

**Ohio Sanitarian Registration Board**  
**September 14, 2011**  
**10:30 a.m.**  
**77 South High Street, 19 Floor, Room 1914**  
**Columbus, Ohio 43215**

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1. Call to Order
2. Approval of the Minutes  
**Action Required**
3. Committee Reports
  - 3.1. Executive: James Adams, Linda Aller, Richard Setty
  - 3.2. Professional: James Adams, Tracy Buchanan, Richard Setty
  - 3.3. Continuing Education: James Adams, Tracy Buchanan, Laura Kramer Kuns, Richard Setty (Alt.)
  - 3.4. Examination: Linda Aller, Gene Phillips, Gary Silverman
  - 3.5. Finance: Gene Phillips, Gary Silverman
  - 3.6. Rules: Laura Kramer Kuns, Gene Phillips, Richard Setty
4. Executive Secretary Report
  - 4.1. Revenue and Expenditure Report
5. Assistant Attorney General Report
6. Adjudication
7. Old Business
  - 7.1. 2012 Rule Review
  - 7.2. 2012 Meeting and Exam Dates
8. New Business
9. Continuing Education
  - 9.1. Request for Approval of Hours – Individuals (CE-2)  
**Action Required**
  - 9.2. Request for Approval of Training Agency Status (CE-3)  
**Action Required**
  - 9.3. Request for Approval of Hours – Training Agencies (CE-4)  
**Action Required**
10. Applications
  - 10.1. Sanitarian-in-Training Applications  
**Action Required**
  - 10.2. Applications for Advancement to Registered Sanitarian  
**Action Required**
  - 10.3. Registered Sanitarian Applications  
**Action Required**
  - 10.4. Reinstatements  
**Action Required**
  - 10.5. Extension/Waiver/Accommodation Requests  
**Action Required**

11. Guest Participation

12. Correspondence

- 12.1 **John Pasquarette:** Mr. Pasquarette requests that the Board reconsider his request for CE credit for “Vermicomposting and Traditional Food Scrap Composting” that was denied at the July 19, 2001 meeting.
- 12.2 **John Pasquarette:** Mr. Pasquarette asked the Board to waive his late fee because his application was postmarked August 1, 2011.
- 12.3 **Chuck Hart:** Mr. Hart requests clarification on the differences between accredited university, accredited environmental health program and the sanitarian law.

13. Announcements

14. Future Meeting Dates

- December 7, 2011
- January 25, 2012
- March 14, 2012
- May 16, 2012
- July 25, 2012
- September 19, 2012
- November 7, 2012

15. Adjournment

**Sanitarian Registration Board**  
**September 14, 2011**  
**Room 1918**  
**2:41 P.M.**

**Member Present**

James Adams, R.S.  
Linda Aller, R.S.  
Tracy Buchanan, R.S.  
Laura Kramer Kuns, R.S.  
Gene Phillips, R.S.  
Gary Silverman, R.S.

**Staff (Absent)**

Stephanie Youst, Executive Secretary

**Legal Council (Absent)**

Scott Myers, Assistant Attorney General

**Members Absent**

Richard Setty, R.S.

**Call to Order**

Linda Aller, Chairperson, called the meeting to order at 2:41 p.m.

**Approval of Minutes**

Gary Silverman moved to approve the July 27<sup>th</sup>, 2011 meeting minutes as submitted. Gene Phillips seconded the motion. The motion carried.

**Committee Reports**

No committee reports were given.

**Old Business**

**2012 Rule Review**

Laura Kramer Kuns moved to approve the recommendation for no changes to the rules listed on the agenda and to approve the recommended change of rule 4736-9-01 as presented to the Board. Gene Phillips seconded the motion. The motion carried.

**Continuing Education**

**Individual Continuing Education Requests for Approval**

**Action:** Laura Kramer Kuns moved to approve the following applications for continuing education approval as listed on the table attached to these minutes for applications number 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 254, 256, 257, 258, 259, 261, 262, 263, 264, 265, 266, 268, 269, 270, 271, 272, 273, 276, 278, 279, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291. James Adams seconded the motion. The motion carried.

**Action:** Tracy Buchanan moved to defer application number 237 and to request more information on sessions attended, proof of attendance, and a list of appropriate subject matter categories. Laura Kramer Kuns seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to approve application number 238 for six hours. James Adams seconded the motion. The motion carried.

**Action:** Tracy Buchanan moved to defer application number 239 and to request an agenda and verification of contact hours. Laura Kramer Kuns seconded the motion. The motion passed.

**Action:** Tracy Buchanan moved to approve application number 240 for 10 hours. Laura Kramer Kuns seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to approve application number 241 for 5.25 hours. Tracy Buchanan seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to defer application number 253 to request more information about the agenda including times and an explanation of appropriate subject matter categories. Tracy Buchanan seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to approve application number 255 for 3.75 hours. Tracy Buchanan seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to approve application number 260 for 12 hours. James Adams seconded the motion. The motion carried.

**Action:** James Adams moved to approve application number 267 for 60 hours. Laura Kramer Kuns seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to approve application number 274 for 6 hours. Tracy Buchanan seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to defer application number 275 and to request more information including an agenda specifying times. James Adams seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to defer application number 277 and to request more information including an agenda specifying times. James Adams seconded the motion. The motion carried.

**Action:** Laura Kramer Kuns moved to defer application number 280 and to request proof of attendance. James Adams seconded the motion. The motion carried.

*Approved Training Agency Requests for Course Approval*

**Action:** James Adams moved to approve applications for continuing education identified as TA 670, 671 and 672. Laura Kramer Kuns seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

*Approved Training Agency requests for Course Approval*

**Action:** James Adams moved to approve course applications 12-041 through 12-074 for continuing education credit. It was noted that there were no numbers 12-061 or 12-062 as these were duplicate numbers. Laura Kramer Kuns seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

**Applications**

**Sanitarian in Training Applications:**

**Action:** Gary Silverman moved to approve the following applications for sanitarian in training registration. Gene Phillips seconded the motion. The motion carried.

Christopher T. Balster  
Jennifer R. Calvert  
Rhyann E. Cassidy  
Jamesmie A. Davis, Jr.  
Ashley R. Holloway  
Angela L. Irons  
Joan M. Kline  
Maizhen Mao

Elizabeth A. Maruschak  
Joyce L. O'Connell  
Christine D. Roy  
Robert C. Schade  
Nicole A. Sewell  
Ralph M. Stegbauer  
Carissa T. Thompson

**Action:** Gary Silverman moved to defer the sanitarian in training application for Tonya McGuire pending additional information. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to defer the sanitarian in training application for Zachary Fehrman pending additional information. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to defer the sanitarian in training application for Amanda Feesler pending additional information. Gene Phillips seconded the motion. The motion carried.

Registered Sanitarian Applications

**Action:** Gary Silverman moved to approve the registered sanitarian application for Edwin F. Barth. Gene Phillips seconded the motion. The motion carried.

**Action:** Gary Silverman moved to approve the registered sanitarian application for Nancy Meyer-Emerick. Gene Phillips seconded the motion. The motion carried.

Registered Sanitarian Advancement Applications

**Action:** Gary Silverman moved to approve the following individuals for advancement to registered sanitarian. Gene Phillips seconded the motion. The motion carried.

