

**Ohio Sanitarian Registration Board**  
**March 18, 2015**  
**10:30 a.m.**  
**77 South High Street, 19<sup>th</sup> Floor, Room 1918**  
**Columbus, Ohio 43215**

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1. Call to Order
2. Approval of the Minutes  
**Action Required**
3. Committee Reports
  - 3.1. Executive: Tracy Buchanan, Gene Phillips, Peter Schade
  - 3.2. Professional: James Adams, Tracy Buchanan,
  - 3.3. Continuing Education: Nancy Niehus, Gene Phillips, Peter Schade
  - 3.4. Examination: James Adams, Chuck Hart
  - 3.5. Finance: Chuck Hart, Gene Phillips
  - 3.6. Rules: Nancy Niehus, Gene Phillips, Peter Schade
4. Executive Secretary Report
  - 4.1. eLicensing 2.0 Update
  - 4.2. Revenue and Expenditure Report
5. Assistant Attorney General Report
6. Adjudication
7. Old Business
  - 7.1. Rules for Review 2015 Discussion
8. New Business
  - 8.1. Proctor for May 7, 2015 NEHA Exam
9. Continuing Education
  - 9.1. Request for Approval of Hours – Individuals (CE-2)  
**Action Required**
  - 9.2. Request for Approval of Training Agency Status (CE-3)  
**Action Required**
  - 9.3. Request for Approval of Hours – Training Agencies (CE-4)  
**Action Required**
10. Applications
  - 10.1. Sanitarian-in-Training Applications  
**Action Required**
  - 10.2. Registered Sanitarian Applications  
**Action Required**
  - 10.3. Applications for Advancement to Registered Sanitarian  
**Action Required**
  - 10.4. Reinstatements  
**Action Required**

10.5. Extension/Waiver/Accommodation Requests

**Action Required**

11. Guest Participation

12. Correspondence

12.1 Ed Newman: Mr. Newman expressed his displeasure at being charged the late renewal fee due to the postmark on his renewal material and his displeasure at waiting for continuing education approvals via mail.

12.2 John Crist: Mr. Crist asked the Board if the Geologist 3 position with the Ohio EPA is required to hold an RS. He also would like the Board to address if there is a provision in the Ohio Revised Code allowing for occasional sanitarian work under the supervision of an RS when the working individual does not hold an RS.

13. Announcements

14. Future Meeting Dates

- May 13, 215
- July 29, 2015
- September 16, 2015
- November 18, 2015

15. Adjournment

Sanitarian Registration Board  
Board Meeting Roster  
March 18, 2015

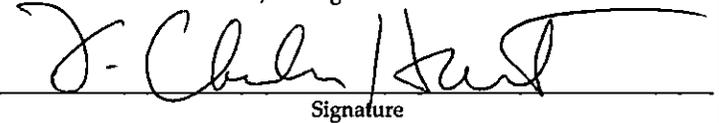
James Adams

Signature

Tracy Buchanan, **Chairperson**

  
Signature

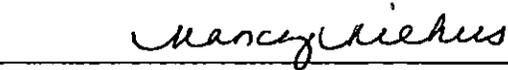
F. Charles Hart

  
Signature

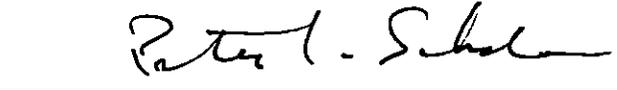
W. Gene Phillips, **Vice Chairperson**

  
Signature

Nancy Niehus



Peter Schade, **Secretary**



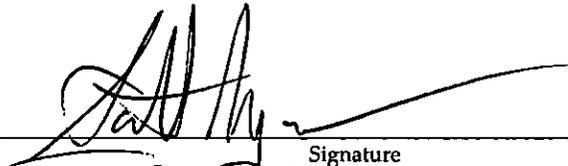
Signature

Vacancy – Private Industry

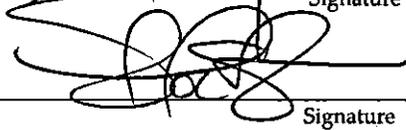
Signature

**Board Staff**

W. Scott Myers, *Assistant Attorney General*

  
Signature

Stephanie Youst, *Executive Secretary*

  
Signature



## Sanitarian Registration Board

March 18, 2015

Room 1918

10:50 a.m.

### Members Present

James Adams, R.S. (ABSENT)  
Tracy Buchanan, R.S.  
F. Charles Hart, R.S.  
Nancy Niehus, R.S.  
Gene Phillips, R.S.  
Peter Schade, R.S.

### Staff

Stephanie Youst, Executive Secretary

### Legal Council

W. Scott Myers, Assistant Attorney General

### Call to Order

- Tracy Buchanan, Chairperson, called the meeting to order at 10:40 a.m.

### Approval of Minutes

- Gene Phillips moved to approve the January 28, 2015 meeting minutes as corrected. Peter Schade seconded the motion. The motion carried.

### Committee Reports

- Chuck Hart informed the Board that he did receive a response from the National Environmental Health Science & Protection Accreditation Council (EHAC) regarding internship waivers.
- Chuck Hart informed the Board that EHAC does not waive the internship for anyone, regardless of the experience they have prior to entering an EHAC accredited program. Dr. Hart will forward the response from EHAC to Ms. Youst for incorporation into the minutes.

### Executive Secretary Report

- Ms. Youst informed the Board that expiration notices were sent to 61 registered sanitarians and 38 sanitarians in training on February 2, 2015.
- Ms. Youst informed the Board that she had attended several meetings regarding the new licensure systems implementation for the Boards and Commissions.
  - DAS is hoping to have the three pilot Boards working in the new licensure systems by July 1, 2015.
  - Ms. Youst informed the Board, that at this time, she has no idea what the new system will look like because the system has not been developed.
  - Ms. Youst will keep the Board informed of any changes or happenings with the implementation of the new system.
- Ms. Youst informed the Board that she had submitted her budget testimony for the agency on February 19, 2015 to the Ohio House of Representatives.
- The formal written reports are attached to the minutes for reference.

