total Maintenance Cost</b>	<b>\$2,996.49</b>	<b>\$4,460.20</b>	<b>\$6,154.46</b>	<b>\$4,771.04</b>	<b>\$18,382.19</b>

<b>Equipment (530)</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Computer / IT Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Equipment Cost</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Board Travel & Maintenance  
(520)**

	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
Mileage (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lodging (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Travel Expenses (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lodging (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Travel Exp (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc. Expenses (non-travel)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conference Registrations (510)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Board Maintenance</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Refunds (595)**

	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Grand Total</b>
<b>Total Operational Costs</b>	\$21,862.86	\$30,138.30	\$29,710.58	\$27,237.99	\$108,949.73
<b>Total Encumbered Funds Spent</b>	\$2,872.75	\$0.00	\$0.00	\$0.00	\$2,872.75
<b>Remaining FY11 Budget</b>					\$18,177.52



## State of Ohio

State Board of Sanitarian Registration  
77 South High Street  
16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108  
E-mail: [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us)  
Web Address: <http://sanitarian.ohio.gov>

To: Board Members  
From: Stephanie Youst, Executive Secretary   
Re: PES Examination Results from May 4, 2011  
Date: May 23, 2011

18 candidates took the examination on May 4, 2011. Of the 18 candidates, 50% passed (9).

8 candidates took the exam for the 1<sup>st</sup> time. Of the 8 candidates, 50% passed (4).

2 candidates took the exam for the 2<sup>nd</sup> time. Of the 2 candidates, 50% passed (1).

8 candidates took the exam for the 3<sup>rd</sup> or greater time. Of the 8 candidates, 50% passed (4)

Exam	Date	Number of Candidates	Pass Point	% of Passing
PES	7/21/05	35	175/250	20%
PES	10/20/05	46	175/250	48%
PES	3/23/06	43	175/250	37%
PES	7/20/06	35	Scaled 70% (174/250)	26%
PES	10/19/06	53	Scaled 70% (172/250)	53%
PES	3/22/07	49	Scaled 70% (175/250)	61%
PES	7/19/07	29	Scaled 70% (172/250)	31%
PES	10/18/07	41	Scaled 70% (175/250)	41%
PES	3/27/08	47	Scaled 70% (174/250)	43%
PES	5/22/08	37	Scaled 70% (172/250)	43%
PES	10/23/08	43	Scaled 70% (172/250)	47%
PES	2/17/09	26	Scaled 70% (175/250)	35%
PES	5/20/09	37	Scaled 70% (174/250)	46%
PES	8/18/09	25	Scaled 70% (172/250)	48%
PES	11/18/09	21	Scaled 70% (175/250)	57%
PES	2/16/10	18	Scaled 70% (174/250)	61%
PES	5/11/10	15	Scaled 70% (172/250)	53%
PES	8/11/10	18	Scaled 70% (174/250)	33%
PES	11/2/10	17	Scaled 70% (175/250)	41%
PES	2/16/11	12	Scaled 70% (172/250)	33%
PES	5/4/11	18	Scaled 70% (175/250)	50%

cc: Scott Bradley, R.S.  
Gerald Scott, R.S.

## **2012 Rules for Board Review / Recommended No Change Rules**

4736-2-01	4736-5-01
4736-2-02	4736-5-02
4736-2-03	4736-6-01
4736-2-04	4736-6-02
4736-3-01	4736-6-03
4736-3-02	4736-6-04
4736-3-03	4736-8-02
4736-3-04	4736-9-03
4736-3-05	4736-9-04
4736-4-01	4736-14-01

## **2012 Rules for Board Review / Recommended Changes**

4736-9-01

- Remove (A)(8) and (B)(8). These will be recommended changes from the recent Board audit.

## 2012 Proposed Meeting Dates

January 25

March 14

May 16

July 25

September 19

November 7

## **An Open Letter to Health Commissioners and Directors of Environmental Health from the State Board of Sanitarian Registration**

The semi-annual sanitarian registration renewal period has just passed and here is a question you should be asking yourself – are all of your sanitarians working legally? Did they renew their registration and are they classified as “active”? If you cannot answer this question, you should check the State Board of Sanitarian Registration website to determine the current status of your staff.

The Board of Sanitarian Registration (Board) has seen a disturbing increase in the number of sanitarians who, upon renewal of their registration find themselves short of hours. What does this mean? It means an individual with less than eighteen hours of approved continuing education credits is classified as “inactive” and cannot legally work in the field of environmental health until he/she has accrued eighteen hours and those hours are approved by the Board at the next regular meeting. At a minimum, this means a three month wait – three months in which an employee cannot legally conduct the inspections he/she was hired to do. Taking a minute to refresh the reader’s memory on this topic, Ohio Revised Code (ORC) 4736.15 states, “No person shall engage in, or offer to engage in, the practice of environmental health without being registered in accordance with sections 4736.01 to 4736.16 of the Revised Code”. Furthermore, Ohio Administrative Code (OAC) 4736-11-3(A) states, “Registrants must complete eighteen clock hours of approved continuing education courses each year to be eligible to apply for renewal of their certificate”.

If you have read the May 2011 Board meeting minutes you will see that the Board recently suspended a sanitarian who was lacking CUE’s, took almost six months to correct the problem yet continued to work conducting inspections using the “R.S.” credential. This was a serious situation and was a difficult decision for the Board to make.

So what’s a boss to do you ask? There are a few simple steps you can take to help ensure your staff is in good standing. First – you can check anyone’s status (active vs. inactive) at any time by using the Board of Sanitarian website. Secondly, you can always contact Stephanie Youst, the Board Executive Secretary if you have specific questions about one of your staff.

Third, remind your staff on a regular basis of the educational requirement and as much as possible, afford them the opportunity to obtain those hours.

Staff can also do a few simple things to help ensure their request for CEU credits are approved. First, when a request for course approval is submitted, make sure the request form is filled out **completely and accurately**. Provide all of the information requested on the form and remember – the more information provided in the request, the better. Based on the quality of the submittals that Board personnel have been reviewing it is fair to say that many of those submitting requests are doing so with a “half-hearted” effort. No submittal is guaranteed to receive approval so each one should be submitted with the seriousness it deserves. Secondly, submit all requests for course approvals as far in advance of your renewal date as possible. This could allow time for additional information to be submitted, if needed in advance of the renewal date. Third, attending pre-approved courses to avoid having to request course approval, especially if a registration is close to expiration.

It is the hope of this Board that everyone reading this will take a renewed approach to ensuring their staff maintain the Registered Sanitarian status. Keep in mind that allowing staff to conduct inspections without an active registration could be a liability for your agency and potentially jeopardize any enforcement action involving work performed by a sanitarian without an active registration.

Registered Sanitarian registration is our professional title and license and carries with it important responsibilities in the field of public health. Properly maintaining that license is relatively easy and it is the hope of this Board that we can inspire the sanitarians in Ohio to conduct themselves in a professional manner.