Mark A. Knapke  
Jennifer L. Panian

Justin T. Smith

Registered Sanitarian Reinstatement Applications

**Action:** Gary Silverman moved to approve the applications for reinstatement of registered sanitarian number 3188, 2776, and 2321. Gene Phillips seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

Extension Requests

**Action:** Gary Silverman moved to approve the request to extend sanitarian in training status for numbers 08-2635 and 09-2685. Gene Phillips seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

**Action:** Gary Silverman moved to approve the continuing education waiver request for registered sanitarian 1393. Gene Phillips seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

Correspondence

1. **John Pasquarette:** Mr. Pasquarette asked the Board to reconsider a request for CEU's that had been previously denied for insufficient information. **Action:** James Adams moved to deny the request based on the continued inability to verify the time requested. Laura Kramer Kuns seconded the motion. The motion carried.
2. **John Pasquarette:** In a second request Mr. Pasquarette asked the Board to waive the late fee which he was assessed for his renewal notice which was postmarked August 1, 2011. **Action:** James Adams moved to deny the request. Gene Phillips seconded the motion. The motion carried.
3. **Chuck Hart:** Mr. Hart asked the Board to explain the application requirements in Ohio Revised Code (ORC) 4736.08 related to whether the university or the environmental health program must be accredited. **Action:** The significance of this question relates to the experience requirement (1 or 2 years) a candidate must complete before applying for advancement from a sanitarian-in-training to registered sanitarian. To answer this question one must read the law and the accompanying rule together. Ohio Revised Code 4736.08 (A) & (B) states: "(A) Graduated from an accredited college or university with at least a baccalaureate degree, including at least forty-five quarter units or thirty semester units of science courses approved by the board; and completed at least two years of full-time employment as a sanitarian; (B) Graduated from an accredited college or university with at least a baccalaureate degree, completed a major in environmental health science which included an internship program approved by the board; and completed at least one year of full-time employment as a sanitarian." Rule 4736-8-02 of the Ohio Administrative Code states: "In order to be characterized as an approved internship program as required by division (B) of section 4736.08 of the Revised Code, that program must meet the criteria and be approved by the National Environmental Health Science and Protection Accreditation Council." Reading the law and the rule together it becomes clear that the internship is significant to answering this question. In order for the Board to approve the internship, the program must meet criteria and be approved by the National Environmental Health Science and Protection Accreditation Council. Therefore, an environmental health program, not just the university, must be accredited in order for an internship to be approved by the Board; and, in turn, qualify for the one year experience requirement.

**Announcements**

- Board Chairman Linda Aller announced that Stephanie Youst's baby was to be delivered on September 15, 2011 and that she would be on maternity leave for 6 weeks.

**Future Meeting Dates**

- Board Chairman Linda Aller indicated that the 2012 meeting dates would be decided upon during the Annual Meeting.

**Adjournment**

The meeting adjourned at 3:50 p.m.

*Linda Aller*

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Linda Aller, R.S., Chairperson

*Laura Kramer Kuns*

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Witness

## **2012 Rules for Board Review / Recommended No Change Rules**

4736-2-01	4736-5-01
4736-2-02	4736-5-02
4736-2-03	4736-6-01
4736-2-04	4736-6-02
4736-3-01	4736-6-03
4736-3-02	4736-6-04
4736-3-03	4736-8-02
4736-3-04	4736-9-03
4736-3-05	4736-9-04
4736-4-01	4736-14-01

## **2012 Rules for Board Review / Recommended Changes**

4736-9-01

- Remove (A)(8) and (B)(8). These will be recommended changes from the recent Board audit.

## CE 2's for Board Review 9/14/2011

Number	Name	Course Title	Course Date	Hours
057A	Fran Ververka	Building a Quality Improvement Culture	5/6/2011	1.5
057B	Steven Burke	Building a Quality Improvement Culture	5/6/2011	1.5
057C	Douglas B. Sams	Building a Quality Improvement Culture	5/6/2011	1.5
057D	Susan Sutherland	Building a Quality Improvement Culture	5/6/2011	1.5
058A	Fran Ververka	Quality Improvement in Public Health	4/18/2011	1.5
058B	Steven Burke	Quality Improvement in Public Health	4/18/2011	1.5
058C	Douglas B. Sams	Quality Improvement in Public Health	4/18/2011	1.5
058D	Susan Sutherland	Quality Improvement in Public Health	4/18/2011	1.5
237	Jeff Meyer	OTEC 2010	10/19-20/2010	<del>6.5</del> Pending
238	Sarah Humphrey	Holmes County Pandemic and POD Planning Workshop	7/27/2011	<del>6.75</del> 6
239	Paul Schwartz	Getting Started With Word 2007	7/6/2011	<del>1</del> Pending
240	Sean L. Tolentino	2011 National Environmental Sustainability Summit	6/7-9/2011	<del>9.75</del> 10
241	David Oaks	Northeast Ohio Public Health Partnership Public Information Officer Conference 2011	7/21/2011	<del>5.5</del> 5.25
242	Christina R. Henning	Regional Joint Criminal and Epidemiological investigations Workshop	7/26-27/2011	12
243	John W. McLeod	NACCHO Annual 2011 "Moving Public Health Forward in Challenging Times	7/20-22/2011	9.5
244	Jacqueline S. Ward	Environmental Services Department Training	7/21/2011	6.25
245	Kimberly K. Burnham	Algae Identification Workshop	8/1-2/2011	12
246	Allen L. Rupp	2011 Annual Ohio Water Environment Association Conference	6/21-23/2011	9.5
247A	Pamela Cross	Food Safety Program Cost Analysis Training	8/2/2011	4
247B	Lloyd Groves	Food Safety Program Cost Analysis Training	8/2/2011	3
247C	Brian Ng	Food Safety Program Cost Analysis Training	8/2/2011	4
248	William Bennington	NSF International Retail Audit Services All Stuff Meeting 2011	6/19-24/2011	18
249	Denny Tan	Introduction to SNS and Mass Prophylaxis	8/5/2011	3
250	Roberta Mangen	West Central Public Information Officer (PIO) Training	8/3/2011	6
251	Sophie O'Connor	GIS for Public Health Using ArcGIS Software	7/28-29/2011	10
252	Ann Albers	Introduction and Basic Infection Control Background	8/19/2011	1.5
253	Billy R. Moore	USDA Cool Training	6/28-29/2011	<del>13</del> Pending
254	Deborah Cox	Enhanced Threat and Risk Assessment	8/16-17/2011	14
255	Jon Moran	Ohio Appendix N Training Program	8/11/2011	<del>4.75</del> 3.75
256	Ryan Younge	Environmental Health Training in Emergency Response	7/18-24/2011	18
257	Susan Hardy	Impacts of Natural Gas Industry on Landfills	8/18/2011	1
258	Matt Work	Ohio Regional Joint Criminal and Epidemiological Investigations Workshop	7/26-27/2011	14.75