### Assistant Attorney General Report

- Scott Myers had no report for the Board.

### Rules Review

- The Board received a packet of rules that are scheduled for review in 2015.
- The Board made several revisions and typographical corrections and instructed Ms. Youst to proceed with filing the rules as normal.

**Proctor for the February 27, 2015 NEHA Examination**

- Ms. Youst asked the Board members if one of them would be able to proctor the May 7, 2015 NEHA examination with her in Pickerington, Ohio.
- They will review their schedules and let Ms. Youst know.

**Continuing Education**

**Individual Continuing Education Requests for Approval**

**Action:** Gene Phillips moved to approve the following individual applications for continuing education as submitted with the following exceptions. Nancy Niehus seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

507: 6.75 Hours

591: 10.75

**Action:** Peter Schade moved to deny the following individual applications for continuing education for failure to meet the requirements of rule 4736-11-03 of the Ohio Administrative Code. Gene Phillips seconded the motion. The motion carried.

628: Denied

630: Denied

629: Denied

**Training Agency Requests for Approval**

**Action:** Gene Phillips moved to approve the following as approved training agencies. Peter Schade seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

Fairfield County General Health District  
Public Health Dayton & Montgomery County

Training Services International, Inc.

**Approved Training Agency Requests for Course Approval**

**Action:** Gene Phillips moved to approve the applications for continuing education approval as submitted with the following exceptions. Nancy Niehus seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

15-154: Approved for 3 Hours for Courses After 4/13/15

15-158: Approved for 8 hours for Courses After 4/16/15

**Applications**

**Sanitarian in Training Applications**

**Action:** Chuck Hart moved to approve the following applicants for sanitarian in training registration. Nancy Niehus seconded the motion. The motion carried.

Maggie K. Borland  
Jonathan R. Bowers  
Daniel W. Brennan  
Felicia M. Brugger  
Evelyn R. C. Clark  
Tory C. Coyle  
Sean A. Ehinger  
Samantha J. Eitniear  
Kayla B. Flowers

Courtney M. Frock  
Teri J. Gordon  
Alyson N. Gray  
Daniel R. Hackett  
Brian N. Heil  
Justin E. Lillis  
Jacob A. Litmer  
Greg A. Moore  
Christopher Noel

Brandon Palinski  
Deidre K. Potter  
Keena N. Samples  
Sasinee T. Sanka  
Madison R.  
Swackhammer  
Joseph G. Townsend  
Melissa A. Vollmar

**Action:** Chuck Hart requested additional information, including course syllabi, on the application for Dominic J. Simone. Peter Schade seconded the motion. The motion carried.

**Action:** Chuck Hart requested that Emile Shumbusho submit a credential evaluation for review by the Board as part of his sanitarian in training application. Peter Schade seconded the motion. The motion carried.

**Registered Sanitarian**

**Action:** James Adams moved to approve Derek Graham as a registered sanitarian. Peter Schade seconded the motion. The motion carried.

Sanitarian Reinstatement

**Action:** Chuck Hart moved to approve the following registered sanitarian reinstatement application for Rebecca S. Keller. Gene Phillips seconded the motion. The motion carried.

Extension Requests

**Action:** Chuck Hart moved to approve the sanitarian in training extension request for Susan Kovach until 3/16/16. Nancy Niehus seconded the motion. The motion carried.

**Action:** Chuck Hart moved to approve the sanitarian in training extension request for Annmarie Butusov until 7/31/2016. Nancy Niehus seconded the motion. The motion carried.

Waiver Request

**Action:** Chuck Hart moved to approve the continuing education waiver request for Karla Siegel for the period of 2/1/14 through 1/31/15 pursuant to rule 4736-11-03 (D) of the Ohio Administrative Code. This is Ms. Siegel's second request under this provision. Peter Schade seconded the motion. The motion carried.

Correspondence

1. **Ed Newman:** Mr. Newman expressed his displeasure at being charged the late renewal fee due to the postmark on his renewal material and his displeasure at waiting for continuing education approvals via mail. **Action:** The Board determined that Ms. Youst's original response to Mr. Newman was appropriate and had nothing additional to add.

2. **John Crist:** Mr. Crist asked the Board if the Geologist 3 position with the Ohio EPA is required to hold an RS. He also would like the Board to address if there is a provision in the Ohio Revised Code allowing for occasional sanitarian work under the supervision of an RS when the working individual does not hold an RS. **Action:** Mr. Myers spoke to Mr. Crist regarding the position of the Board.

Future Meeting Dates

The following meeting date was confirmed by the Board:

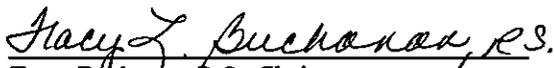
May 13, 2015  
July 29, 2015

September 16, 2015  
November 18, 2015

Adjournment

The meeting adjourned at 12:30 p.m.

Respectfully submitted  
Stephanie K. Youst

  
Tracy Buchanan, R.S., Chairperson

TB:sky

  
\_\_\_\_\_  
Witness



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**Ohio State Board of Sanitarian Registration**

77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

**To:** Sanitarian Registration Board Members  
**From:** Stephanie Youst, Executive Secretary  
**Date:** March 14, 2015  
**Re:** Executive Secretary Report for March 18, 2015

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**Overview of Activities since the January 28, 2015 Board Meeting**

- Reviewed applications for registration and continuing education credit.
- Mailed 61 registered sanitarian and 38 sanitarian in training expiration notices on February 2, 2015.
- Attended JCARR on March 16, 2015 for rule 4736-8-01 of the Administrative Code.
- Attended a meeting with DAS EOD on February 5, 2015 regarding the Board's MBE and EDGE spending for FY2015.
- Met with the Board's LSC analyst on February 9, 2015 to review questions prior to submitting the Board's FY2016-2017 budget request.
- Attended a meeting regarding the new licensure system specifications on February 11, 2015.
- Attended two preparatory conference calls for the LEAN Ohio training on February 19, 2015 and March 3, 2015.
- Submitted the Board's FY2016-2017 budget testimony to the House of Representatives on February 19, 2015. The Board is not testifying due to a scheduling conflict and only written testimony will be submitted.
- Attended a two day LEAN Ohio training March 11-12, 2015 to review our current registered sanitarian application and renewal processes to prepare for the design and implementation of the new licensure system.
- Attended a meeting regarding refining the pilot Board requirements for the licensure system on January 16, 2015.