## CE 2's for Board Review / Approval 7/27/2011

Reviewer	Number	Name	Course Title	Course Date	Hours
Jim	865 / Re-Review	Lewis Jones	33rd National Conference on Interstate Milk Shipment	4/29/11	Requesting Additional 4.25 Hours
Jim	001 A	Russel Brown	Fall Protection Safety Training	5/13/2011	2
Jim	001 B	Joleen Cook	Fall Protection Safety Training	5/13/2011	2
Jim	001 C	Michael Harris	Fall Protection Safety Training	5/13/2011	2
Jim	001 D	Mike Joseph	Fall Protection Safety Training	5/13/2011	2
Jim	001 E	Marie Lammers	Fall Protection Safety Training	5/13/2011	2
Jim	001 F	Robert Moore	Fall Protection Safety Training	5/13/2011	2
Jim	001 G	Dan Osika	Fall Protection Safety Training	5/13/2011	2
Jim	001 H	Debora Roth	Fall Protection Safety Training	5/13/2011	2
Jim	001 I	Daniel Stine	Fall Protection Safety Training	5/13/2011	2
Jim	001 J	Mark Verbsky	Fall Protection Safety Training	5/13/2011	2
Jim	002	Andrew Schumacher	Applied Aquatic Science	4/15/2011	18
Jim	003	Anthony Veitz	IS 700.a: National Incident Command System An Introduction	5/16/2011	3
Jim	004	Anthony Veitz	IS 20.11: Diversity Awareness 2011	5/15/2011	1
Jim	005	Andrea King	Class A Package Plant	9/23/2010	4.5
Jim	006	Thomas May	Public Health & Radiation Emergency Preparedness Conference	3/21/2011	18
Jim	007	Rebecca Hysing	2011 Integrated Medical, Public Health, Preparedness & Response Training Summit	5/1/2011	9.75
Jim	008	Rebecca Hysing	Ohio Responds Volunteer Registry Administrator Training	5/6/2011	3
Jim	009	Steve Lowry	Asbestos Abatement Project Supervisor Refresher Training	2/11/2010	7.25
Jim	010	Steve Lowry	Asbestos NESHAP Inspection & Safety Procedures Workshop	9/27/2010	13.5
Jim	011	Greg Kesterman	Foundations of Public Administration	5/6/2011	18
Jim	012	John McLeod	Improving Public Health: Exploring Agency Systems and Community Health Improvement	5/10/2011	11.25
Jim	013	Robert Garcia	Integrating Traditional Emergency Response Methods into the Local Health Department Preparedness Procedures	5/23/2011	1
Jim	014	Nathan Fries	2011 EECO Annual Conference At Maumee Bay State Park	4/14/2011	6
Jim	015	Kimberly Burnham	Workshop on Cyanobacteria, Harmful Algae Blooms, & Water Quality	5/18/2011	13
Jim	016	John Pasquarette	Vermicomposting & Traditional Food Scrap Composting	3/15/2011	8 <span style="color: red;">O Denied</span>
Jim	017	Denise Romano	Ohio's Opiate Epidemic	4/5/2011	5.5
Jim	018	Vince Caraffi	Ohio's Opiate Epidemic	4/5/2011	6 **Speaker Credit**
Jim	019 A	Habib Kaake	Impacts of Natural Gas Industry on Landfills	5/19/2011	1
Jim	019 B	Mary Wright	Impacts of Natural Gas Industry on Landfills	5/19/2011	1
Jim	019 C	Tyler Madeker	Impacts of Natural Gas Industry on Landfills	5/19/2011	1

8.75 hours stands

## CE 2's for Board Review / Approval 7/27/2011

Jim	019 D	Michael Reiser	Impacts of Natural Gas Industry on Landfills	5/19/2011	1
Jim	019 E	Edward Merriman	Impacts of Natural Gas Industry on Landfills	5/19/2011	1
Jim	019 F	John Pasquarette	Impacts of Natural Gas Industry on Landfills	5/19/2011	1
Jim	020	Franklin Higley	CASA/FDA Annual Food Protection, Education, & Training Seminar	5/16/2011	18
Jim	021	John Benthien	Presentation Skill Development Workshop	2/17/2011	9
Jim	022	Paul Schwartz	Recognizing & Reporting Workplace Safety & Health Issues	5/27/2011	2
Jim	023	Ginger Gehret	Introduction to the CAMEO Suite	5/26/2011	18
Jim	024	Susan Hoertt	CleanMed 2011	4/6/2011	13.25
Jim	025	Susan Hoertt	University Hospitals Environment of Care Summit 2011	4/11/2011	2 **Speaker Credit**
Jim	026	John Pasquarette	Plumbing the Depths in PA: A Primer on Marcellus Shale Geology & Technology	5/17/2011	1
Jim	027 A	John Pasquarette	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 B	Susan Hardy	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 C	Mary Wright	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 D	Michael Reiser	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 E	Tyler Madeker	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 F	Brent Goetz	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 G	Habib Kaake	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 H	Edward Merriman	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 I	Abdul Smiley	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 J	Jeremy Scoles	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 K	Edward O'Loughlin	Tame Your Outlook In-Box	5/23/2011	.5
Jim	027 L	Andy Drumm	Tame Your Outlook In-Box	5/23/2011	.5
Jim	028	Daniel Osika	Case Studies on How to Address Taste & Odor Issues	5/19/2011	2
Jim	029	Robert Sennish	Managing Landfill Liquids to Maximize Landfill Gass Collection Efficiency	5/24/2011	1
Jim	030	Megan DeLane	How To Deliver Exceptional Customer Service	4/27/2011	6
Jim	031	Kathryn Lanza	State of the River 2011: The Comeback of the Cuyahoga	5/19/2011	4.25
Jim	032	David Kos	Strategic Planning	3/31/2011	6
Jim	033	Laura Travers	44th Annual EECO Conference	4/16/2011	8.75
Jim	034	Charles Hart	Hazardous/Toxic Waste Management	5/6/2011	13.25
Jim	035 A	Domenica McClintock	Ultra Urban Stormwater Design & Retrofitting	5/18/2011	2
Jim	035 B	Nathan McConoughy	Ultra Urban Stormwater Design & Retrofitting	5/18/2011	2
Jim	035 C	Laura Travers	Ultra Urban Stormwater Design & Retrofitting	5/18/2011	2
Jim	035 D	Timothy Gallagher	Ultra Urban Stormwater Design & Retrofitting	5/18/2011	2

## CE 2's for Board Review / Approval 7/27/2011

Jim	036	Michael Reiser	Underground Injection Wells As An Option for Disposal of Shale Gas Wastewater	5/19/2011	1
Jim	037	Michael Reiser	Plumbing the Depths in PA: A Primer on Marcellus Shale Geology & Technology	5/18/2011	1
Jim	038	Ellen Hodges	Abnormal Psychology	5/15/2011	18
Jim	039	Robert Sennish	Electrical Power Generation Utilizing Landfill Gas As A Fuel Source	3/25/2011	17
Jim	040 A	Edward Merriman	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 B	Abdul Smiley	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 C	Andy Drumm	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 D	Tyler Madeker	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 E	Susan Hardy	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 F	Michael Reiser	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 G	John Pasquarette	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	040 H	Habib Kaake	Non-Hazardous Landfill Site Selection	5/18/2011	1.25
Jim	041	David Duncan	Incident Command System 300	3/22/2011	18
Jim	042	Daniel Warren	How To Deliver Exceptional Customer Service	4/27/2011	6
Jim	043	Todd Koch	2011 Great Lakes Boarder Health Initiative Annual Conference	5/5/2011	5
Jim	044	Ryan Younge	2011 Ohio Pesticide Commercial Applicator Recertification	3/9/2011	5
Jim	045	Raymond Saporito	Incident Command Training	4/11/2011	2
Jim	046 A	Lana Glore	Swimming Pool Seminar	5/17/2011	2
Jim	046 B	Ryan Sekinger	Swimming Pool Seminar	5/17/2011	2
Jim	046 C	Stacy Sekinger	Swimming Pool Seminar	5/17/2011	2
Jim	046 D	Kelly Sattler	Swimming Pool Seminar	5/17/2011	2
Jim	046 E	Kelly Cipiti	Swimming Pool Seminar	5/17/2011	2
Jim	046 F	Gillian Wilke	Swimming Pool Seminar	5/17/2011	2
Jim	046 G	Julie Nye	Swimming Pool Seminar	5/17/2011	2
Jim	046 H	Jennifer Gottschalk	Swimming Pool Seminar	5/17/2011	2
Jim	046 I	Mary Burns	Swimming Pool Seminar	5/17/2011	2
Jim	046 J	Brandon Tester	Swimming Pool Seminar	5/17/2011	2
Jim	046 K	Brian Hahn	Swimming Pool Seminar	5/17/2011	2
Jim	046 L	Jodi Vaughn	Swimming Pool Seminar	5/17/2011	2
Jim	046 M	Amy Brown	Swimming Pool Seminar	5/17/2011	2
Jim	046 N	Nathan Fries	Swimming Pool Seminar	5/17/2011	2
Jim	046 O	Debbie Dacquisto	Swimming Pool Seminar	5/17/2011	2
Jim	047	Stanley Carlisle	All Hazard Command & General Staff Functions for Local Incident Management Teams	3/21/2011	18
Jim	048 A	Clarissa Gereby	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	048 B	Jarnal Singh	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	048 C	Lynn Sowers	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	048 D	Katharina Snyder	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	048 E	Jennifer Kurko	DMWM Inspector Group Meeting	5/25/2011	1.5