## CE 2's for Board Review 9/14/2011

259	Susan Hardy	Plumbing the Depths in PA p A Primer on Marcellus Shale Geology and Technology	8/18/2011	1
260	Annette De Havilland	2011 Solid Waste Managers Conference	8/9-11/2011	<del>16</del> 12
261	Amy Ascani	New NSF/ANSI Standards for Onsite Residential and Commercial Water Reuse Treatment Systems	8/16/2011	.5
262	Jodi Gibson	Recognition and Management of Bioterrorist Agents - An Overview	8/10/2011	.5
263	Jodi Gibson	Assisting Persons with Disabilities During An Emergency	8/10/2011	.5
264	Jodi Gibson	Chemical Hazards: Methamphetamine Labs	8/10/2011	.5
265	Jodi Gibson	Introduction to Assessment	8/10/2011	1
266	Jodi Gibson	Hospital Evacuation: Disaster Principles and Practices	8/9/2011	2
267	Francine M. Scharver	Microbiology	Jan to May 2011	60
268	William J. Palte	Appendix N Testing Program for Drug Residues	8/11/2011	4.75
269	Bethany B. Perkowski	FEMA IS-00800.b	8/12/2011	3
270	Paul A. Schwartz	Industry Practices for Producing Not Shelf Stable RTE/NRTE Products	8/5/2011	3
271A	Mark Maragos	Questions to Ask A Retail Food Establishment	8/8/2011	2.5
271B	Carla Gampolo	Questions to Ask A Retail Food Establishment	8/8/2011	2.5
271C	Lori Banes	Questions to Ask A Retail Food Establishment	8/8/2011	2.5
272	Matthew LeMaster	University of Cincinnati, Health & Safety NIOSH/OSHA, Lead Risk Assessor Refresher	8/3/2011	6.5
273	Charles DeJoncheere	University of Cincinnati, Health & Safety NIOSH/OSHA, Lead Risk Assessor Refresher	8/3/2011	6.5
274	Carmen Jhort	Serv Safe	8/3/2011	<del>8</del> 6
275	Terrence K. Grace	Microsoft Office Project 2007, Managing Projects	6/22-24/2011	<del>21</del> Pending
276	Daniel J. Harris	2011 ASTSWMO Solid Waste Managers Conference	8/9-11/2011	12
277	Robert J. Kramer	Annual Meeting and Education Conference	July 31 thru August 3, 2011	<del>17</del> Pending
278	Anthony J. Nigro	Municipal Storm Water Pollution Prevention	8/9/2011	1
279	Anthony Schoenlein	University of Cincinnati, Health & Safety NIOSH/OSHA, Lead Risk Assessor Refresher	8/3/2011	6.5
280	Anthony J. Nigro	Introduction to Geographical Information Systems (GIS) for Water and Wastewater	8/25/2011	<del>6</del> Pending
281	Steve Lowry	Compliance Assurance and Periodic Monitoring/Greenhouse Gas Training	8/22/2011	7

## CE 2's for Board Review 9/14/2011

282	Steve Lowry	Stack Test Overview Training	4/20/2011	5
283	Ann Albers	Surveillance of Communicable Diseases	9/2/2011	1.5
284	David O. Budd	Hazardous Waste management: The Complete Course	8/2-3/2011	14
285A	Paul D. Pardi	DMWM Inspector Group Meeting	6/29/2011	1.5
285 B	Jerry W. Weber	DMWM Inspector Group Meeting	6/29/2011	1.5
285C	Clarissa Gereby	DMWM Inspector Group Meeting	6/29/2011	1.5
285D	Jarnal Singh	DMWM Inspector Group Meeting	6/29/2011	1.5
285E	David Dysle	DMWM Inspector Group Meeting	6/29/2011	1.5
285F	Jeremy Scoles	DMWM Inspector Group Meeting	6/29/2011	1.5
285 G	Tyler Madeker	DMWM Inspector Group Meeting	6/29/2011	1.5
285H	Susan Hardy	DMWM Inspector Group Meeting	6/29/2011	1.5
285I	Russell Brown	DMWM Inspector Group Meeting	6/29/2011	1.5
285J	Joe Goicochea	DMWM Inspector Group Meeting	6/29/2011	1.5
285K	Fanny Haritos	DMWM Inspector Group Meeting	6/29/2011	1.5
285L	Aaron Shear	DMWM Inspector Group Meeting	6/29/2011	1.5
285M	Phil Farnlacher	DMWM Inspector Group Meeting	6/29/2011	1.5
286	Kathryn Lanza	Stormwater Solutions for Existing Urban Areas	9/8/2011	6.5
287	JeLayne Dray	Questions to Ask A Retail Food Establishment	7/15/2011	2.5
288	JeLayne Dray	Proper Use of the Retail Food Establishment Process Review Inspection Form	8/31/2011	2.5
289	JeLayne Dray	Food Safety Program, Cost Analysis Training	8/2/2011	3
290A	Susan Hardy	OSC Readiness Presents...Debris Management Issues During Natural Disasters	8/23/2011	2
290B	Tyler Madeker	OSC Readiness Presents...Debris Management Issues During Natural Disasters	8/23/2011	2
290C	Jeremy Scoles	OSC Readiness Presents...Debris Management Issues During Natural Disasters	8/23/2011	2
291	Mark J. Verbsky	8th Annual Workshop on Small Drinking Water Systems: Compliance Strategies	8-30 and 9/1 2011	12

CE 3 for Board Review Approval 9/14/2011

<b>Training Agency Number</b>	<b>Agency</b>	<b>Contact</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
670	Ohio Public Health Association	Lois Hall	110 A Northwoods	Columbus	OH	43235
672	OSU Extension School of Environment & Natural Resources	Anne Baird	210 Kottman Hall, 2021 Coffey Rd.	Columbus	OH	43210
671	Wright State University - Master of Public Health Program	Chrisopher Eddy	3123 Research Blvd, Suite 200	Kettering	OH	45420

## CE 4 for Board Review / Approval 9/14/2011

Course Number	Course Sponsor	Contact	Course Name	Course Date	Hours
12-041	Cuyahoga County Board of Health	Suzanne Krippel	Recreational Water Quality Criteria, 2011 Stakeholder Criteria	9/20/2011	3.5
12-042	Ohio Environmental Protection Agency	Pat Billett	Eastgate Regional Council of Governments, EPAC Meeting Training	7/28/2011	.5
12-043	Ohio Environmental Protection Agency	Pat Billett	Eastgate Regional Council of Governments, EPAC Meeting Training	7/28/2011	.5
12-044	Ohio Department of Agriculture	Roger Tedrick	NCIMS Aseptic Training Webinar	8/2/2011	5.75
12-045	BWC Division of Safety & Hygiene	Connie Snider	Industria Hugine Calibration and Sampling	Various	6
12-046	Ohio Environmental Health Association		NW OEHA Fall Conference 2011	10/20-21/2011	12
12-047	Tri-State Environmental Health Association	Gerald Gulley	Tri-State Environmental Health Association September Meeting	9/14/2011	5
12-048	Union County Health Department	Marcia Dreiseidel	Silent Killers! Radon and Mold Licensing Issues	8/18/2011	3
12-049	SW OEHA	Gerry Tipton	SW OEHA Fall Conference	10/5-6/2011	12
12-050	Mahoning County District Board of Health		Operation Pestilence Rising/Sewer Tap In	9/9/2011	1
12-051	Trumbull County Board of Health	Richard Curl	Extended Aeration Workshop	9/20 or 21/2011	6
12-052	Cuyahoga County Board of Health	Suzanne Krippel	Beyond the Traps: Rodent Biology and Management	8/16/2011	1
12-053	Cuyahoga County Board of Health	Suzanne Krippel	NEOEHA: Health and Wellness in Schools	10/14/2011	3.25
12-054	Wood County Health Department	Pam Butler	Staff Training Day (two)	9/29/2011	6
12-055	Operator Training Committee of Ohio	Keely Micetech	Intro to GIS for Water and Wastewater	8/25/2011	6
12-056	Operator Training Committee of Ohio	Keely Micetech	Intro to GIS for Water and Wastewater and Intro to GIS Data Captyre for Water and Wastewater	11/22-23/2011	12
12-057	Cincinnati Health Department	Willaim Grigsby	Ten Seminars on Communicable Disease Educations	Various	1.5 each
12-058	Franklin County Public Health		Forth Annual Central Ohio Bed Bug Summit	9/9/2011	6
12-059	Ohio Code Enforcement Officials Association	Joshua Harmon	Quartely Meeting - Healthy Homes, etc.	8/18/2011	4
12-060	Canton City Health Department	Karen Myers	Tattoo and Body Piercing Workshop for Health Inspectors	9/29/2011	6
120-63	Ohio Environmental Health Association	Gerald Scott	NE OEHA Fall Conference	1/12-13/2011	11
12-064	Ohio Environmental Health Association	Zack Lustgarten	SE OEHA Fall Conference	9/28-29/2011	10