**Registration Census**

The following table lists the number of individuals with active registrations as of March 14, 2015.

Registration Type	11/17/14	1/26/2015	3/14/15
Registered Sanitarian	1,202	1,173	1,175
Sanitarian in Training	218	224	202
<b>TOTAL</b>	<b>1,426</b>	<b>1,397</b>	<b>1,377</b>

**Inquiry Results**

**Budget Overview**

Business Unit: STATE  
 Ledger Group: CC\_ALLOT CC Allotment  
 Type of Calendar: Detail Budget Period  
 Amounts in Base Currency: USD Revenue Associated 

[Return to Criteria](#) \*Notes Max Rows:  [Display Options](#)

Ledger Totals (7 Rows)			
Budget:	145,650.00	Net Transfers:	0.00
Expense:	74,029.87		
Encumbrance:	5,490.00		
Budget Balance:	66,130.13		
Associate Revenue:	0.00		
Available Budget:	66,130.13		

Budget Overview Results											
Customize   Find   View All    First <input type="text" value="4"/> 1-7 of 7 <input type="text" value="7"/> Last											
	<u>Ledger Group</u>	<u>Fund Code</u>	<u>Account</u>	<u>ALI</u>	<u>Department</u>	<u>Budget Period</u>	<u>Budget</u>	<u>Expense</u>	<u>Encumbrance</u>	<u>Available Budget*</u>	<u>Percent Available</u>
1	  CC_ALLOT	4K90	510	893609	SAN	2015	16,092.00	6,610.16	5,490.00	3,991.84	24.81 
2	  CC_ALLOT	4K90	520	893609	SAN	2015	22,550.00	8,734.71	0.00	13,815.29	61.27 
3	  CC_ALLOT	4K90	595	893609	SAN	2015	8.00	0.00	0.00	8.00	100.00 
4	  CC_ALLOT	4K90	500	893609	SAN	2015Q1	28,800.00	27,844.90	0.00	955.10	3.32 

5			CC_ALLOT	4K90	500	893609	SAN	2015Q2	<u>24,700.00</u>	<u>23,457.54</u>	<u>0.00</u>	1,242.46	5.03	
6			CC_ALLOT	4K90	500	893609	SAN	2015Q3	<u>28,800.00</u>	<u>7,382.56</u>	<u>0.00</u>	21,417.44	74.37	
7			CC_ALLOT	4K90	500	893609	SAN	2015Q4	<u>24,700.00</u>	<u>0.00</u>	<u>0.00</u>	24,700.00	100.00	

[Return to Criteria](#)

Save | 
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 Previous in List | 
 Next in List | 
 Notify | 
 Refresh

