



## **Sanitarian Registration Board**

February 21, 2007

Board Room

10:30 a.m.

### **Members Present**

Linda Aller, R.S.  
Angela Townsend, R.S.  
Richard Setty, R.S.  
Duane Snyder, R.S.  
Roger Suppes, R.S.

### **Members Absent**

Gary Silverman, R.S.  
Dave Winfough, R.S.

### **Staff**

Stephanie Youst, Executive Secretary

### **Legal Council**

W. Scott Myers, Assistant Attorney General

### **Call to Order**

Angela Townsend, Chairperson, called the meeting to order at 10:30 a.m.

### **Approval of Minutes**

Roger Suppes moved to approve the January 10, 2007 meeting minutes as submitted. Richard Setty seconded the motion. The motion carried.

### **Committee Reports**

- There were no committee reports.

### **Executive Secretary Report**

- The Executive Secretary informed the Board that there were 579 RS's and 54 SIT's who renewed their registrations on or before February 6, 2007.
- Ms. Youst informed the Board that the Boards and Commissions Management Group met with Aaron Pickrell, the Governors Chief Operating Officer, at their January 18, 2007 meeting.
  - Mr. Pickrell informed the attendees that the Governor's office was excited about working with the Boards and Commissions on implementing Governor Strickland's "Turnaround Ohio" initiatives.
  - Mr. Pickrell informed the attendees that the Governor's office would like to work closely with the Boards and Commission to ensure that quality appointments are being made.
  - Mr. Pickrell informed the attendees that the Governor's office would like to be informed of any public relations issues faced by a Board or Commission.
- The Executive Secretary reminded the Board members to submit their ethics filing forms on or before April 16, 2007 or the Board will be assessed a late fee.
- The formal written and budgetary reports are attached to the minutes for reference.

### **Assistant Attorney General's Report**

- Scott Myers informed the Board that this would be his last meeting as the Board's legal council. Mr. Myers informed the Board that he was unsure of his replacement, but would inform the Executive Secretary once a decision was made.
  - The Board thanked Mr. Myers for his service to the Board and wished him well in his future endeavors.
- Mr. Myers recommended to the Board that entries of dismissal, as a matter of procedure, be signed and mailed on the Board's behalf by the Executive Secretary without the Board's prior consent.

- Mr. Myers informed the Board that there is no discretion involved with entries of dismissal and the entries are just a formality to resolve consent agreements that do not contain the language within the actual agreement.
- The Board agreed to delegate the responsibility to the Executive Secretary.

**Action:** Roger Suppes moved to incorporate the dismissal of underlying action language into all future consent agreements. If the language is absent from the document, the Board delegates the authority to sign the entry of dismissal to the Executive Secretary. Duane Snyder seconded the motion. Linda Aller opposed the motion. The motion carried.

**Adjudication**

- The Board held a hearing regarding Alan Mancuso’s application for sanitarian in training registration at 10:32 a.m.

**Action:** Richard Setty moved to deny the sanitarian in training application for Alan Mancuso for failure to meet the minimum education requirements. Linda Aller seconded the motion. The motion carried.

**Old Business**

Continuing Education Forms Review

- The Board tabled this item until the April 4, 2007 meeting.

Review of New FAQ for the Board Website

- The Board reviewed the new FAQ regarding the renewal procedures and made changes.
- The Executive Secretary will revise the draft of the FAQ and present the revised version for the Board to review at the April 4, 2007 meeting.

Review of Draft Article for OEHA March/April Journal

- The Board reviewed the draft of the article for the OEHA March/April Journal regarding the changes to the renewal procedures and made changes.
- The Executive Secretary will make the revisions and submit the article to LeeAnn Todd-Hoon for inclusion in the March/April edition of the journal.

Review of Training Agency Reminder Letter

- The Board reviewed a draft of a letter for training agencies regarding their requirements and duties as training agencies for the Sanitarian Registration Board.
- The Board made several revisions and the Executive Secretary will send the revised letter to all active training agencies once the changes are complete.

**New Business**

Review of Revised Continuing Education Policy

- The Board tabled this item until the April 4, 2007 meeting.

Review of Rules 4736-11-03, 4736-11-04, 4736-11-05, 4736-11-06, 4736-11-07, and 4736-11-08

- The Board tabled this item until the April 4, 2007 meeting.

Training Agency Approval Request

**Action:** Duane Snyder moved to approve the following as approved training agencies. Richard Setty seconded the motion. The motion carried.