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Jim	048 F	David Dysle	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	048 G	Jerry Weber	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	049	Julie Reis	Radon Resistant New Construction	3/11/2011	4
Tracy	050	Robert Garcia	Solving Our Supply Chain Food Safety Dilemma: The Global Food Safety Initiative	6/3/2011	1
Tracy	051	Richard Dezsi	IS 5.a: An Introduction To Hazardous Materials	5/25/2011	10
Tracy	052	Richard Dezsi	ICS 100: FDA Introduction to Incident Command System for FDA	5/25/2011	3
Tracy	053	Stacy Seger	Emergency Preparedness Overview for Employees & MARCS Radio Training	4/28/2011	2
Tracy	054	Stacy Seger	IS 800.b: National Response Framework An Introduction	4/19/2011	3
Tracy	055	David Sage	International Hazardous Materials response Teams Conference	5/22/2011	16
Tracy	056	Christy Armstrong	Certified Playground Safety Inspector	4/18/2011	15
Tracy	057 A	Fran Veverka	Building A Quality Improvement Culture	5/6/2011	1.5
Tracy	057 B	Steven Burke	Building A Quality Improvement Culture	5/6/2011	1.5
Tracy	057 C	Douglas Sams	Building A Quality Improvement Culture	5/6/2011	1.5
Tracy	057 D	Susan Sutherland	Building A Quality Improvement Culture	5/6/2011	1.5
Tracy	058 A	Fran Veverka	Quality Improvement in Public Health	4/18/2011	1.5
Tracy	058 B	Steven Burke	Quality Improvement in Public Health	4/18/2011	1.5
Tracy	058 C	Douglas Sams	Quality Improvement in Public Health	4/18/2011	1.5
Tracy	058 D	Susan Sutherland	Quality Improvement in Public Health	4/18/2011	1.5
Tracy	059	Vincent Fasone	Kroger Food Safety Conference	5/10/2011	13.5
Tracy	060	Misty Koletich	Stack Test Overview Training	4/20/2011	5
Tracy	061	Allan Hurtt	An Improved Understanding of LNAPL Behavior in the Subsurface	6/7/2011	2.25
Tracy	062 A	Clarissa Gereby	State of the River Symposium	5/19/2011	5.75
Tracy	062 B	David Dysle	State of the River Symposium	5/19/2011	5.75
Tracy	062 C	Judith Bowman	State of the River Symposium	5/19/2011	5.75
Tracy	062 D	Karen Naples	State of the River Symposium	5/19/2011	5.75
Tracy	063 A	John Pasquarette	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	063 B	Mike Reiser	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	063 C	Ed Merriman	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	063 D	Brent Goetz	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	063 E	Andy Drumm	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	063 F	Habib Kaake	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	063 G	Abdul Smiley	Make the Switch to Outlook 2010	6/8/2011	1.25
Tracy	064	Eric Adams	Soil Classification, Description, & Logging Training	5/17/2011	3.5
Tracy	065	Larry Vasko	2011 Davis Besse Drill	5/10/2011	6.5
Tracy	066	Bethany Perkowski	IDDE & MCM 4/MCM 5	5/23/2011	1
Tracy	067	Timothy Tewksbary	CASA & FDA Food Protection Education & Training Seminar	5/16/2011	18
Tracy	068 A	Kevin Halligan	Toledo P & DC BDS Exercise	6/7/2011	1.75

Pending

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## CE 2's for Board Review / Approval 7/27/2011

Tracy	068 B	Larry Vasko	Toledo P & DC BDS Exercise	6/7/2011	1.75
Tracy	069	Niki Lemin	Radiological Training for Hospital Personnel	5/3/2011	7.25
Tracy	070	Mary Burns	Emergency Preparedness Overview for Employees & MARCS Radio Training	4/28/2011	2
Tracy	071	Mary Burns	IS 800.b: National Response Framework An Introduction	4/27/2011	3
Tracy	072 A	Robert Acquista	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 B	Mike Tedrick	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 C	Charleen Green	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 D	Debbie Allen	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 E	Abdul Abdi	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 F	Ann Tomlinson	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 G	Benjamin Kasson	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 H	Christina Ritchey Wilson	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 I	Sharon Derflinger	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 J	Carol Zubovich	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 K	Kelli Dodd	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 L	Stephen Meinger	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 M	Carrie Kamm	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 N	Michael Thiel	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 O	Ayotunde Oyelakin	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 P	Zachary Orsborne	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 Q	Jennifer Panian	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 R	Sarah Badenhop	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 S	Meredith Lawler	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	072 T	Scott Whittaker	Food Protection Program June 2011 Training	6/2/2011	3
Tracy	073 A	Jodi Vaughan	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 B	Melinda Berry	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 C	Aaron Shear	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 D	Carl Mussenden	DMWM Inspector Group Meeting	5/25/2011	1.5

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Tracy	073 E	Phil Farnlacher	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 F	Daniel Harris	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 G	Joe Goicochea	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 H	Harry Smail	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 I	Michelle Braun	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 J	Marie Lammers	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 K	Dale Warner	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 L	Mark Mansfield	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 M	Erika Jackson	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 N	Patrick Holland	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 O	Richard Fox	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 P	Susan Hardy	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 Q	Michael Reiser	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 R	Tyler Madeker	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	073 S	Jeremy Scoles	DMWM Inspector Group Meeting	5/25/2011	1.5
Tracy	074	Eileen Moran	Introduction to Hazardous Materials	6/10/2011	10
Tracy	075	Eileen Moran	Air Quality & Environmental Noise	6/9/2011	2
Tracy	076	Eileen Moran	Environmental Sampling & Monitoring in a Disaster	6/9/2011	4
Tracy	077	Larry Vasko	City Government Best Practices Workshop	5/4/2011	3
Tracy	078	David Kos	Introduction to Nanomaterials & Occupational Health	5/9/2011	7.25
Tracy	079 A	Matthew Brewster	Standard Inspection Report Writing & Where to Mark Training	6/7/2011	3
Tracy	079 B	Ryan Williams	Standard Inspection Report Writing & Where to Mark Training	6/7/2011	3
Tracy	080	Anthony Veitz	Creating A More Productive Workplace	6/7/2011	4.75
Tracy	081	Robin Kory	IS 362: Multi Hazard Emergency Planning for Schools	6/7/2011	8
Tracy	082	Robin Kory	IS 7: A Citizens Guide to Disaster Assistance	6/8/2011	10
Tracy	083	Paul Schwartz	Getting Started With Outlook 2007	6/10/2011	1.5
Tracy	084	Larry Vasko	Emergency Preparedness Overview for Employees & MARCS Radio Training	6/1/2011	2
Tracy	085	Paul Koehler	ICS 300: Intermediate ICS for Expanding Resources	8/2/2010	12
Tracy	086	Paul Koehler	ICS 400: Advanced ICS	8/9/2010	8
Tracy	087	Fanny Haritos	2011 ASTSWMO Mid Year Meeting	4/20/2011	9 <span style="color: red;">9.75</span>
Tracy	088	Pamela Allen	2011 ASTSWMO Mid Year Meeting	4/20/2011	9 <span style="color: red;">9.75</span>