Rev

Entered Date	Fund	ALY	Account	Monetary Amount	Deposit ID	Payment ID	Acct Per	FY	Deposit Acct Date	TOS Review Date
07-02-2014	4K90	893609	423035	(\$160.00)	SANFY15-001	2 SIT APP @ 80	1	2015	07-02-2014	07-02-2014
07-02-2014	4K90	893609	423035	(\$160.00)	SANFY15-001	2 SIT REN @ 80	1	2015	07-02-2014	07-02-2014
07-02-2014	4K90	893609	423035	(\$495.00)	SANFY15-001	3 EXAM @ 165	1	2015	07-02-2014	07-02-2014
07-02-2014	4K90	893609	423035	(\$2,720.00)	SANFY15-001	34 RS REN @ 80	1	2015	07-02-2014	07-02-2014
07-09-2014	4K90	893609	423035	(\$80.00)	SANFY15-002	1 SIT REN @ 80	1	2015	07-09-2014	07-09-2014
07-09-2014	4K90	893609	423035	(\$2,800.00)	SANFY15-002	35 RS REN @ 80	1	2015	07-09-2014	07-09-2014
07-09-2014	4K90	893609	423035	(\$320.00)	SANFY15-002	4 SIT APP @ 80	1	2015	07-09-2014	07-09-2014
07-11-2014	4K90	893609	423035	(\$80.00)	SANFY15-003	1 SIT APP @ 80	1	2015	07-11-2014	07-14-2014
07-11-2014	4K90	893609	423035	(\$3,200.00)	SANFY15-003	40 RS REN @ 80	1	2015	07-11-2014	07-14-2014
07-11-2014	4K90	893609	423035	(\$400.00)	SANFY15-003	5 SIT REN @ 80	1	2015	07-11-2014	07-14-2014
07-16-2014	4K90	893609	423035	(\$160.00)	SANFY15-004	2 ADV @ 80	1	2015	07-16-2014	07-17-2014
07-16-2014	4K90	893609	423035	(\$330.00)	SANFY15-004	2 EXAM @ 165	1	2015	07-16-2014	07-17-2014
07-16-2014	4K90	893609	423035	(\$160.00)	SANFY15-004	2 SIT APP @ 80	1	2015	07-16-2014	07-17-2014
07-16-2014	4K90	893609	423035	(\$2,560.00)	SANFY15-004	32 RS REN @ 80	1	2015	07-16-2014	07-17-2014
07-16-2014	4K90	893609	423035	(\$480.00)	SANFY15-004	6 SIT REN @ 80	1	2015	07-16-2014	07-17-2014
07-21-2014	4K90	893609	423035	(\$8.00)	SANFY15-005MTOS	TAPE ERROR	1	2015	07-21-2014	07-21-2014
07-21-2014	4K90	893609	423035	(\$80.00)	SANFY15-005	1 ADV @ 80	1	2015	07-21-2014	07-21-2014
07-21-2014	4K90	893609	423035	(\$1,440.00)	SANFY15-005	18 RS REN @ 80	1	2015	07-21-2014	07-21-2014
07-21-2014	4K90	893609	423035	(\$240.00)	SANFY15-005	3 SIT APP @ 80	1	2015	07-21-2014	07-21-2014
07-21-2014	4K90	893609	423035	(\$320.00)	SANFY15-005	4 SIT REN @ 80	1	2015	07-21-2014	07-21-2014
07-23-2014	4K90	893609	423035	(\$80.00)	SANFY15-006	1 ADV @ 80	1	2015	07-23-2014	07-23-2014
07-23-2014	4K90	893609	423035	(\$160.00)	SANFY15-006	2 SIT REN @ 80	1	2015	07-23-2014	07-23-2014
07-23-2014	4K90	893609	423035	(\$1,920.00)	SANFY15-006	24 RS REN @ 80	1	2015	07-23-2014	07-23-2014
07-23-2014	4K90	893609	423035	(\$320.00)	SANFY15-006	4 SIT APP @ 80	1	2015	07-23-2014	07-23-2014
07-25-2014	4K90	893609	423035	(\$165.00)	SANFY15-007	1 EXAM @ 165	1	2015	07-25-2014	07-25-2014
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07-25-2014	4K90	893609	423035	(\$160.00)	SANFY15-007	2 SIT REN @ 80	1	2015	07-25-2014	07-25-2014
07-25-2014	4K90	893609	423035	(\$1,920.00)	SANFY15-007	24 RS REN @ 80	1	2015	07-25-2014	07-25-2014
07-29-2014	4K90	893609	423035	(\$80.00)	SANFY15-008	1 SIT APP @ 80	1	2015	07-29-2014	07-29-2014
07-29-2014	4K90	893609	423035	(\$160.00)	SANFY15-008	2 SIT REN @ 80	1	2015	07-29-2014	07-29-2014
07-29-2014	4K90	893609	423035	(\$640.00)	SANFY15-008	8 RS REN @ 80	1	2015	07-29-2014	07-29-2014
07-31-2014	4K90	893609	423035	(\$3,680.00)	SANFY15-009	46 RS REN @ 80	1	2015	07-31-2014	07-31-2014
07-31-2014	4K90	893609	423035	(\$400.00)	SANFY15-009	5 SIT REN @ 80	1	2015	07-31-2014	07-31-2014
07-31-2014	4K90	893609	423035	(\$990.00)	SANFY15-009	6 EXAM @ 165	1	2015	07-31-2014	07-31-2014
08-01-2014	4K90	893609	423035	(\$80.00)	SANFY15-010	1 SIT APP @ 80	2	2015	08-01-2014	08-01-2014
08-01-2014	4K90	893609	423035	(\$160.00)	SANFY15-010	2 SIT REN @ 80	2	2015	08-01-2014	08-01-2014