## CE 4 for Board Review / Approval 9/14/2011

12-065	Stark County Health Department	Dethany Perkowski	Pesticide Exposure and PPE Training	9/21/2011	1
12-066	Canton City Health Department	Ryan David	Retail Food Establishment Process Review	9/23/2011	2
12-067	Southeast Ohio Sanitarians Association	Wendy Hanna	Food Safety	9/15/2011	2
12-068	Huron County General Health District	Eric Cherry	2011 Soils Profile Training	9/27-28/2011	10
12-069	Summit County Public Health	Dawn Myers	Myths of Mold	11/3/2011	1
12-070	Cuyahoga County Board of Health	Suzanne Krippel	Understanding Vertebrate Pests	9/23/2011	1
12-071	Ohio Department of Agriculture	Brian Wise	Dairy Quality Conference	10/11/2011	5
12-072	Warren County Combined Health District	Liz Kromer, RS	Warren County Combined Health District Fall Conference	10/12/2011	6
12-073	Warren County Combined Health District	Robert Caughron, Mark De Marcus	Warren County Combined Health District Fall Conference	11/8/2011	6
12-074	Geauga County Health District	David Sage	Extended Aeration Workshop	10/6/2011	7

## Applications for Board Review September 14, 2011

### SIT Applications

Number	Name	Degree	School	Accredited	Comments
1.	Joyce L. O'Connell	BS – Allied Health	Youngstown State	North Central Assn.	
2.	Rhyan E. Cassady	BS – Env & Nat Resources	OSU	North Central Assn.	
3.	Robert C. Schade	BS – Env Health	OU	North Central Assn.	
4.	Joan M. Kline	Bach of Edu	Univ. of Toledo	North Central Assn.	
5.	Ralph M. Stegbauer	BS – Agriculture	OSU	North Central Assn.	
6.	Angela L. Irons	BS – Comp Science	Univ. of Akron	North Central Assn.	
7.	Ashley R. Holloway	BS – Comm & Regional Planning	Iowa State	North Central Assn.	
8.	Maizen Mao	BA – Biology	Case Western Reserve	North Central Assn.	
9.	Zachary Fehrman	BA – Mass Communication	Wright State	North Central Assn.	
10.	Tonya Dianne Estep McGuire	BA – Education	University of Arizona	North Central Assn.	
11.	Christopher Balster	BS – Microbiology	Ohio State	North Central Assn	
12.	Elizabeth A. Maruschak	BS – Environmental Sciences	Cleveland State	North Central Assn	
13.	Jennifer Calvert	BS – Environmental Science	Bowling Green	North Central Assn	
14.	Carissa Thompson	BS – Hospital Food Science Management	University of Arkansas	North Central Assn.	
15.	Jimmie A. Davis Jr.	BS – Education MS – Health Sciences	Bowling Green Trident University International	Western Association of Schools and Colleges	
16.	Nicole Sewell	BS – Community Health Education	Kent State	North Central Assn.	
17.	Christine D. Roy	BS – Earth and Environmental Science	Wright State	North Central Assn.	

## Applications for Board Review September 14, 2011

18.	Amanda Feesler	BS – Psychology	Slippery Rock University	Middle State Association of Colleges	
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### RS Application

Number	Name	School	Amount of Time Practiced Environmental Health	Comments
1.	Edwin F. Barth	PhD – Univ. of Cincinnati in IH/EH	Feb. 1981 to Present: 2+ Years	Mr. Barth is applying to become registered as an RS. He passed the NEHA exam 7/12/2011 with a 76%.
2.	Nancy Meyer-Emerick	Florida Atlantic University	2+ Years	Addl Info Requested for September 14 Meeting Dr. Meyer-Emerick has been practicing environmental health for more than two years. She took and passed the PES Examination in Wisconsin.

### RS Advancement

Number	Name	SIT Granted	Exam Date	Adv. Degree or Approved Internship	Amount of Time Practiced Environmental Health	Comments
1.	Justin T. Smith	8/20/08	5/4/11	No: BS in Conservation from Kent State	8/31/09 to Present: 2+ Years	
2.	Mark Knapke	1/14/09	5/23/11	Yes: Wright State Internship	8/30/10 to Present: 1+ year	
3.	Jennifer Panian	7/14/10	2/16/11	Yes: Ohio University Environmental Health Sciences	8/18/10 to Present: 1+ year	

## Applications for Board Review September 14, 2011

### RS Reinstatement

Number	Name	Comments
3188	Francine Scharver	Ms. Scharver is requesting the reinstatement of her registration which expired 1/31/2009. She has paid all back fees and completed the CE required to reinstate her registration.
2776	Robert Caudill	Mr. Caudill is requesting reinstatement of his registration which expired 7/31/2011. He has paid the late fee and completed the CE required to reinstate his registration.
2321	Harry Barnes	Mr. Barnes is requesting reinstatement of his registration which expired 7/31/2011. He has paid the late fee and completed the CE required to reinstate his registration.

### Extension Request

Number	Name	Comments
08-2635	Stefani Doherty	This is Ms. Doherty's first extension request. She is eligible to receive an extension until 7/31/2012.
09-2685	Matthew Stonerock	This is Mr. Stonerock's first extension request. He is eligible to receive an extension until 1/31/2013.

### Waiver Request

Number	Name	Comments
1393	Jill Damiano	Ms. Damiano is requesting a waiver of 6 continuing education units for the period 3-7-11 to 6-27-11.



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**Ohio State Board of Sanitarian Registration**

77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

September 22, 2011

John Pasquarette  
18988 Gloucester Drive  
Bowling Green, Ohio 43402

Dear Mr. Pasquarette:

The State Board of Sanitarian Registration reviewed your request for reconsideration of the denial of continuing education credits for the following program at the July 27, 2011 Board meeting:

**Course:** Vermicomposting & Traditional Food Scrap Composting

**Date:** March 15, 2011

**Course Number:** 016

The Board does not approve continuing education credits without a specific agenda with specified times established by a third party or approved training agency. This course does not meet those requirements. Although research is a valuable part of professional development, the Board feels that self-directed research is a part of typical job duties and, in this case, does not meet the criteria established for continuing education. Therefore, the Board has denied your appeal and no hours were awarded.

Should you have any questions or need additional information, please feel free to contact [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,

Ohio State Board of Sanitarian Registration

Linda Aller  
Chairman

August 10, 2011

State of Ohio  
State Board of Sanitarian Registration  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

RECEIVED  
AUG 12 2011  
Sanitarian  
Registration Board

To Whom It May Concern:

I received a letter from the Board of Sanitarian Registration dated July 28, 2011 (see attachment #1). The letter denied my request for continuing education credit for "Vermicomposting and Traditional Food Scrap Composting" training. It states in part, "If you wish to appeal the Board's decision regarding the amount of hours awarded to the above listed course, please notify the Board, in writing, within thirty days of the date of this letter". Please consider this my formal written appeal of the Board's decision to deny my request for CEU's for Vermicomposting and Traditional Food Scrap Composting training.