## CE 2's for Board Review / Approval 7/27/2011

Tracy	089	Pamela Allen	Workforce Planning: Change Management Executive Session	5/16/2011	2.5
Tracy	090	Allan Hurtt	An Improved Understanding of LNAPL Behavior in the Subsurface Part 2	6/14/2011	2.25
Tracy	091	Allan Hurtt	Prevention of Fire & Explosions from Combustible Dusts	3/30/2011	1
Tracy	092	Nicholas Kusina	IS 800.b: National Response Framework An Introduction	4/28/2011	3
Tracy	093	Nicholas Kusina	Emergency Preparedness Overview for Employees & MARCS Radio Training	4/13/2011	2
Tracy	094	Nicholas Kusina	2011 EECO Annual Conference At Maumee Bay State Park	4/14/2011	6
Tracy	095	Raymond Herbst	Environmental Health Training in Emergency Response	3/27/2011	18
Tracy	096	Diane Simon	ServSafe	2/28/2011	15
Tracy	097	David Fischer	Kentucky Association of Milk, Food, & Environmental Sanitarians Annual Conference	2/22/2011	8
Tracy	098	Stuart Lentz	Environmental Health Issues in Disasters	5/1/2011	2
Tracy	099	Stuart Lentz	Managerial Communications	3/1/2011	3
Laura	100	Thomas LaPlante	ICS 300: Intermediate ICS for Expanding Resources	8/2/2010	1.5
Laura	101	Kimalon Meriweather	Lead Hazard Abatement Risk Assessor Training	4/13/2011	7.5
Laura	102	Stuart Lentz	Investigative Guidelines for Smoke Free Workplace Enforcement	4/1/2011	1 Pending
Laura	103	Lynette Sopko	BRC Overview	5/13/2011	1
Laura	104	David Williams	Lead Hazard Abatement Refresher	8/4/2010	7.75
Laura	105 A	Mary Dennis	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 B	Sandra Good	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 C	Kurt Schroeder	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 D	Andrea Masters	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 E	James Watkins	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 F	Larry Vasko	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 G	Cheryl Murphy	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 H	Eric Zgodzinski	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 I	Craig Niese	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	105 J	Lennis Prigge	NW Ohio Regional Leadership Seminar	6/16/2011	4.75
Laura	106	Nathan Fries	Emergency Preparedness Overview for Employees & MARCS Radio Training	5/10/2011	2
Laura	107	Joseph Miller	2011 Government Affairs Specialty Workshop	3/10/2011	6
Laura	108	Annette DeHavilland	Workshop on Landfill Design for CBR Disposal	6/14/2011	6.8
Laura	109	Kevin Ragle	Biology & Control of Rodents & Insects 2007	6/17/2011	13.5
Laura	110	Kevin Ragle	Biology & Control of Rodents & Insects 2010	6/15/2011	8
Laura	111	Jennifer Heitz	Juice HACCP & Conducting Juice HACCP Inspections	5/16/2011	18
Laura	112	Cynthia McCarthy	Lead Risk Assessor Refresher	3/10/2011	5

## CE 2's for Board Review / Approval 7/27/2011

Laura	113	David Sage	Norweco Singulair Green Wastewater Treatment System Factory Training School	4/7/2011	5.25 <i>6</i>
Laura	114	Ferooz Rezvannejad	Asthma Triggers in Children & How to Control Them	6/21/2011	1
Laura	115	Nicholas Hammer	VGB Pool & Spa Safety Act	6/17/2011	3
Laura	116	Ella Jergens	Food Safety Program Cost Analysis Training	6/8/2011	4
Laura	117 A	Steven Burke	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 B	Stephanie DeGenaro	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 C	Douglas Sams	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 D	Roger Wren	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 E	Stephan Ruckman	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 F	Michael Rogich	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 G	Frances Veverka	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	117 H	Susan Sutherland	Conducting Successful QI Initiatives	6/15/2011	5.75
Laura	118	Gina Gerbasi	Lead Safety for Renovation, Repair, & Painting	6/22/2011	6.25
Laura	119	Gina Gerbasi	Lead Risk Assessor Refresher	6/3/2011	6.5
Laura	120	Jane Kay	ServSafe	3/21/2011	7
Laura	121 A	Rodney Zerkle	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 B	Aaron Teders	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 C	Larry Vasko	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 D	Amy Brown	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 E	Patrick Niles	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 F	Debbie Dacquisto	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 G	Ryan Sekinger	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 H	Katy Serr	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 I	Lennis Prigge	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 J	Mary Kuzman	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 K	Karen Ash	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 L	Michael Brady	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 M	Kelly Cipiti	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 N	Jennifer Gottschalk	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 O	Stacy Seger	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 P	Paul Bauman	10th Annual Forum on Environmental Health	6/24/2011	5.25

## CE 2's for Board Review / Approval 7/27/2011

Laura	121 Q	Brandon Tester	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 R	Lana Glore	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 S	Kerry Stanley	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 T	Gillian Wilke	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 U	Sara Becker	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 V	Karim Baroudi	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 W	Nicholas Kusina	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 X	Mary Burns	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 Y	Kurt Susdorf	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 Z	Alan Ruffell	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 AA	Jodi Vaughan	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 BB	Konni Sutfield	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 CC	Brian Hahn	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 DD	Vaughn Jackson	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 EE	Nathan Fries	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 FF	Kelly Sattler	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 GG	Sheila Nash	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	121 HH	Julie Nye	10th Annual Forum on Environmental Health	6/24/2011	5.25
Laura	122 A	Todd Paulus	Swimming Pool Inspections	6/30/2011	1.25
Laura	122 B	Jason Smith	Swimming Pool Inspections	6/30/2011	1.25
Laura	122 C	Bethany Perkowski	Swimming Pool Inspections	6/30/2011	1.25
Laura	122 D	Deborah Moore	Swimming Pool Inspections	6/30/2011	1.25
Laura	123	Trisha Blake	Asthma Triggers in Children & How to Control Them	6/21/2011	1
Laura	124	Carl Mussenden	DMWM Inspector Group Meeting	6/29/2011	3 <del>Denied</del>
Laura	125	David Oakes	Building Cultural Competence in Health Care	6/28/2011	2.75
Laura	126	William Holden	Lead Risk Assessor Refresher	5/17/2011	6
Laura	127	Rob Caudill	Biomedical Waste/Body Piercing Conference Call	6/14/2011	1.5
Laura	128	Lori Ulichney	Environmental Public Health Tracking 101 Part 1	6/30/2011	2
Laura	129	Lori Ulichney	Environmental Public Health Tracking 101 Part 2	6/30/2011	2

## CE 2's for Board Review / Approval 7/27/2011

Laura	130	Lori Ulichney	Environmental Public Health Tracking 101 Part 3	7/1/2011	2
Laura	131	Cicero Davis	Ohio Public Health Communication System Collaborator Training	3/29/2011	1.5
Laura	132	Cicero Davis	Ohio Public Health Communication System Alert Level Training	3/29/2011	1.5
Laura	133	Cicero Davis	Ohio Public Health Communication System Administrative License Level Training	3/29/2011	1.5
Laura	134	Cicero Davis	Position Specific Incident Command System Training	6/23/2011	12
Laura	135	David Oakes	ODH/ODA Food Safety Program Cost Analysis Training	6/22/2011	4
Laura	136	Helen Hayes	Norweco Singulair Green Wastewater Treatment System Factory Training School	4/7/2011	<del>5.25</del> 6
Laura	137	Daniel Lark	Position Specific Incident Command System Training	6/23/2011	13
Laura	138	Jan Rickelman-Apisa	Involve Community Live Response	6/22/2011	1
Laura	139	David Foucart	Geol 231: Water & Pollution	6/11/2011	18
Laura	140	Robert Caudill	OSTDS Monthly Online Training	6/8/2011	1
Laura	141	Rita Johnson	AFDOSS Spring Educational Conference	4/6/2011	9.25
Laura	142	Rita Johnson	AFDO 115th Annual Educational Conference	6/20/2011	12.5
Laura	143	Christopher Eddy	Cincinnati, Ohio: The Bedbug Capital of the Nation?	6/20/2011	6 **Speaker Credit**
Laura	144	John Goold	Lead Hazard Abatement Risk Assessor Training	6/1/2011	7.75
Laura	145	Joseph Diorio	National Healthy Housing Conference	6/20/2011	9.5
Laura	146	Karim Baroudi	Emergency Preparedness Overview for Employees & MARCS Radio Training	4/13/2011	2
Laura	147	Karim Baroudi	ServSafe	6/28/2011	6 **Speaker Credit**
Laura	148	Jennifer Frazier	Ohio Pesticide Commercial Applicator 2011 Recertification	3/2/2011	5
Laura	149	Ella Jergens	VGB Pool & Spa Safety Act	6/17/2011	3
Laura	150	Chris Rodabaugh	Certified Livestock Manager	6/28/2011	6
Laura	151	<del>Chris</del> Gail Rodabaugh	Access 2007 Level 1 for Windows	5/11/2011	6.5
Laura	152	Frank Kellogg	Position Specific Incident Command System Training	6/23/2011	13
Laura	153	Kelli Wilkinson	FD112 - Food Code	3/14/2011	18
Jim	154	Lisa Engle	Introduction to Cameo Suite	5/24/2011	18
Jim	155	Joseph Comello	Process Safety Management	9/20/2010	18
Jim	156	Steven Rich	Aspects of Environmental Health: Local to Global	3/7/2011	18
Jim	157	Steven Rich	Disease Investigation in the Global World: Applied Methods in Epidemiology	3/7/2011	18
Jim	158 A	Phil Farnlacher	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 B	Fanny Haritos	DMWM Inspector Group Meeting	6/29/2011	<del>3</del> Denied