10-24-2014	4K90	893609	423035	(\$330.00)	SANFY15-026	2 EXAM @ 165	4	2015	10-24-2014	10-24-2014
10-31-2014	4K90	893609	423035	(\$160.00)	SANFY15-027	1 RS APP @ 160	4	2015	10-31-2014	10-31-2014
10-31-2014	4K90	893609	423035	(\$160.00)	SANFY15-027	2 SIT APP @ 80	4	2015	10-31-2014	10-31-2014
10-31-2014	4K90	893609	423035	(\$660.00)	SANFY15-027	4 EXAM @ 165	4	2015	10-31-2014	10-31-2014
12-30-3651	4K90	-	470800	(\$27.00)	NA	-	5	2015	12-30-3651	
12-30-3651	4K90	-	470800	(\$27.00)	NA	-	5	2015	12-30-3651	
12-30-3651	4K90	-	470800	(\$27.00)	NA	-	5	2015	12-30-3651	
12-30-3651	4K90	-	470800	(\$27.00)	NA	-	5	2015	12-30-3651	
11-05-2014	4K90	893609	423035	(\$330.00)	SANFY15-028	2 EXAM @ 165	5	2015	11-05-2014	11-05-2014
11-05-2014	4K90	893609	423035	(\$240.00)	SANFY15-028	3 SIT APP @ 80	5	2015	11-05-2014	11-05-2014
11-07-2014	4K90	893609	423035	(\$330.00)	SANFY15-029	2 EXAM @ 165	5	2015	11-07-2014	11-07-2014
11-07-2014	4K90	893609	423035	(\$160.00)	SANFY15-029	2 SIT APPS @ 80	5	2015	11-07-2014	11-07-2014
11-14-2014	4K90	893609	423035	(\$265.00)	SANFY15-030	1 EXAM @ 265	5	2015	11-14-2014	11-17-2014
11-14-2014	4K90	893609	423035	(\$210.00)	SANFY15-030	1 RS REIN @ 210	5	2015	11-14-2014	11-17-2014
11-14-2014	4K90	893609	423035	(\$162.00)	SANFY15-030	6 TA REN @ 27	5	2015	11-14-2014	11-17-2014
11-18-2014	4K90	893609	423035	(\$80.00)	SANFY15-031	1 ADV @ 80	5	2015	11-18-2014	11-18-2014
11-18-2014	4K90	893609	423035	(\$240.00)	SANFY15-031	3 SIT APP @ 80	5	2015	11-18-2014	11-18-2014
11-18-2014	4K90	893609	423035	(\$108.00)	SANFY15-031	4 TA REN @ 27	5	2015	11-18-2014	11-18-2014
11-21-2014	4K90	893609	423035	(\$80.00)	SANFY15-032	1 SIT APP @ 80	5	2015	11-21-2014	11-21-2014
11-21-2014	4K90	893609	423035	(\$216.00)	SANFY15-032	8 TA REN @ 27	5	2015	11-21-2014	11-21-2014
11-23-2014	4K90	893609	423035	(\$54.00)	2014520141122V	000000	5	2015	11-23-2014	11-24-2014
11-25-2014	4K90	893609	423035	(\$265.00)	SANFY15-033	1 EXAM @ 265	5	2015	11-25-2014	11-25-2014
11-25-2014	4K90	893609	423035	(\$80.00)	SANFY15-033	1 SIT APP @ 80	5	2015	11-25-2014	11-25-2014
11-25-2014	4K90	893609	423035	(\$243.00)	SANFY15-033	9 TA'S @ 27	5	2015	11-25-2014	11-25-2014
11-27-2014	4K90	893609	423035	(\$27.00)	2014520141126V	000000	6	2015	11-27-2014	12-01-2014
11-28-2014	4K90	893609	423035	(\$27.00)	2014520141127V	000000	6	2015	11-28-2014	12-01-2014
12-05-2014	4K90	893609	423035	(\$100.00)	SANFY15-034	1 EXAM @ 100	6	2015	12-05-2014	12-05-2014
12-05-2014	4K90	893609	423035	(\$265.00)	SANFY15-034	1 EXAM @ 265	6	2015	12-05-2014	12-05-2014
12-05-2014	4K90	893609	423035	(\$243.00)	SANFY15-034	9 TA REN @ 27	6	2015	12-05-2014	12-05-2014
12-10-2014	4K90	893609	423035	(\$27.00)	2014520141209V	000000	6	2015	12-10-2014	12-10-2014
12-09-2014	4K90	893609	423035	(\$80.00)	SANFY15-035	1 SIT APP @ 80	6	2015	12-09-2014	12-10-2014
12-09-2014	4K90	893609	423035	(\$80.00)	SANFY15-035	1 SIT REN @ 80	6	2015	12-09-2014	12-10-2014
12-09-2014	4K90	893609	423035	(\$270.00)	SANFY15-035	10 TA REN @ 27	6	2015	12-09-2014	12-10-2014
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12-11-2014	4K90	893609	423035	(\$27.00)	SANFY15-036	1 TA REN @ 27	6	2015	12-11-2014	12-11-2014
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01-13-2015	4K90	893609	423035	(\$80.00)	SANFY15-046	1 SIT APP @ 80	7	2015	01-13-2015	01-13-2015
01-13-2015	4K90	893609	423035	(\$960.00)	SANFY15-046	12 RS APP @ 80	7	2015	01-13-2015	01-13-2015
01-15-2015	4K90	893609	423035	(\$80.00)	2014520150114D	0000000	7	2015	01-15-2015	01-15-2015
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01-15-2015	4K90	893609	423035	(\$265.00)	SANFY15-048	1 EXAM @ 265	7	2015	01-15-2015	01-15-2015
01-15-2015	4K90	893609	423035	(\$80.00)	SANFY15-047	1 SIT APP @ 80	7	2015	01-15-2015	01-15-2015
01-15-2015	4K90	893609	423035	(\$1,200.00)	SANFY15-048	15 RS REN @ 80	7	2015	01-15-2015	01-15-2015
01-15-2015	4K90	893609	423035	(\$160.00)	SANFY15-047	2 SIT REN @ 80	7	2015	01-15-2015	01-15-2015
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01-15-2015	4K90	893609	423035	(\$4,320.00)	SANFY15-047	54 RS REN @ 80	7	2015	01-15-2015	01-15-2015
01-16-2015	4K90	893609	423035	(\$80.00)	2014520150115D	0000000	7	2015	01-15-2015	01-15-2015
01-16-2015	4K90	893609	423035	(\$880.00)	2014520150115V	0000000	7	2015	01-16-2015	01-16-2015
01-19-2015	4K90	893609	423035	(\$160.00)	2014520150116V	0000000	7	2015	01-16-2015	01-16-2015
01-20-2015	4K90	893609	423035	(\$160.00)	2014520150117V	0000000	7	2015	01-19-2015	01-20-2015
01-21-2015	4K90	893609	423035	(\$330.00)	SANFY15-049	2 EXAM @ 165	7	2015	01-20-2015	01-20-2015
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01-21-2015	4K90	893609	423035	(\$480.00)	SANFY15-049	6 RS REN @ 80	7	2015	01-21-2015	01-22-2015
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01-23-2015	4K90	893609	423035	(\$400.00)	2014520150122V	0000000	7	2015	01-21-2015	01-22-2015
01-22-2015	4K90	893609	423035	(\$210.00)	SANFY15-050	1 RS REIN @ 210	7	2015	01-23-2015	01-23-2015
01-22-2015	4K90	893609	423035	(\$27.00)	SANFY15-050	1 TA APP @ 27	7	2015	01-22-2015	01-23-2015
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01-22-2015	4K90	893609	423035	(\$160.00)	SANFY15-050	2 SIT APP @ 80	7	2015	01-22-2015	01-23-2015
01-22-2015	4K90	893609	423035	(\$240.00)	SANFY15-050	3 SIT REN @ 80	7	2015	01-22-2015	01-23-2015
01-22-2015	4K90	893609	423035	(\$400.00)	SANFY15-050	5 ADV @ 80	7	2015	01-22-2015	01-23-2015
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01-25-2015	4K90	893609	423035	(\$560.00)	2014520150124V	0000000	7	2015	01-24-2015	01-26-2015
01-26-2015	4K90	893609	423035	(\$165.00)	SANFY15-051	1 EXAM @ 165	7	2015	01-25-2015	01-26-2015
01-26-2015	4K90	893609	423035	(\$160.00)	SANFY15-051	2 SIT APP @ 80	7	2015	01-26-2015	01-26-2015
01-26-2015	4K90	893609	423035	(\$1,920.00)	SANFY15-051	24 RS REN @ 80	7	2015	01-26-2015	01-26-2015
01-26-2015	4K90	893609	423035	(\$240.00)	SANFY15-051	3 SIT REN @ 80	7	2015	01-26-2015	01-26-2015
				(\$88,198.00)						