Background

I submitted a CE-2 form for this training in March 2011 (see attachment #2). Since the training was through independent study, I included extra details in the CE-2 form itself, a letter from my Chief to document attendance, and a copy of an article that highlighted the successes of the composting program I had initiated at our office. It appears that the Board first considered my request during the 5-18-11 Board meeting. The minutes posted from that meeting indicate that my request was reviewed by Laura Kramer Kuns. The table that lists each of the requests that had been reviewed that day appears to indicate that my request was approved. Others that were apparently disapproved are marked with yellow highlighter and notes, but mine was not (see attachment #3). Nonetheless, I received a letter dated 5-19-11 indicating that my request for continuing education approval for "Strategic Planning" training was an "incomplete application." I called Stephanie Youst and clarified that the letter was supposed to be in reference to my request for 8 hours of CEU's for Vermicomposting and Tradition Food Scrap Composting training. I did not have any pending request for Strategic Planning. Though the 5-19-11 letter did not explain what the Board needed in order for my request to be complete, Ms. Youst indicated that the Board needed greater detail in regard to how I accumulated the 8 hours.

I sent a response (e-mail to Stephanie Youst) on 5-25-11 (see attachment #4). My letter states in part "Though I am certain that I have spent over 8 hours learning about composting, if the amount of time I am requesting is too high based on this amount of proof of attendance and justification, let me know." Ms. Youst replied and indicated "I will add this with your packet and present your additional information to the Board for their consideration." I received a letter denying my request dated 7-28-11. The letter, much like the 5-19-11 letter, does not contain any information explaining the Board's concern with my March 2011 CE-2 request.

I submitted requests (or requests were submitted on my behalf) for 23.7 hours of continuing education during this renewal period. The Board has approved 15.5 hours. I respectfully request that the Board consider granting at least 2.5 of the 8 hours from my March 2011 request for Vermicomposting and Traditional Food Scrap Composting training.

If you need additional information or have any questions for me as you consider this appeal, I can be reached at (419) 373-3057 or cell (419) 308-8780.

Sincerely,



John Pasquarette  
RS 2752



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Ohio State Board of Sanitarian Registration  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

July 28, 2011

John Pasquarette  
18988 Gloucester Drive  
Bowling Green, Ohio 43402

Dear John Pasquarette:

The State Board of Sanitarian Registration reviewed your request for continuing education approval for the following program at the July 27, 2011 Board meeting:

**Course:** Vermicomposting & Traditional Food Scrap Composting  
**Date:** 3/15/2011  
**Course Number:** 016  
**Status:** Denied  
**Hours Awarded:** 0

If you wish to appeal the Board's decision regarding the amount of hours awarded to the above listed course, please notify the Board, in writing, within thirty days of the date of this letter.

Should you have any questions or need additional information, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephanie K. Youst".

Stephanie K. Youst



**Ohio State Board of Sanitarian Registration**

77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

July 28, 2011

John Pasquarette  
18988 Gloucester Drive  
Bowling Green, Ohio 43402

Dear John Pasquarette:

The State Board of Sanitarian Registration reviewed your request for continuing education approval for the following program at the July 27, 2011 Board meeting:

**Course:** Vermicomposting & Traditional Food Scrap Composting  
**Date:** 3/15/2011  
**Course Number:** 016  
**Status:** Denied  
**Hours Awarded:** 0

If you wish to appeal the Board's decision regarding the amount of hours awarded to the above listed course, please notify the Board, in writing, within thirty days of the date of this letter.

Should you have any questions or need additional information, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

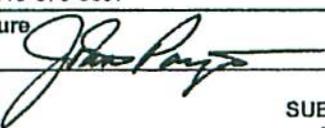
Sincerely,

**Stephanie K. Youst**

## STATE BOARD OF SANITARIAN REGISTRATION

Request by registered sanitarian or sanitarian-in-training for approval of a course or program for clock hours credit to apply toward continuing education clock hours requirement.

Rule 4736-11-07 (A) of the Ohio Administrative Code states... Those registered who attend a continuing education course which has not been approved by the Board may request within sixty days of completion of the course that the course be approved for continuing education credit.

1. Program Title Vermicomposting and traditional food scrap composting	
2. Name and Address of Sponsoring Agency self directed independent study	
3. Program Location Ohio EPA Northwest District Offices	
4. Dates of Program Aug 2010 through March 2011	Hours Requested 8.0
6. Describe the program and submit 2 copies of the agenda or a list of topics of discussion with respective presenters' names and the clock hours of each topic. List the appropriate subject matter category of the program - Refer to III. Subject Matter on reverse side of this form.  Over the last several months I have completed independent study of traditional composting and vermicomposting in order to effectively implement and manage a food scrap composting program for the Ohio EPA Northwest District Office. Through on-line research of numerous sites I have gained a proficient knowledge on the subject. Some of the numerous sites that I researched are listed on the attached letter from my supervisor. I also collaborated with experts in the industry to learn about composting and solicit their feedback as I prepared to implement and manage our EPA NWDO food scrap composting system. [subject matter category 6]  (Use a separate sheet if more space is required)	
7. Describe educational benefits derived from program or course.  Our program is now operating. We have both an outdoor composting system which utilizes a compost tumbler and an indoor vermicomposting system or worm composting system. I have also used my newly acquired knowledge of composting to make presentations about composting and vermicomposting in both the office and classroom setting. A recent article in the Ohio EPA NewsSource (internal publication highlighting issues within Ohio EPA) included some background on our district program (see attached).	
8. <input type="checkbox"/> Yes I have enclosed 2 copies of the program or the agenda. If No: explain <input checked="" type="checkbox"/> No Some of the resources are listed on the attached letter from Shannon Nabors	
9. <input checked="" type="checkbox"/> Yes I have enclosed 2 copies of the registration fee receipt or other evidence of attendance. Requests must be supported by evidence of attendance. Requests will be returned to applicant if submitted without evidence of attendance.	
10. Registered sanitarian or sanitarian-in-training name and complete address. Please print. John Pasquarette, 18988 Gloucester Dr., Bowling Green, Ohio, 43402 <input type="checkbox"/> This is a new home address	
11. Telephone Number Between 8 AM and 5 PM 419-373-3057	12. Certificate Number 2752
Signature 	Date 4-25-11

SUBMIT 2 COPIES OF THIS FORM AND ALL DOCUMENTATION  
WITHIN SIXTY DAYS OF COMPLETION OF COURSE TO:

State of Ohio  
STATE BOARD OF SANITARIAN REGISTRATION  
77 South High Street, 16th Floor  
Columbus, Ohio 43215-6108  
(614) 466-1772  
Fax: (614) 644-8112



**Environmental  
Protection Agency**

John R. Kasich, Governor  
Mary Taylor, Lt. Governor  
Scott J. Nally, Director

April 26, 2011

State of Ohio  
State Board of Sanitarian Registration  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

To Whom It May Concern:

I understand that John Pasquarette (RS #2752) is requesting continuing education credit for time spent researching composting and vermicomposting. The research was conducted as John prepared to implement and oversee our district office composting efforts. What he has learned regarding composting and vermicomposting has helped him to implement our office's food scrap composting program. Multiple on-line resources and training aids were utilized such as:

[http://aces.nmsu.edu/pubs/\\_h/h-164.pdf](http://aces.nmsu.edu/pubs/_h/h-164.pdf)

<http://lancaster.unl.edu/pest/resources/vermicompost107.shtml>

<http://www.youtube.com/watch?v=WxhEQEA0GN8>

[http://www.journeytoforever.org/compost\\_worm.html](http://www.journeytoforever.org/compost_worm.html)

<http://www.howtocompost.org/>

John conducted the independent research, as his schedule permitted, over the last several months. He has invested at least 8 hours of research into the program and has gained knowledge of composting to benefit himself and the Ohio EPA Northwest District Office.

Sincerely,

Shannon Nabors  
District Chief  
Ohio EPA Northwest District Office

/cs

## Vermicomposting Takes Off in NWDO

by Heather Lauer (PIC)

Dining on bacteria, hundreds of red wigglers devour decomposing dinner leftovers, little bits of uneaten lunch and used coffee grounds gifted by NWDO's java-drinking staff. The bacteria actually do most of the work breaking down the food and the wigglers eat the bacteria – keeping odors to a minimum.