## CE 2's for Board Review / Approval 7/27/2011

Jim	158 C	Joe Goicochea	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 D	Aaron Shear	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 E	Sharon Gbur	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 F	Susan Hardy	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 G	Jeremy Scoles	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 H	Tyler Madeker	DMWM Inspector Group Meeting	6/29/2011	<del>3</del> Denied
Jim	158 I	Michael Reiser	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 J	Daniel Bergert	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 K	Peter Thompson	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 L	Rich Fox	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 M	Dale Warner	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 N	Patrick Holland	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 O	Marie Lammers	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 P	Betty Arthungal	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 Q	Russel Brown	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	158 R	Tracy Buchanan	DMWM Inspector Group Meeting	6/29/2011	<del>3</del>
Jim	159 A	Peter Thompson	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 B	Brian Queen	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 C	Daniel Bergert	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 D	Mark Mansfield	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 E	Rich Fox	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 F	Clarissa Gereby	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 G	Patrick Holland	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 H	Kelly Jeter	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 I	Joe Goicochea	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 J	Maera Flynn	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 K	Harry Smail	DMWM Inspector Group Meeting	2/23/2011	1.5

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Jim	159 L	Bruce McCoy	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 M	Jeremy Scoles	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 N	Susan Hardy	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 O	Edward Merriman	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 P	Michael Reiser	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 Q	Tyler Madeker	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 R	Brent Goetz	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 S	Jill Olberding	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 T	Marie Lammers	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 U	Tracy Buchanan	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	159 V	Betty Arthungal	DMWM Inspector Group Meeting	2/23/2011	1.5
Jim	160 A	Harry Smail	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 B	Tracy Buchanan	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 C	Allison Giancola	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 D	Matthew Boyer	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 E	Melinda Berry	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 F	Erika Jackson	DMWM Inspector Group Meeting	4/27/2011	4
Jim	160 G	Richard Fox	DMWM Inspector Group Meeting	4/27/2011	4
Jim	160 H	Mark Mansfield	DMWM Inspector Group Meeting	4/27/2011	4
Jim	160 I	Brian Queen	DMWM Inspector Group Meeting	4/27/2011	4
Jim	160 J	Phil Farnlacher	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 K	Michelle Braun	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 L	Joe Goicochea	DMWM Inspector Group Meeting	4/27/2011	2
Jim	160 M	Craig Walkenspaw	DMWM Inspector Group Meeting	4/27/2011	4
Jim	160 N	Betty Arthungal	DMWM Inspector Group Meeting	4/27/2011	2
Jim	161 A	Melinda Berry	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 B	Aaron Shear	DMWM Inspector Group Meeting	5/25/2011	1.5

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Jim	161 C	Carl Mussenden	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 D	Phil Farnlacher	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 E	Daniel Harris	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 F	Joe Goicochea	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 G	Harry Smail	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 H	Michelle Braun	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 I	Marie Lammers	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 J	Dale Warner	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 K	Mark Mansfield	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 L	Erika Jackson	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 M	Patrick Holland	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 N	Richard Fox	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 O	Susan Hardy	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 P	Michael Reiser	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 Q	Tyler Madeker	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 R	Jeremy Scoles	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	161 S	Betty Arthungal	DMWM Inspector Group Meeting	5/25/2011	1.5
Jim	162 A	Robert Gyke	Critical Control Point Inspection	3/3/2011	3
Jim	162 B	Nate Oyelakin	Critical Control Point Inspection	3/3/2011	3
Jim	162 C	Carol Zubovich	Critical Control Point Inspection	3/3/2011	3
Jim	162 D	Charleen Green	Critical Control Point Inspection	3/3/2011	3
Jim	162 E	Abdul Abdi	Critical Control Point Inspection	3/3/2011	3
Jim	162 F	Michael Thiel	Critical Control Point Inspection	3/3/2011	3
Jim	162 G	Ann Tomlinson	Critical Control Point Inspection	3/3/2011	3
Jim	162 H	Kelli Dodd	Critical Control Point Inspection	3/3/2011	3
Jim	162 I	Christina Ritchey Wilson	Critical Control Point Inspection	3/3/2011	3
Jim	162 J	Andrew Kupper	Critical Control Point Inspection	3/3/2011	3
Jim	162 K	Debbie Allen	Critical Control Point Inspection	3/3/2011	3
Jim	162 L	Sharon Derflinger	Critical Control Point Inspection	3/3/2011	3
Jim	162 M	Jennifer Panian	Critical Control Point Inspection	3/3/2011	3
Jim	162 N	Julian Perler	Critical Control Point Inspection	3/3/2011	3
Jim	162 O	Stephen Meinger	Critical Control Point Inspection	3/3/2011	3
Jim	162 P	Sarah Badenhop	Critical Control Point Inspection	3/3/2011	3
Jim	162 Q	Gene Smith	Critical Control Point Inspection	3/3/2011	3
Jim	162 R	Calvin Collins	Critical Control Point Inspection	3/3/2011	3
Jim	162 S	Robert Acquista	Critical Control Point Inspection	3/3/2011	3
Jim	163	Gary Radabaugh	Wastewater	12/13/2010	4

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Jim	164	Gary Radabaugh	Housing Sanitation & Safety	12/9/2010	3
Jim	165	Gary Radabaugh	Housing Sanitation & Safety	12/14/2010	3
Jim	166	Darla Bokeno	2011 Government Affairs Workshop	3/10/2011	6
Jim	167	Darla Bokeno	Southwest Quarterly Stormwater Meeting	4/14/2011	3
Jim	168	Darla Bokeno	2011 Stormwater Conference	5/11/2011	11
Jim	169	Richard Dezsi	IS 100.b: Introduction to Incident Command System	7/13/2011	3
Jim	170 A	Jason Smith	Stark County Health Department 2011 Septic Installer Meeting	7/15/2011	2
Jim	170 B	Bethany Perkowski	Stark County Health Department 2011 Septic Installer Meeting	7/15/2011	2
Jim	170 C	Deborah Moore	Stark County Health Department 2011 Septic Installer Meeting	7/15/2011	2
Jim	171	Carrie Yeager	Cost Analysis Training	6/8/2011	3
Jim	172	Sarah Pounder	Intro to Public Health Surveillance	7/7/2011	1
Jim	173	Sarah Pounder	Cluster Investigations in Non-Infectious Disease	7/7/2011	1
Jim	174	Sarah Pounder	Rapid Needs Assessments & GIS	7/1/2011	1
Jim	175	Sarah Pounder	Mapping for Surveillance & Outbreak Investigations	7/7/2011	1
Jim	176	Sarah Pounder	Laboratory Biosafety Levels	7/7/2011	1
Jim	177	Sarah Pounder	Contact Tracing	7/7/2011	1
Jim	178	Sarah Pounder	Laboratory Diagnosis in Outbreak Investigations	7/7/2011	1
Jim	179	Sarah Pounder	Laboratory Diagnosis: Molecular Techniques	7/7/2011	1
Jim	180	Sarah Pounder	Laboratory Diagnosis: An Overview	7/7/2011	1
Jim	181	Sarah Pounder	Collecting Specimens in Outbreak Investigations	7/6/2011	1
Tracy	182	Sarah Pounder	Advanced Data Analysis: Methods to Control for Confounding	7/6/2011	1
Tracy	183	Sarah Pounder	Data Analysis: Simple Statistical Tests	7/6/2011	1
Tracy	184	Sarah Pounder	Data Analysis Basics: Variables & Distribution	7/6/2011	1
Tracy	185	Sarah Pounder	Conducting Environmental Health Assessments	7/5/2011	1
Tracy	186	Sarah Pounder	Conducting Traceback Investigations	7/5/2011	1
Tracy	187	Sarah Pounder	Cohort Studies for Outbreak Investigations	7/5/2011	1
Tracy	188	Sarah Pounder	Case Control Studies for Outbreak Investigations	7/5/2011	1
Tracy	189	Sarah Pounder	Forensic Epidemiology Investigations	7/5/2011	1
Tracy	190	Pam Blais	National Healthy Housing Conference	6/20/2011	13
Tracy	191	Renee Cutright	Understanding Food Safety Management Standards	3/8/2011	15
Tracy	192	Renee Cutright	FSSC 22000 Lead Auditor	3/14/2011	18
Tracy	193	Gina Nicholson	Industry Food Illness Investigation Training	6/17/2011	7.5
Tracy	194	Ryan Younge	Hazmat IQ Training	6/16/2011	7.5
Tracy	195	Ryan Younge	Introduction to Continuity of Operations	4/19/2011	2
Tracy	196	Ryan Younge	Introduction to COOP for Pandemic Flu	2/22/2011	1