Exp

Voucher ID	Journal Date	Acct Cat	Account	Invoice ID	PO ID	Req ID	Pymt Ref	Pymt Date	Vendor ID	Vendor / Merchant / T&E / AR Deposit / PPE / JE Desc	Monetary Amount	FY	Acct Date / JE Date	Budget Date
	07-05-2014	500	501001							PAYROLL / PPE 27-JUN-14	\$2,736.35	2015	07-05-2014	
	07-05-2014	500	502002							PAYROLL / PPE 27-JUN-14	\$15.82	2015	07-05-2014	
	07-05-2014	500	503501							PAYROLL / PPE 27-JUN-14	\$385.31	2015	07-05-2014	
	07-05-2014	500	503504							PAYROLL / PPE 27-JUN-14	\$3.88	2015	07-05-2014	
	07-05-2014	500	503505							PAYROLL / PPE 27-JUN-14	\$553.69	2015	07-05-2014	
	07-05-2014	500	503510							PAYROLL / PPE 27-JUN-14	\$21.51	2015	07-05-2014	
	07-05-2014	500	503511							PAYROLL / PPE 27-JUN-14	\$67.06	2015	07-05-2014	
	07-05-2014	500	503512							PAYROLL / PPE 27-JUN-14	\$36.91	2015	07-05-2014	
	07-05-2014	500	503517							PAYROLL / PPE 27-JUN-14	\$0.23	2015	07-05-2014	
	07-05-2014	500	503518							PAYROLL / PPE 27-JUN-14	\$3.09	2015	07-05-2014	
	07-05-2014	500	503519							PAYROLL / PPE 27-JUN-14	\$8.00	2015	07-05-2014	
	07-05-2014	500	504301							PAYROLL / PPE 27-JUN-14	\$25.00	2015	07-05-2014	
	07-05-2014	500	504303							PAYROLL / PPE 27-JUN-14	\$9.39	2015	07-05-2014	
	07-05-2014	500	504308							PAYROLL / PPE 27-JUN-14	\$0.66	2015	07-05-2014	
	07-05-2014	500	504309							PAYROLL / PPE 27-JUN-14	\$14.20	2015	07-05-2014	
	07-05-2014	500	504310							PAYROLL / PPE 27-JUN-14	\$15.61	2015	07-05-2014	
	07-20-2014	500	501001							PAYROLL / PPE 12-JUL-14	\$2,103.75	2015	07-20-2014	
	07-20-2014	500	502001							PAYROLL / PPE 12-JUL-14	\$253.04	2015	07-20-2014	
	07-20-2014	500	502004							PAYROLL / PPE 12-JUL-14	\$395.38	2015	07-20-2014	
	07-20-2014	500	503501							PAYROLL / PPE 12-JUL-14	\$385.31	2015	07-20-2014	
	07-20-2014	500	503504							PAYROLL / PPE 12-JUL-14	\$3.88	2015	07-20-2014	
	07-20-2014	500	503505							PAYROLL / PPE 12-JUL-14	\$549.09	2015	07-20-2014	
	07-20-2014	500	503507							PAYROLL / PPE 12-JUL-14	\$7.72	2015	07-20-2014	
	07-20-2014	500	503508							PAYROLL / PPE 12-JUL-14	\$99.19	2015	07-20-2014	
	07-20-2014	500	503509							PAYROLL / PPE 12-JUL-14	\$27.61	2015	07-20-2014	
	07-20-2014	500	503510							PAYROLL / PPE 12-JUL-14	\$21.51	2015	07-20-2014	
	07-20-2014	500	503511							PAYROLL / PPE 12-JUL-14	\$67.06	2015	07-20-2014	
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	07-20-2014	500	503517							PAYROLL / PPE 12-JUL-14	\$0.23	2015	07-20-2014	
	07-20-2014	500	503518							PAYROLL / PPE 12-JUL-14	\$3.09	2015	07-20-2014	
	07-20-2014	500	503519							PAYROLL / PPE 12-JUL-14	\$8.00	2015	07-20-2014	
	07-20-2014	500	504301							PAYROLL / PPE 12-JUL-14	\$25.00	2015	07-20-2014	
	07-20-2014	500	504303							PAYROLL / PPE 12-JUL-14	\$9.39	2015	07-20-2014	
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	07-20-2014	500	504309							PAYROLL / PPE 12-JUL-14	\$14.20	2015	07-20-2014	
	07-20-2014	500	504310							PAYROLL / PPE 12-JUL-14	\$15.61	2015	07-20-2014	
	08-02-2014	500	501001							PAYROLL / PPE 25-JUL-14	\$2,637.37	2015	08-02-2014	
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	08-02-2014	500	503501							PAYROLL / PPE 25-JUL-14	\$373.66	2015	08-02-2014	
	08-02-2014	500	503504							PAYROLL / PPE 25-JUL-14	\$3.77	2015	08-02-2014	
	08-02-2014	500	503505							PAYROLL / PPE 25-JUL-14	\$553.69	2015	08-02-2014	
	08-02-2014	500	503510							PAYROLL / PPE 25-JUL-14	\$21.51	2015	08-02-2014	
	08-02-2014	500	503511							PAYROLL / PPE 25-JUL-14	\$67.06	2015	08-02-2014	
	08-02-2014	500	503512							PAYROLL / PPE 25-JUL-14	\$35.69	2015	08-02-2014	
	08-02-2014	500	503517							PAYROLL / PPE 25-JUL-14	\$0.23	2015	08-02-2014	
	08-02-2014	500	503518							PAYROLL / PPE 25-JUL-14	\$3.09	2015	08-02-2014	
	08-02-2014	500	503519							PAYROLL / PPE 25-JUL-14	\$8.00	2015	08-02-2014	
	08-02-2014	500	504301							PAYROLL / PPE 25-JUL-14	\$25.00	2015	08-02-2014	
	08-02-2014	500	504303							PAYROLL / PPE 25-JUL-14	\$9.10	2015	08-02-2014	
	08-02-2014	500	504305							PAYROLL / PPE 25-JUL-14	\$4.60	2015	08-02-2014	
	08-02-2014	500	504308							PAYROLL / PPE 25-JUL-14	\$0.66	2015	08-02-2014	
	08-02-2014	500	504309							PAYROLL / PPE 25-JUL-14	\$13.78	2015	08-02-2014	
	08-02-2014	500	504310							PAYROLL / PPE 25-JUL-14	\$15.14	2015	08-02-2014	
	08-17-2014	500	501001							PAYROLL / PPE 09-AUG-14	\$2,324.81	2015	08-17-2014	
	08-17-2014	500	502004							PAYROLL / PPE 09-AUG-14	\$205.60	2015	08-17-2014	
	08-17-2014	500	503501							PAYROLL / PPE 09-AUG-14	\$354.26	2015	08-17-2014	
	08-17-2014	500	503504							PAYROLL / PPE 09-AUG-14	\$3.57	2015	08-17-2014	