John Pasquaratta (DSIWM-NWDO) said the wigglers – actually one of two types of specialized red worm – are part of an effort to cut waste and give back to the Bowling Green community. The worms, who live in a specially-designed bin kept indoors in the dead-file dungeon, dine on fruit, vegetable and grain food waste.

The seven cubic feet of worm castings and general compost created were donated to Simpson Community Garden on March 29 – providing the group with \$57 worth of the soil enhancement.

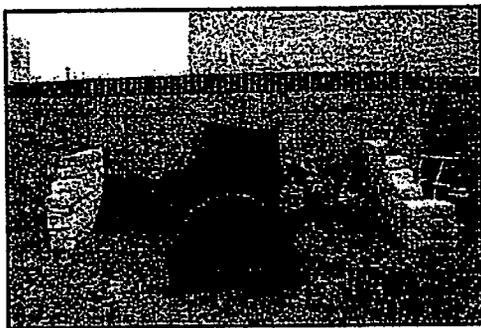
It's taken some effort to get NWDO's vermicomposting program off the ground.

"We started with 500 worms," John said. "Those froze in my mailbox. The next batch died too. We asked ourselves was there too much citrus? Too little water?" But the third time was the charm.

Starting with a vermicomposting bin built by staff and their children on Take Your Child to Work Day, the district now has a thriving wiggler community. Staff members use the worms as a teaching aid when they conduct outreach to area schools.

Vermicomposting fits into the district's overall food composting program, but doesn't handle all of the food waste generated.

The district's related composting program, started by repurposing a tumbler composter purchased by the Division of Solid and Infectious Waste Management for display at the Farm Science Review, also includes a two-section outdoor holding area for new scraps and finished compost.



NWDO's outdoor composting area. Raw material, to the right, is placed in the bin in the middle for composting. The finished material is shown on the left.



Dining on bacteria, hundreds of red wigglers devour decomposing dinner leftovers, little bits of uneaten lunch and used coffee grounds.

On average, the district diverts 2.5 cubic feet of food scraps per week from the waste stream. John said that since the composting and vermicomposting programs began, the office cleaning staff has commented that the trash can liners don't need to be changed as often.

"That was a nice added benefit we hadn't even thought of," John commented.

The only drawback?

Rabbits.

Really.

The compost is carefully managed so that the same rabbits that chewed wiring in NWDO's fleet don't get into the compost holding areas.

[back](#)

## Pasquarett, John

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**From:** Pasquarett, John  
**Sent:** Wednesday, May 25, 2011 2:11 PM  
**To:** Youst, Stephanie  
**Subject:** Follow-up to your 5-19-11 letter and our 5-25-11 telephone call  
**Attachments:** ce2-2011compostpacket.pdf

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Stephanie,

I received your letter dated May 19, 2011 indicating that a recent application for CEU's was incomplete. I clarified with you during our telephone discussion that letter was in response to my request for 8.0 hours of credit for composting training. You indicated that the board needed greater detail in regard to how I accumulated the 8.0 hours.

The training that I have received over the past several months regarding composting was not in a traditional classroom setting or even a non-traditional yet formal webinar. I do not have an agenda. I performed self-guided research on line as I found pockets of time (2 hours one afternoon, 30 minutes on another, etc.). As I was learning about composting I was not thinking of RS credit or potentially submitting this for CEU's, but after noting some of the credit that had been issued in the past for self-guided independent study, I thought it would be a worthy submittal. Since I wasn't contemplating a CE-2 request as I was learning about composting, I didn't track specific times and dates associated with each web site and or task I completed. I am certain that I invested more than 8.0 hours in this topic and have certainly learned a lot (and have been able to share that knowledge with others).

The following is my best estimate of the time spent on a number of the resources that I utilized:

[http://aces.nmsu.edu/pubs/\\_h/h-164.pdf](http://aces.nmsu.edu/pubs/_h/h-164.pdf) - 20 minutes <http://lancaster.unl.edu/pest/resources/vermicompost107.shtml> - 20 minutes  
[www.youtube.com/watch?v=WxhEQEA0GN8](http://www.youtube.com/watch?v=WxhEQEA0GN8) - 10 minutes [www.journeytoforever.org/compost\\_worm.html](http://www.journeytoforever.org/compost_worm.html) - 20 minutes  
[www.howtocompost.org](http://www.howtocompost.org) - 1 hour <http://one20farm.blogspot.com/p/worm-composting-101.html> (and interactions with Kellie from One20 Farm, an organic farm in the Columbus area discussing our vermicomposting plans) - 30 minutes  
<http://www.youtube.com/watch?v=iVnnfmE1dKY> - History Channel show regarding large scale vermicomposting farm) - 10 minutes

I viewed other web pages and videos and spent time similar to the times listed above on each.

Finding the best resources took some time too. I previewed a number of pages in order to find the resources that helped me the most. I also spent time discussing many of the resources with peers here at Ohio EPA that are interested in composting and more knowledgeable than I due to their experience regulating the industry. The real world experience of implementing our 2 composting systems was counted toward my 8.0 hour estimate too. I've invested several hours over the past few months practicing the methods that I researched. On 2 occasions I have had the experience of harvesting the worm castings. I used two different methods (of the 4 approaches I learned about during my research). I invested about an hour each time and through the experience learned more about the process of vermicomposting and which method works better.

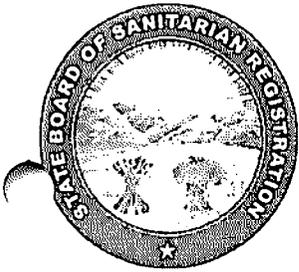
I have attached my original packet of information sent with the CE-2 form for ease of access. If you have any additional questions or concerns please let me know. Though I am certain that I have spent over 8 hours learning about composting, if the amount of time I am requesting is too high based on this amount of proof of attendance and justification, let me know.

John

## CE 2's for Board Review / Approval 5/18/2011

Laura	796	David Duncan	Refresher Sanitation & HACCP for Raw Products	3/16/2011	2
Laura	797	David Budd	Asbestos Building Inspector/Management Planner Refresher	3/24/2011	6
Laura	798	David Budd	Hazardous Material Testing	2/15/2011	6
Laura	799	Eric Zgodzinski	2011 Public Health Preparedness Summit	2/22/2011	18
Laura	800	F. Charles Hart	Lab Safety Symposium & Workshop	4/4/2011	18
Laura	801	Angel Arroyo-Rodriguez	BioCycle Global 2011 Conference	4/11/2011	18
Laura	802	W. Erv Ball	44th Annual EECO Conference	4/14/2011	3
Laura	803	Kimberly Burnham	Drinking Water Staff Training	4/7/2011	3.5 Pending
Laura	804	John Pasquarette	Vermicology & Traditional Food Scrap Composting	3/15/2011	8
Laura	805	Denny Tan	Small Water Systems Training	4/20/2011	6
Laura	806	Sara Becker	Sustainability, Lake Erie Issues, & Green Energy	4/14/2011	6
Laura	807	Sara Becker	Emergency Preparedness Overview for Employees & MARCS Radio Training	4/13/2011	2
Laura	808 A	Mike Bartlett	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 B	Cicero Davis	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 C	Christy Armstrong	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 D	Cady Hutchinson	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 E	Doug Mehls	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 F	Aixa Bakuhn	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 G	Terri Collett	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 H	Kristen Fink	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 I	Daniel Marn	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 J	Bert Mechanbier	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 K	Frank Kellogg	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 L	Timothy Cox	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 M	Chris Loxterman	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 N	Rick Novickis	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 O	Frank Migliozi	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 P	Janet Gammell	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5
Laura	808 Q	Andrew Deikun	Raccoon Strain Rabies in Northeast Ohio: Our Work Continues	4/14/2011	1.5

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**Ohio State Board of Sanitarian Registration**  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

September 20, 2011

John Pasquarette  
18988 Gloucester Drive  
Bowling Green, OH 43402

Dear Mr. Pasquarette:

This letter is in response to your request for the Board to waive the late fee for your 2011 registered sanitarian renewal.