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Tracy	197	Ryan Younge	Are You Ready? An Indepth Guide to Citizen Preparedness	4/11/2011	1
Tracy	198	Ryan Younge	Emergency Manager: An Orientation to the Position	2/1/2011	1
Tracy	199	Ryan Younge	Crisis in Japan: Medical & Public Health Implications of Radiation Emergency	4/22/2011	2
Tracy	200	Ryan Younge	Incident Command Systems Forms Review	1/24/2011	4.5
Tracy	201	Ryan Younge	2011 APC Regional Workshop	6/22/2011	9
Tracy	202	Jacqueline Ward	Arizona Environmental Health Association 2011 Spring Conference	6/29/2011	12.5
Tracy	203 A	Russel Brown	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 B	Joleen Cook	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 C	Mike Joseph	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 D	Betty Arthungal	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 E	Michelle Ackenhausen	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 F	Michael Harris	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 G	Brian Queen	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 H	Richard Fox	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 I	Mark Mansfield	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	203 J	Craig Walkenspaw	Leachate Wetland Treatment	6/21/2011	1.5
Tracy	204	Cicero Davis	Functional Needs & Disaster Prep: Prepare, Respond, Recover	6/7/2011	4
Tracy	205	Laura Buckeye	Ohio Hazmat & WMD Awareness	7/13/2011	5.5
Tracy	206	Gary Silverman	Span 3510: Spanish Composition & Conversation 1	5/6/2011	18
Tracy	207	Jan Rickelman-Apisa	Practical Law for Public Health Officials	7/12/2011	1.5
Tracy	208	Rob Bowers	HACCP Training	6/25/2011	2
Laura	209	David Duncan	ICS 400: Advanced ICS	4/25/2011	14
Laura	210	Rob Caudill	Emerging Trends in Connecting Public Health & the Built Environment	7/11/2011	1
Laura	211	Rob Caudill	The Black & White of Grey Water	7/12/2011	1
Laura	212	Rob Caudill	News Media: A Partner in Environmental Health	7/11/2011	1
Laura	213	Rob Caudill	Bed Bugs: Doing Our Part A Community Effort	7/13/2011	1
Laura	214	Rob Caudill	The Use of Environmental Public Health Strike Teams During the 2009 KY Ice Storm	7/13/2011	1
Laura	215	Rob Caudill	Disaster Strikes: Environmental Health Response Stories from the Field	7/13/2011	1

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Laura	216	Rob Caudill	Public Health's Response to Climate Change in Florida	7/13/2011	1
Laura	217	Rob Caudill	Intro to the State Emergency Management Assistance Compact	7/13/2011	1
Laura	218	Rob Caudill	Enhancing Community food Awareness: Street Vendors	7/13/2011	1
Laura	219	Rob Caudill	Meth Lab Decontamination: A Review of Current Practices	7/14/2011	1
Laura	220	Rob Caudill	Illness, Investigation, & Information: A Case Study of Foodborne Illness Response	7/14/2011	1
Laura	221	Rob Caudill	Leading A Community Towards Healthy Housing	7/14/2011	1
Laura	222	Rob Caudill	State Perspective, Environmental Health in Emergency Response & Preparedness	7/15/2011	1
Laura	223	Rob Caudill	Safe Body Piercing: Choosing the Safe Piercer	7/15/2011	1
Laura	224 A	Amy Ascani	Stark County Health Department 2011 Septic Installer Meeting	7/15/2011	2
Laura	224 B	Amos Sarfo	Stark County Health Department 2011 Septic Installer Meeting	7/15/2011	2
Laura	224 C	Todd Paulus	Stark County Health Department 2011 Septic Installer Meeting	7/15/2011	2
Laura	225	Christopher Eddy	2011 Iowa Governor's Conference on Public Health	4/5/2011	4.5
Laura	226	Ryan Gierhart	OTCO Advanced Wastewater Treatment Course	5/15/2011	18
Laura	227	Mick Szabo	Conducting Environmental Health Assessments	7/15/2011	1
Laura	228	Kimberly Cupp	Statistical Methods for Public Health 1	3/15/2011	18
Laura	229	Kimberly Cupp	Health Care Organizations	6/15/2011	18
Laura	230	Brian Richard	Disaster Preparedness for Hospitals & Healthcare Organizations	6/30/2011	16
Laura	231	Anthony Nigro	Intro to the National Pretreatment Program	6/30/2011	2
Laura	232	Allan Hurtt	An Improved Understanding of LNAPL Behavior in the Subsurface	6/7/2011	2.25
Laura	233 A	Calvin Collins	Game On!	2/28/2011	1.75
Laura	233 B	Robert Gyke	Game On!	2/28/2011	1.75
Laura	233 C	Nate Oyelakin	Game On!	2/28/2011	1.75
Laura	233 D	Carol Zubovich	Game On!	2/28/2011	1.75
Laura	233 E	Charleen Green	Game On!	2/28/2011	1.75
Laura	233 F	Michael Thiel	Game On!	2/28/2011	1.75
Laura	233 G	Ann Tomlinson	Game On!	2/28/2011	1.75
Laura	233 H	Kelli Dodd	Game On!	2/28/2011	1.75
Laura	233 I	Christina Ritchey Wilson	Game On!	2/28/2011	1.75
Laura	233 J	Andrew Kupper	Game On!	2/28/2011	1.75
Laura	233 K	Debbie Allen	Game On!	2/28/2011	1.75
Laura	233 L	Sharon Derflinger	Game On!	2/28/2011	1.75
Laura	233 M	Jennifer Panian	Game On!	2/28/2011	1.75
Laura	233 N	Julian Perler	Game On!	2/28/2011	1.75
Laura	233 O	Stephen Meinger	Game On!	2/28/2011	1.75
Laura	233 P	Sarah Badenhop	Game On!	2/28/2011	1.75
Laura	233 Q	Gene Smith	Game On!	2/28/2011	1.75

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Laura	233 R	Robert Acquista	Game On!	2/28/2011	1.75
Laura	233 S	Mike Tedrick	Game On!	2/28/2011	1.75
Laura	234 A	Davene Sarrocco Smith	Playground Safety Inspection	6/21/2011	2
Laura	234 B	Paul Stromp	Playground Safety Inspection	6/21/2011	2
Laura	234 C	Chris Loxterman	Playground Safety Inspection	6/21/2011	2
Laura	234 D	Susan Bell	Playground Safety Inspection	6/21/2011	2
Laura	234 E	Doug Mehls	Playground Safety Inspection	6/21/2011	2
Laura	234 F	Michael Bartlett	Playground Safety Inspection	6/21/2011	2
Laura	234 G	Paul Kasden	Playground Safety Inspection	6/21/2011	2
Laura	234 H	Nancy Niehus	Playground Safety Inspection	6/21/2011	2
Laura	235 A	Paul Stromp	Basic Swimming Pool Operator Training	7/11/2011	1.5
Laura	235 B	Michael Bartlett	Basic Swimming Pool Operator Training	7/11/2011	1.5