08-17-2014	500	503505	PAYROLL / PPE 09-AUG-14	\$590.09	2015	08-17-2014
08-17-2014	500	503507	PAYROLL / PPE 09-AUG-14	\$7.72	2015	08-17-2014
08-17-2014	500	503508	PAYROLL / PPE 09-AUG-14	\$99.19	2015	08-17-2014
08-17-2014	500	503509	PAYROLL / PPE 09-AUG-14	\$27.61	2015	08-17-2014
08-17-2014	500	503510	PAYROLL / PPE 09-AUG-14	\$31.51	2015	08-17-2014
08-17-2014	500	503511	PAYROLL / PPE 09-AUG-14	\$67.06	2015	08-17-2014
08-17-2014	500	503512	PAYROLL / PPE 09-AUG-14	\$33.71	2015	08-17-2014
08-17-2014	500	503513	PAYROLL / PPE 09-AUG-14	\$0.23	2015	08-17-2014
08-17-2014	500	503514	PAYROLL / PPE 09-AUG-14	\$1.09	2015	08-17-2014
08-17-2014	500	503515	PAYROLL / PPE 09-AUG-14	\$12.50	2015	08-17-2014
08-17-2014	500	504301	PAYROLL / PPE 09-AUG-14	\$8.63	2015	08-17-2014
08-17-2014	500	504302	PAYROLL / PPE 09-AUG-14	\$2.30	2015	08-17-2014
08-17-2014	500	504303	PAYROLL / PPE 09-AUG-14	\$13.06	2015	08-17-2014
08-17-2014	500	504304	PAYROLL / PPE 09-AUG-14	\$14.35	2015	08-17-2014
08-17-2014	500	504305	PAYROLL / PPE 09-AUG-14	\$52.39	2015	08-18-2014
08-18-2014	500	504306	PAYROLL / PPE 10-AUG-14	\$0.53	2015	08-18-2014
08-18-2014	500	503501	PAYROLL / PPE 10-AUG-14	\$5.43	2015	08-18-2014
08-18-2014	500	503502	PAYROLL / PPE 10-AUG-14	\$12.50	2015	08-18-2014
08-18-2014	500	504301	PAYROLL / PPE 10-AUG-14	\$1.28	2015	08-18-2014
08-18-2014	500	504302	PAYROLL / PPE 10-AUG-14	\$2.30	2015	08-18-2014
08-18-2014	500	504303	PAYROLL / PPE 10-AUG-14	\$0.33	2015	08-18-2014
08-18-2014	500	504304	PAYROLL / PPE 10-AUG-14	\$1.33	2015	08-18-2014
08-18-2014	500	504305	PAYROLL / PPE 10-AUG-14	\$2.72	2015	08-18-2014
08-18-2014	500	504306	PAYROLL / PPE 10-AUG-14	\$2.80	2015	08-18-2014
08-30-2014	500	503501	PAYROLL / PPE 22-AUG-14	\$553.56	2015	08-30-2014
08-30-2014	500	503502	PAYROLL / PPE 22-AUG-14	\$3.96	2015	08-30-2014
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08-30-2014	500	503518	PAYROLL / PPE 22-AUG-14	\$0.23	2015	08-30-2014
08-30-2014	500	503519	PAYROLL / PPE 22-AUG-14	\$3.09	2015	08-30-2014
08-30-2014	500	504301	PAYROLL / PPE 22-AUG-14	\$8.00	2015	08-30-2014
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08-30-2014	500	504306	PAYROLL / PPE 22-AUG-14	\$9.20	2015	08-30-2014
08-30-2014	500	504309	PAYROLL / PPE 22-AUG-14	\$0.66	2015	08-30-2014
08-30-2014	500	504310	PAYROLL / PPE 22-AUG-14	\$14.49	2015	08-30-2014
08-30-2014	500	504311	PAYROLL / PPE 22-AUG-14	\$15.52	2015	08-30-2014
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08-30-2014	500	504313	PAYROLL / PPE 22-AUG-14	\$253.04	2015	08-14-2014
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08-30-2014	500	504302	PAYROLL / PPE 06-SEP-14	\$3.08	2015	08-14-2014
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08-30-2014	500	503502	PAYROLL / PPE 06-SEP-14	\$99.19	2015	08-14-2014
08-30-2014	500	503503	PAYROLL / PPE 06-SEP-14	\$37.61	2015	08-14-2014
08-30-2014	500	503504	PAYROLL / PPE 06-SEP-14	\$31.51	2015	08-14-2014
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08-30-2014	500	503517	PAYROLL / PPE 06-SEP-14	\$0.23	2015	08-14-2014
08-30-2014	500	503518	PAYROLL / PPE 06-SEP-14	\$3.09	2015	08-14-2014
08-30-2014	500	503519	PAYROLL / PPE 06-SEP-14	\$8.00	2015	08-14-2014
08-30-2014	500	504301	PAYROLL / PPE 06-SEP-14	\$25.00	2015	08-14-2014
08-30-2014	500	504305	PAYROLL / PPE 06-SEP-14	\$9.59	2015	08-14-2014