Your registration expired at midnight on August 1, 2011; therefore your registration was expired on the date your renewal paperwork was received and processed in the Board office. The envelope that contained your renewal materials was clearly postmarked August 1, 2011. Therefore, you are responsible for submitting the late renewal fee if you wish to restore your registration to active status.

Since you have exceeded the thirty day mark, you will have 10 days from the date of this letter in which your late fee will be accepted. Should your late fee arrive after that time, you will be required to file a formal reinstatement request with the Board for review at the December 7, 2011 Board meeting.

The Board thanks you for your correspondence. Should you have any further questions, please feel free to contact [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,  
Ohio State Board of Sanitarian Registration

Linda Aller  
Chairman

August 11, 2011

State of Ohio  
State Board of Sanitarian Registration  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

To Whom It May Concern:

I received a notice from Stephanie Youst at 9:40 AM on Tuesday August 2 requesting a \$27 late fee. I called Ms. Youst that day and explained (via voice mail) that the envelope containing my renewal application was metered on July 29, but that the postage meter had already, unbeknownst to me, been set to the next business day, August 1, 2011. Ms. Youst replied (via voice mail) and explained that the late fee was non-negotiable since the post mark was 8-1-11, and I had to pay the \$27.

On August 8, I e-mail Ms. Youst regarding this situation and supplied some additional details that I had learned after conferring with our receptionist and mail room staff (see attached e-mail). Ms. Youst offered to bring the issue to your attention during your September 14, 2011, board meeting. I wanted to provide this letter to ensure my perspective was fully shared in writing.

I prepared my renewal documentation and took my envelope down to the mail room Friday morning July 29. My envelope was run through the meter that morning. However, at 10:30 each day the Ohio EPA NWDO mail meter auto-adjusts to the date of the next business day. My renewal application was dated 8-1-11.

It appears that I handed my envelope to our receptionist after 10:30, and that it was dated 8-1-11 even though it went through the machine on Friday 7-29-11. It appears that the mail was then picked up on Friday July 29, 2011, after my renewal application envelope dated 8-1-11 was placed into outgoing mail. Based on these circumstances I respectfully ask the Board to not consider my application to be late and to not apply the \$27 late fee.

RECEIVED

AUG 15 2011

Sanitarian  
Registration Board

If that perspective does not sway the Board's stance on applying the late fee to my application, please consider the following. My renewal application needed to be post marked by July 31, 2011. However, July 31, 2011, is a Sunday. The IRS and the State of Ohio Department of Taxation do not recognize a tax return as late when April 15 falls on a Sunday, provided the tax return is post marked by 11:59 PM April 16. An on-line resource states in part,

"everything must be postmarked and in the mail (not necessarily received by the IRS) by 11:59 PM on April 15. If however, April 15 falls on a Sunday, the deadline is pushed to Monday. There is no special treatment for a deadline that falls on a Saturday."

If the Board would maintain a similar policy as the IRS and State of Ohio Department of Taxation, renewal applications due July 31, 2011, could be delivered to the post office by 11:59 PM on August 1 and still not be considered late. If my specific circumstances described above do not sway the Board from applying this late fee to my application, then I respectfully request that this established tax policy be applied to renewal applications on years when the expiration date falls on a Sunday.

If you need additional information or have any questions for me as you consider this issue, I can be reached at (419) 373-3057 or cell (419) 308-8780.

Sincerely,

  
John Pasquarette  
RS 2752

## **Pasqualette, John**

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**From:** Pasqualette, John  
**Sent:** Wednesday, August 10, 2011 11:04 AM  
**To:** Youst, Stephanie  
**Subject:** RE: Incomplete RS Renewal

If this issue has to go before the Board, and I'll only have one opportunity to ensure they adequately understand the facts, I think I will take the time to write a letter to the Board that outlines this situation. I will submit that in writing.

I also wanted to let you know that I have prepared a separate formal appeal of the Board's decision to deny one of my requests for CEU's. That should be in the mail today or tomorrow.

**From:** Youst, Stephanie  
**Sent:** Tuesday, August 09, 2011 11:20 AM  
**To:** Pasqualette, John  
**Subject:** RE: Incomplete RS Renewal

John -

I would be happy to present your request to the Board for review at the September 14 meeting. In the interim your registration is expired and until the Board renders a decision at that meeting you should not be practicing environmental health.

Should you have any questions, please feel free to contact me. Have a nice day!

Steph

Stephanie Youst  
Executive Secretary  
Sanitarian Registration Board  
77 South High Street, 16th Floor  
Columbus, Ohio 43215-6108  
(614) 466-1772 (Phone)  
(614) 644-8112 (Fax)  
<http://sanitarian.ohio.gov>

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**From:** Pasqualette, John  
**Sent:** Monday, August 08, 2011 4:43 PM  
**To:** Youst, Stephanie  
**Subject:** RE: Incomplete RS Renewal

Stephanie,

My envelope was run through our meter Friday July 29. I thought that it then sat here and didn't get picked up until Monday, but based on my conversations with our receptionist and mail personnel, it appears the envelope was metered and picked up by the postal service on Friday July 29. Our mail meter switches the date to the next business day after a certain time each morning. Our receptionist is guessing that my application must have gone out in Friday's mail (not Monday's mail) even though it was dated 8-1-11. Our Monday mail pick-up is always late. Mail that leaves our office on a Monday does not arrive in Columbus on a Tuesday. All indications are that the envelope was in the mail well in

advance of the expiration date of July 31, 2011. Can I get the Board to re-consider this issue and not recognize the renewal application as late?

John

**From:** Youst, Stephanie  
**Sent:** Monday, August 08, 2011 4:05 PM  
**To:** Pasqualette, John  
**Subject:** RE: Incomplete RS Renewal

John -

Your renewal application was received on 8/2/11. However, the receipt date is not what we go by for the late fee. We use the envelope postmark. Your envelope is postmarked on 8/1/11. Any items postmarked on 8/1/11 or after are responsible for the late fee.

Steph

Stephanie Youst  
Executive Secretary  
Sanitarian Registration Board  
77 South High Street, 16th Floor  
Columbus, Ohio 43215-6108  
(614) 466-1772 (Phone)  
(614) 644-8112 (Fax)  
<http://sanitarian.ohio.gov>

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**From:** Pasqualette, John  
**Sent:** Monday, August 08, 2011 4:02 PM  
**To:** Youst, Stephanie  
**Subject:** RE: Incomplete RS Renewal

Stephanie,

We exchanged voice mail messages about this. I'm still trying to figure out what happened. Do you know what day you received my renewal application. You sent the attached e-mail and associated letter at 9:40 on Tuesday August 2. Does that mean that you received my application on Monday 8-1-11?

John

**From:** Youst, Stephanie  
**Sent:** Tuesday, August 02, 2011 9:40 AM  
**To:** Pasqualette, John  
**Subject:** Incomplete RS Renewal  
**Importance:** High

John -

Please see the attached incomplete notice. The original will follow by mail.

Should you have any questions, please feel free to contact me. Have a nice day!