236 Richard Gibbs Managing Transfer Station  
Systems 2/16/2011 18

## CE 4 for Board Review / Approval 7/27/2011

Reviewer	Course Number	Course Sponsor	Contact	Course Name	Course Date	Hours
Jim	11-226 / Re-Review	Lorain County General Health District	Kim Polen	Chick-fil-A Leadership: Voices of Change	5/6/2011	5.5
Jim	12-001	Operator Training Committee of Ohio	Keely Micetich	Wastewater Laboratory Analyst Workshop	5/11/2011	6
Jim	12-002	Operator Training Committee of Ohio	Keely Micetich	Water Laboratory Analyst Workshop	5/12/2011	6
Jim	12-003	Delaware General Health District	Melissa Adams	Sprayground Education & Tour	7/12/2011	1
Jim	12-004	Ohio Mosquito Control Association	Joe Lynch	Vector Control Workshop	6/7/2011 & 6/9/2011	3.5
Jim	12-005	BWC Division of Safety & Hygiene	Connie Snider	Restaurant & Food Service Safety Workshop	Various	3
Jim	12-006	Franklin County Public Health	Deborah Cox	RealOpt Point of Dispensing Hands on Training	5/18/2011	4
Jim	12-007	Ohio Environmental Protection Agency	Keith Riley	Ohio EPA Regulations for Wetlands	6/1/2011	1
Jim	12-008	Canton City Health Department	Mark Adams	HAZMAT 8 Hour Refresher	6/24/2011	8
Jim	12-009	Ohio Association for Food Protection	Gloria Swick Brown	OAFP Summer 2011 Meeting	6/29/2011	4
Jim	12-010	Medina County Health Department	Janet Gammell	Bloodborne Pathogens & Universal Precautions for Tattoo & Body Piercing	6/30/11	1.75
Tracy	12-011	BWC Division of Safety & Hygiene	Connie Snider	NFPA 70E & You: Insight & Implementation	Various	5.25
Tracy	12-012	BWC Division of Safety & Hygiene	Connie Snider	Job Safety Analysis Workshop	Various	3
Tracy	12-013	Cuyahoga County Board of Health	Suzanne Krippel	Agency Preparedness Training	6/27/2011	2
Tracy	12-014	Public Health Dayton & Montgomery County	Nicole McCormick	Bed Bugs: Inspection, Prevention, Control	8/25/2011	1
Tracy	12-015	Clermont County General Health District	Julianne Nesbit	Continuous Quality Improvement	6/22/2011	3.25
Tracy	12-016	OSU Center for Public Health Practice	Shirley Funt	2011 Summer Program	7/11/2011	17.5 / Course
Tracy	12-017	Southeast Ohio Sanitarians Association	c/o Adele Hanson	Harmful Algal Blooms In Ohio	7/14/2011	2
Tracy	12-018	BWC Division of Safety & Hygiene	Connie Snider	Noise & Hearing Conservation	Various	6
Tracy	12-019	BWC Division of Safety & Hygiene	Connie Snider	Electrical Hazard Recognition & Abatement	Various	21
Tracy	12-020	Delaware General Health District	Stephanie DeGenaro	How to Reduce Costs & Increase Recycling	Various	6
Tracy	12-021	Delaware General Health District	Stephanie DeGenaro	Addressing the Burden of Falls in Ohio	7/21/11	3
Tracy	12-022	Association of Ohio Health Commissioners	Penny Hill	2011 AOHC Fall Conference	9/19/2011	12.5
Tracy	12-023	Ohio Environmental Protection Agency	Keith Riley	The Water Pollution Control Loan Fund for 2011	7/6/2011	1.25
Laura	12-024	Cincinnati Health Department	Ken Sharkey	ServSafe	Various	15
Laura	12-025	Cincinnati Health Department	Ken Sharkey	Person in Charge	Various	3

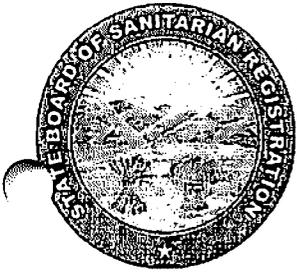
4.5 hours stands

2 Pending

2 Pending

## CE 4 for Board Review / Approval 7/27/2011

Laura	12-026	Cuyahoga County Board of Health	Suzanne Krippel	The Top Actions That Local Governments Can Take to Address Numerical Goals	7/13/2011	2
Laura	12-027	Holmes County General Health District	Jon Croup	Managing the Media: Crisis Communications, Media Relations, & Social Media	7/18/2011	5.5
Laura	12-028	University of Cincinnati	Judy Jarrell	Physician Work Intensity: What Do We Know & What Does It Mean?	7/25/2011	<del>1</del> Denied
Laura	12-029	University of Cincinnati	Judy Jarrell	CIH Examination Review for Industrial Hygiene Professionals	8/15/2011	35
Laura	12-030	Ohio Environmental Protection Agency	Pat Billett	Trumbull County's First Solar PV Installation	7/28/2011	.5
Laura	12-031	District Board of Health Mahoning County	Mary Helen Smith	Ticks, Dust Mites, & Integrated Pest Management	8/12/2011	1
Laura	12-032	Columbus Public Health	Carrie Kamm	Ethnic Markets	8/7/2011	1
Laura	12-033	Operator Training Committee of Ohio	Keely Micetich	Wastewater Collection Systems Workshop	8/5/2011	6.75
Laura	12-034	Operator Training Committee of Ohio	Keely Micetich	Clarifier Performance & Flow Measurement Short School	7/19/2011	<del>6</del> Pending
Jim	12-035	Operator Training Committee of Ohio	Keely Micetich	Class 3 & Class 4 Workshop	8/17/2011	6/Day
Jim	12-036	Ohio Department of Health	Pam Blais	Tri-State Healthy Homes Conference	9/7/2011	10.5
Tracy	12-037	OSU Center for Public Health Practice	Shirley Funt	Shaping Policy for Health: Understanding the Process	8/10/2011	4.5
Tracy	12-038	Ohio Department of Agriculture Dairy Division	Brian Wise	ODA Dairy Division Staff Meeting	8/17/2011	9.75
Laura	12-039 A	Cuyahoga County Board of Health	Suzanne Krippel	Public Information Officer Conference	7/20/2011	4
Laura	12-039 B	Cuyahoga County Board of Health	Suzanne Krippel	Public Information Officer Conference	7/21/2011	4.25
Laura	12-040	Nutrition Plus, Inc.	June Davies	ServSafe	Various	<del>15.5</del> 15.25



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**Ohio State Board of Sanitarian Registration**  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

August 10, 2011

Mike M. Boronka  
2262 Brook Hollow Oval  
Hinckley, OH 44233

Dear Mr. Boronka:

This letter is in response to your correspondence regarding the Ohio Sanitarian Registration Board having reciprocity with California.

At this time the Board has no plans to change to current reciprocity policy and offer reciprocity with California. Ohio and California have different requirements in order to become registered. At this time, California does not require its candidates for registration to take and pass either the National Environmental Health Proficiency Examination or the PES Examination as Ohio does; therefore no reciprocal agreement exists.

In order to qualify for advancement from sanitarian in training to registered sanitarian in Ohio, you will need to meet the minimum qualifications specified in rule 4736-8-01(A) of the Ohio Revised Code.

The Board thanks you for your correspondence. Should you have any further questions, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie K. Youst".

**Stephanie K. Youst**  
**Executive Secretary**

## Youst, Stephanie

---

**From:** Mike M. Boronka [mike.boronka@starkhealth.org]

**Sent:** Thursday, June 30, 2011 10:24 AM

**To:** Youst, Stephanie

**Subject:** Reciprocity question.

Good morning Mrs. Youst,

My name is Mike Boronka I am currently employed with the Stark Co. Health Dept. as a S.I.T. since Oct. 4 of 2010 and I was wondering if there have been any changes in regards to reciprocity from other state's certifications. I was told at the last NEHA meeting in Columbus that the reason reciprocity was not offered from California was that they did not have a continuing education requirement associated with their license. Now that they do, are there any plans on changing the reciprocity to allow California as well? I would apply for reciprocity right away.

I am a registered sanitarian in California and a S.I.T. here, I have been a field inspector for over 5 years now. I passed the California REHS state exam with a score over 70%. Is there any way that the board would allow me reciprocity to become a RS here in Ohio? Is there any way that this can be brought up at the next meeting?

Environmental Health as a whole does not change from state to state, the laws and provisions do, but not the field of practice. If I am fully qualified in California why do I have to start over here?

The PES exam date is coming up, which I will register for, but if the board can make this exception for me to apply for RS now I would heartily appreciate it.

Thanks again Mrs. Youst.

Thanks in advance for your help I appreciate it,  
Mike Boronka S.I.T , R.E.H.S.