Ohio Association of Plumbing Inspectors  
Style Crest, Inc.  
360 Training  
The Computer Workshop

Environmental Systems Research Institute  
Ohio State University Extension  
Hanson Pipe & Precast

Approved Training Agency Requests for Course Approval

**Action:** Duane Snyder moved to approve the Ohio Onsite Wastewater Association, course approval number 07-080 B, for a total of 11 hours of continuing education. Richard Setty seconded the motion. The motion carried.

**Action:** Duane Snyder moved to approve all training agency requests for continuing education credit with the following exceptions listed below. Richard Setty seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

07-140: 12

07-141: 15.5

Individual Continuing Education Requests for Approval

**Action:** Duane Snyder moved to approve course 93 for a total of 18 hours. Linda Aller seconded the motion. The motion carried.

**Action:** Duane Snyder moved to approve courses 279 A, B, and C for 2.75 hours. Richard Setty seconded the motion. The motion carried.

**Action:** Duane Snyder moved to approve all individual applications for continuing education approval with the following exceptions listed below. Richard Setty seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

373:	Additional Information Requested	416:	0 Hours
392:	7.75 Hours	417:	4 Hours
393:	11.75 Hours	438 A:	4 Hours
412:	14.5 Hours	438 B:	4 Hours
413:	14.75 Hours	438 C:	4 Hours
415 E:	2.5 Hours	445:	12 Hours

Sanitarian in Training Applications

**Action:** Linda Aller moved to approve the following applicants for sanitarian in training registration. Roger Suppes seconded the motion. The motion carried.

Brian Benefield	Morgan Lamb
Virginia Cogar	Tyler Pigman
Aaron DelCotto	Brooke Semonin
Tiffany Grant	Rajat Seth
Michael Halley	Roger Spence
Bradley Johnson	Kristoffer Wilster

**Action:** Linda Aller moved to defer Ryan Kahler's application pending clarification of the coursework listed on his transcripts. Roger Suppes seconded the motion. The motion carried.

**Action:** Linda Aller moved to defer Kevin Barlow's application pending clarification of the coursework listed on his transcripts. Roger Suppes seconded the motion. The motion carried.

Registered Sanitarian Applications

**Action:** Linda Aller moved to approve the following applicants for sanitarian registration. Duane Snyder seconded the motion. The motion carried.

Robert Sproul

Registered Sanitarian Advancement Applications

**Action:** Linda Aller moved to approve the following individuals for advancement to registered sanitarian. Roger Suppes seconded the motion. The motion carried.

Bonetta Guyette

Teresa Lenehan

**Action:** Linda Aller moved to deny Phillip Gnacinski's application for failure to meet the minimum practice requirement. Roger Suppes seconded the motion. The motion carried.

Registered Sanitarian Reinstatement Applications

**Action:** Richard Setty moved to approve the following registered sanitarian reinstatement applications. Roger Suppes seconded the motion. The motion carried.

David Foucart

Thomas Knost

Sanitarian in Training Extension Requests

**Action:** Roger Suppes moved to grant an extension to Karla Siegle until January 31, 2008. Linda Aller seconded the motion. The motion carried.

**Action:** Roger Suppes moved to defer Kent Holloway’s request for an extension until the April 4, 2007 meeting to allow him to provide additional information. Linda Aller seconded the motion. The motion carried.

**Correspondence**

Gene Smith: Mr. Smith asked the Board if overtime, vacation, and sick time count toward the amount of hours worked as an SIT prior to applying for advancement to an RS.

- The Board instructed the Executive Secretary to respond to Mr. Smith and inform him that overtime, vacation, and sick time do not count toward the mandatory two years of full time work experience required to advance from a sanitarian in training to a registered sanitarian.

Amy Roese: Ms. Roese asked the Board to review two courses she is planning to take at Ohio University. She also asked the Board to hold her application open until spring quarter is complete since a notice of opportunity for hearing was mailed to her following the January 10, 2007 meeting for being 6 hours deficient in the educational requirements for sanitarian in training registration.

- The Board informed Ms. Roese that microbiology (BIOS 201) was an acceptable science course. However, HAZWOPER Training (EVT 125) did not qualify as a core science course and would not be acceptable to meet the minimum educational requirements to become registered as a sanitarian in training.

**Future Meeting Dates**

- The following meeting dates were confirmed by the Board:
  - April 4, 2007
  - May 23, 2007
  - July 11, 2007
  - September 5, 2007
  - October 24, 2007
  - December 5, 2007

**Adjournment**

The meeting adjourned at 2:05 p.m.

Respectfully submitted  
*Stephanie K. Youst*

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Angela Townsend, R.S., Chairperson

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Witness

AT:sky