Steph

Stephanic Youst  
Executive Secretary  
Sanitarian Registration Board  
17 South High Street, 16th Floor  
Columbus, Ohio 43215-6108  
(614) 466-1772 (Phone)  
(614) 644-8112 (Fax)  
<http://sanitarian.ohio.gov>



**Ohio State Board of Sanitarian Registration**  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

October 13, 2011

Charles Hart, Executive Director  
Environmental Health and Safety  
Case Western Reserve University  
Services Building, 1<sup>st</sup> Floor  
Cleveland, OH 44106-7227

Dear Mr. Hart,

During the September 14, 2011, Sanitarian Registration Board meeting, the Board discussed your question regarding application requirements in Ohio Revised Code (ORC) 4736.08. Your question related to whether the university or the environmental health program must be accredited. The significance of this question relates to the experience requirement (1 or 2 years) a candidate must complete before applying for advancement from a Sanitarian-in-Training to a Registered Sanitarian. To answer this question one must read the law and the accompanying rule together:

Ohio Revised Code 4736.08 (A) & (B) states:

*(A) Graduated from an accredited college or university with at least a baccalaureate degree, including at least forty-five quarter units or thirty semester units of science courses approved by the board; and completed at least two years of full-time employment as a sanitarian;*

*(B) Graduated from an accredited college or university with at least a baccalaureate degree, completed a major in environmental health science which included an internship program approved by the board; and completed at least one year of full-time employment as a sanitarian;*

Ohio Administrative Code (OAC) 4736-8-02 states:

*“In order to be characterized as an approved internship program as required by division (B) of section 4736.08 of the Revised Code, that program must meet the criteria and be approved by the National Environmental Health Science and Protection Accreditation Council.”*

Reading the law and the rule together, it becomes clear that the internship is significant to answering this question. In order for the Sanitarian Registration Board to approve the internship, the program must meet criteria and be approved by the National Environmental Health Science



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**Ohio State Board of Sanitarian Registration**

77 South High Street, 16<sup>th</sup> Floor  
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and Protection Accreditation Council. Therefore, an environmental health program, not just the university, must be accredited in order for an internship to be approved by the Board; and, in turn, qualify for the one year experience requirement.

I hope this answers your question. Please feel free to contact our offices again if you would like to discuss further.

Sincerely,  
Ohio State Board of Sanitarian Registration

*Linda Allen, President for Gene Phillips*

Gene Phillips  
Secretary

GP/lka

#3

**Youst, Stephanie**

**From:** Youst, Stephanie  
**Sent:** Friday, July 29, 2011 8:37 AM  
**To:** 'Chuck Hart'  
**Subject:** RE: Question

Ok. After the September meeting you will receive a written response from the Board. I usually try to have them done and mailed within a week or so of the meeting date. In the meantime, let me know if you have any other questions. Have a good weekend!

Steph

Stephanie Youst  
Executive Secretary  
Sanitarian Registration Board  
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**From:** Chuck Hart [mailto:[chuck.hart@case.edu](mailto:chuck.hart@case.edu)]  
**Sent:** Friday, July 29, 2011 8:20 AM  
**To:** Youst, Stephanie  
**Subject:** Re: Question

Sure, no rush...just trying to see what the requirement is. Thanks.

Chuck

On Thu, Jul 28, 2011 at 3:54 PM, Youst, Stephanie <[Stephanie.Youst@exchange.state.oh.us](mailto:Stephanie.Youst@exchange.state.oh.us)> wrote:

OK do you want me to clarify further? I can run this by the Board, but we don't meet again until September 14.

Steph

Stephanie Youst  
Executive Secretary  
Sanitarian Registration Board

7/29/2011

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**From:** Chuck Hart [mailto:[chuck.hart@case.edu](mailto:chuck.hart@case.edu)]

**Sent:** Thursday, July 28, 2011 3:51 PM

**To:** Youst, Stephanie

**Subject:** Re: Question

Yes, that's the issue. The law does not appear to say 'accredited EH program' however. It appears to say 'accredited university' with an EH program? It is not just semantics, because accredited universities and accredited programs are two different things. I'm trying to understand this in the law. Thanks.

Chuck

On Thu, Jul 28, 2011 at 3:44 PM, Youst, Stephanie <[Stephanie.Youst@exchange.state.oh.us](mailto:Stephanie.Youst@exchange.state.oh.us)> wrote:  
Chuck -

The law states the following:

**4736.08 Application for registration.**

An application for registration as a sanitarian shall be made to the state board of sanitarian registration on a form prescribed by the board and accompanied by the application fee prescribed in section 4736.12 of the Revised Code. The board shall register an applicant if the applicant meets the requirements of section 4736.16 of the Revised Code, or is of good moral character, passes an examination conducted by the board in accordance with section 4736.09 of the Revised Code, and meets the education and experience requirements of division (A), (B) or (C) of this section:

(A) Graduated from an accredited college or university with at least a baccalaureate degree, including at least forty-five quarter units or thirty semester units of science courses approved by the board; and completed at least two years of full-time employment as a sanitarian;

(B) Graduated from an accredited college or university with at least a baccalaureate degree, completed a major in environmental health science which included an internship program approved by the board; and completed at least one year of full-time employment as a sanitarian;

(C) Graduated from an accredited college or university with a degree higher than a baccalaureate degree, including at least forty-five quarter units or thirty semester units of science courses approved by the board; and completed at least one year of full-time employment as a sanitarian.

*(1995 H 263, 11-21-1995; 1977 H 137)*

I believe you are referring to (B) of this particular citation. The only approved internship programs

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accepted by the Board at this time from Ohio schools are from environmental health programs accredited by the National Env. Health Science & Protection Accreditation Council. Those three undergraduate programs are located at Bowling Green, Ohio University, and Wright State.

Is that what you were getting at? If not let me know and I will try again.

Steph

Stephanie Youst

Executive Secretary

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**From:** Chuck Hart [mailto:[chuck.hart@case.edu](mailto:chuck.hart@case.edu)]

**Sent:** Thursday, July 28, 2011 3:11 PM

**To:** Youst, Stephanie

**Subject:** Re: Question

Yes somewhat, my question was if you have an EHS degree, it does not appear that the law calls for 'it be an accredited EH program', just an accredited university. Correct?

Chuck

On Thu, Jul 28, 2011 at 3:00 PM, Youst, Stephanie <[Stephanie.Youst@exchange.state.oh.us](mailto:Stephanie.Youst@exchange.state.oh.us)> wrote:  
Chuck -

I am not sure what you are asking so let me see if this answers your question. To be eligible to become registered in Ohio as an RS/SIT you must have graduated from an accredited college/university with at least a bachelors degree. That degree does not have to be in environmental health, but you must meet the minimum educational requirements (45 quarter hours or 30 semester hours of science/math) in order to qualify for and be granted registration.

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At this time Ohio only has 3 schools that have environmental health programs accredited by the National Env. Health Science & Protection Accreditation Council. Those three undergraduate programs are located at Bowling Green, Ohio University, and Wright State.

Let me know if this is not what you were looking for and I will take another stab. Have a good day!

Steph

Stephanie Youst

Executive Secretary

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**From:** Chuck Hart [mailto:[chuck.hart@case.edu](mailto:chuck.hart@case.edu)]

**Sent:** Thursday, July 28, 2011 2:08 PM

**To:** Youst, Stephanie

**Subject:** Question

Stephanie,

Am I reading the RS law correctly.....OBSR requirement is for an eh program at an accredited university (as opposed to an accredited eh program) which is two different things. Correct?  
Chuck

Charles Hart, PhD, CIH, CSP, RS, RBP

Executive Director

Environmental Health and Safety

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Chuck

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--  
Chuck

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--  
Chuck

7/29/2011

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