6/30/2011



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**Ohio State Board of Sanitarian Registration**  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

August 10, 2011

Sarah Pounder  
121 Mary Lane  
Cincinnati, Ohio 45217

Dear Ms. Pounder:

This letter is in response to your correspondence regarding coursework approval for courses from the North Carolina Center for Public Health Preparedness (NCCPHP).

At this time NCCPHP is not an approved training agency. Therefore, if you wish to take coursework offered through their program you must request Board review for the courses in order to receive credit. This can be done using a CE2 application, which is available for you to download from the Board website.

The Board thanks you for your correspondence. Should you have any further questions, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie K. Youst".

**Stephanie K. Youst**  
**Executive Secretary**

The Ohio State Board of Sanitarian Registration  
77 South High Street  
Columbus, Ohio 43215-8112

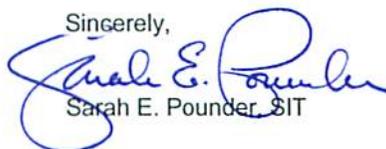
Sarah E. Pounder, SIT  
121 Mary Lane  
Cincinnati, Ohio 45217-1914

**To Whom It May Concern:**

The attached documents are CE2s, summaries, and certificates from training modules complete through the University of North Carolina (UNC) School of Public Health's North Carolina Center for Public Health Preparedness (NCCPHP). These modules have been completed to fulfill the mandated 18 Continuing Education Hours as required for maintenance of a State of Ohio Sanitarian-in-Training license. It is my request that each of the modules be assessed to meet the requirement for 1.0 CEU-hour. In addition, it is my request that the Board consider additional published modules as put forth by UNC's NCCPHP for future use by other Sanitarians.

Thank you for your time and consideration.

Sincerely,

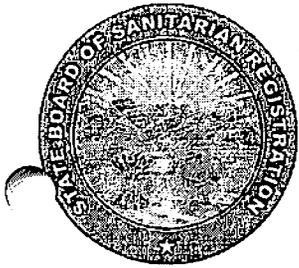
  
Sarah E. Pounder, SIT

RECEIVED

JUL 18 2011

Sanitarian  
Registration Board

ENCLOSURES



**Ohio State Board of Sanitarian Registration**

77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

August 23, 2011

Pamela Allen  
Ohio Environmental Protection Agency  
50 West Towns Street, Suite 700  
Columbus, Ohio 43215

Dear Ms. Allen:

This letter is in response to your correspondence dated July 20, 2011 wherein you describe work efforts to be performed by individuals employed by the Ohio Environmental Protection Agency and request clarification as to whether the activities require those individuals to be registered as sanitarians.

It is the position of the State Board of Sanitarian Registration that the letter issued by the Board on March 17, 2008 that addressed a separate request for the determination of the necessity to be a registered sanitarian for the environmental manager position for the Ohio Environmental Protection Agency applies only to that specific position description submitted to the Board for review. If the individuals described in your correspondence dated July 20, 2011 are engaging in the practices stated in your letter, then they must be registered as sanitarians as they are engaging in the practice of environmental health pursuant to section 4736.01(E) of the Ohio Revised Code.

The Board thanks you for your correspondence. Should you have any further questions, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,



**Stephanie K. Youst**  
Executive Secretary

**Youst, Stephanie**

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**From:** Allen, Pam  
**Sent:** Wednesday, July 20, 2011 10:47 AM  
**To:** Youst, Stephanie  
**Subject:** RESPONSE REQUESTED: R.S. Requirements

Hi Stephanie,

Recently the Divisions of Hazardous Waste Management (DHWM) and Solid and Infectious Waste Management (DSIWM) consolidated to form the new Division of Materials and Waste Management. We are evaluating opportunities to use our staffing resources more efficiently and effectively. This would include allowing staff from the former DHWM to take on similar responsibilities regarding the solid waste provisions of ORC 3734. For example, we may have a hazardous waste inspector who is responding to a complaint at an auto salvage yard address both the solid and hazardous waste compliance issues. However, we need to resolve the question of whether these staff would be required to have their R.S. to perform these duties. You may recall that several years ago we had a similar question concerning our managers in the district offices that were shared between DHWM and DSIWM. At that time the R.S. Board told us these managers did not need their R.S. because they were not spending more than 50% of their time in the practice of environmental health. We believe the same interpretation would apply in this situation, but we would like confirmation from the R.S. Board before we change their duties. If we expect an employee to spend more than 50% of their time in the practice of environmental health (in our case this would include enforcement of the solid waste requirements in ORC Chapter 3734.), the employee will be required to get or maintain his or her R.S.

Please let us know at your earliest convenience whether the R.S. Board agrees with our interpretation.



**Ohio State Board of Sanitarian Registration**

77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

Governor  
*Ted Strickland*  
Executive Secretary  
*Stephanie Youst*

March 17, 2008

Pamela Allen, Chief  
Ohio Environmental Protection Agency  
Division of Solid and Infectious Waste Management  
50 West Town Street, Suite 700  
Columbus, Ohio 43215

Dear Ms. Allen:

This letter is in response to your correspondence regarding the environmental manager vacancy within the Ohio EPA.

Rule 4736-1-01(B) of the Ohio Administrative Code states, "Administration means conducting activities such as, but not limited to, supervision, direction, enforcement, planning, monitoring and evaluation of environmental health programs, specified in division (E) of section 4736.01 of the Revised Code, when those duties comprise more than fifty percent of the designated duties of a position." From the position description provided, it appears that the person filling the vacancy would be engaging in the practice of environmental health 50% or less which does not require registration.

The Board thanks you for your correspondence. Should you have any additional questions, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie K. Youst". The signature is stylized and cursive.

**Stephanie K. Youst**  
Executive Secretary



State of Ohio Environmental Protection Agency

**STREET ADDRESS:**

azarus Government Center  
30 W. Town St., Suite 700  
Columbus, Ohio 43215

TELE: (614) 644-3020 FAX: (614) 644-3184  
www.epa.state.oh.us

**MAILING ADDRESS:**

P.O. Box 1049  
Columbus, OH 43216-1049

January 18, 2008

State Board of Sanitarian Registration  
77 South High Street, 16th Floor  
Columbus, Ohio 43215-6108

Attn: Stephanie Youst, Executive Secretary

Dear Board Members:

Ohio EPA is in the process of filling an Environmental Manager vacancy in our Southwest District Office. Some of the responsibilities of this position would include administering or enforcing R.C. Chapter 3734. as it pertains to solid waste. Based on Ohio EPA's understanding of the sanitarian registration requirements and guidance the Board has given the Agency in the past, Ohio EPA does not believe this position would be subject to the sanitarian registration requirements. However, I wanted to get your concurrence. While I believe the position description is self-explanatory, I think it's important to point out that this employee would be shared equally between the Divisions of Solid and Infectious Waste Management and Hazardous Waste Management. Because the Agency is interested in posting this position quickly, your timely response would be appreciated.

I would be happy to discuss this matter further at your convenience.

Sincerely,

Pamela S. Allen, Chief  
Division of Solid and Infectious Waste Management

Attachments

cc: Mike Savage, DHWM  
Tom Wintson/Jeff Hines, SWDO

RECEIVED  
JAN 23 2008  
Sanitarian  
Registration Board

Ted Strickland, Governor  
Lee Fisher, Lieutenant Governor  
Chris Korleski, Director



POSITION CONTROL NUMBER 80400.0

CLASS TITLE Environmental Manager

CLASS NUMBER 85866

**JOB DESCRIPTION AND WORKER CHARACTERISTICS**

**Job Duties in Order of Importance**

**Minimum Acceptable Characteristics**

10 Provides technical assistance to consultants, government officials, industry, and citizens on state and Federal hazardous waste regulations, treatment and disposal options, and pollution prevention concepts, benefits, opportunities, and resources, and state solid waste regulations. Represents the Agency in state and regional conferences, seminars, hearings and public meetings dealing with hazardous, solid or infectious waste issues. Prepares and makes speeches and/or presentations before local, state, or regional groups. Maintains positive and productive working relationship with local health departments in the District on behalf of the solid waste program.

Same as above.

5 Performs other duties as required.

List Position Numbers and Class Titles of Positions directly supervised.

DATE

January 18, 2008