09-14-2014	500	504305							PAYROLL / PPE 06-SEP-14	\$9.20	2015	09-14-2014
09-14-2014	500	504308							PAYROLL / PPE 06-SEP-14	\$0.66	2015	09-14-2014
09-14-2014	500	504309							PAYROLL / PPE 06-SEP-14	\$14.20	2015	09-14-2014
09-14-2014	500	504310							PAYROLL / PPE 06-SEP-14	\$15.61	2015	09-14-2014
09-28-2014	500	501001							PAYROLL / PPE 20-SEP-14	\$2,293.53	2015	09-28-2014
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09-28-2014	500	503504							PAYROLL / PPE 20-SEP-14	\$3.88	2015	09-28-2014
09-28-2014	500	503505							PAYROLL / PPE 20-SEP-14	\$553.69	2015	09-28-2014
09-28-2014	500	503510							PAYROLL / PPE 20-SEP-14	\$21.51	2015	09-28-2014
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09-28-2014	500	503517							PAYROLL / PPE 20-SEP-14	\$0.23	2015	09-28-2014
09-28-2014	500	503518							PAYROLL / PPE 20-SEP-14	\$3.09	2015	09-28-2014
09-28-2014	500	503519							PAYROLL / PPE 20-SEP-14	\$8.00	2015	09-28-2014
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09-28-2014	500	504305							PAYROLL / PPE 20-SEP-14	\$4.60	2015	09-28-2014
09-28-2014	500	504308							PAYROLL / PPE 20-SEP-14	\$0.66	2015	09-28-2014
09-28-2014	500	504309							PAYROLL / PPE 20-SEP-14	\$14.20	2015	09-28-2014
09-28-2014	500	504310							PAYROLL / PPE 20-SEP-14	\$15.61	2015	09-28-2014
10-12-2014	500	501001							PAYROLL / PPE 04-OCT-14	\$2,641.29	2015	10-12-2014
10-12-2014	500	503501							PAYROLL / PPE 04-OCT-14	\$369.78	2015	10-12-2014
10-12-2014	500	503504							PAYROLL / PPE 04-OCT-14	\$3.73	2015	10-12-2014
10-12-2014	500	503505							PAYROLL / PPE 04-OCT-14	\$549.09	2015	10-12-2014
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10-12-2014	500	503509							PAYROLL / PPE 04-OCT-14	\$99.19	2015	10-12-2014
10-12-2014	500	503510							PAYROLL / PPE 04-OCT-14	\$27.61	2015	10-12-2014
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10-12-2014	500	503512							PAYROLL / PPE 04-OCT-14	\$67.06	2015	10-12-2014
10-12-2014	500	503517							PAYROLL / PPE 04-OCT-14	\$35.32	2015	10-12-2014
10-12-2014	500	503518							PAYROLL / PPE 04-OCT-14	\$0.23	2015	10-12-2014
10-12-2014	500	503519							PAYROLL / PPE 04-OCT-14	\$3.09	2015	10-12-2014
10-12-2014	500	504301							PAYROLL / PPE 04-OCT-14	\$8.00	2015	10-12-2014
10-12-2014	500	504303							PAYROLL / PPE 04-OCT-14	\$25.00	2015	10-12-2014
10-12-2014	500	504305							PAYROLL / PPE 04-OCT-14	\$9.01	2015	10-12-2014
10-12-2014	500	504308							PAYROLL / PPE 04-OCT-14	\$4.60	2015	10-12-2014
10-12-2014	500	504309							PAYROLL / PPE 04-OCT-14	\$0.66	2015	10-12-2014
10-12-2014	500	504310							PAYROLL / PPE 04-OCT-14	\$13.63	2015	10-12-2014
10-26-2014	500	501001							PAYROLL / PPE 18-OCT-14	\$14.98	2015	10-26-2014
10-26-2014	500	502001							PAYROLL / PPE 18-OCT-14	\$1,755.82	2015	10-26-2014
10-26-2014	500	502002							PAYROLL / PPE 18-OCT-14	\$253.04	2015	10-26-2014
10-26-2014	500	502004							PAYROLL / PPE 18-OCT-14	\$357.42	2015	10-26-2014
10-26-2014	500	503501							PAYROLL / PPE 18-OCT-14	\$253.04	2015	10-26-2014
10-26-2014	500	503504							PAYROLL / PPE 18-OCT-14	\$366.71	2015	10-26-2014
10-26-2014	500	503505							PAYROLL / PPE 18-OCT-14	\$3.69	2015	10-26-2014
10-26-2014	500	503510							PAYROLL / PPE 18-OCT-14	\$553.69	2015	10-26-2014
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10-26-2014	500	503518							PAYROLL / PPE 18-OCT-14	\$0.23	2015	10-26-2014
10-26-2014	500	503519							PAYROLL / PPE 18-OCT-14	\$2.93	2015	10-26-2014
10-26-2014	500	504301							PAYROLL / PPE 18-OCT-14	\$8.00	2015	10-26-2014
10-26-2014	500	504303							PAYROLL / PPE 18-OCT-14	\$25.00	2015	10-26-2014
10-26-2014	500	504305							PAYROLL / PPE 18-OCT-14	\$8.94	2015	10-26-2014
10-26-2014	500	504308							PAYROLL / PPE 18-OCT-14	\$4.60	2015	10-26-2014
10-26-2014	500	504309							PAYROLL / PPE 18-OCT-14	\$0.66	2015	10-26-2014
10-26-2014	500	504310							PAYROLL / PPE 18-OCT-14	\$13.51	2015	10-26-2014
10-26-2014	500								PAYROLL / PPE 18-OCT-14	\$14.85	2015	10-26-2014

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11-09-2014	500	502004							PAYROLL / PPE 01-NOV-14	\$759.12	2015	11-09-2014
11-09-2014	500	503501							PAYROLL / PPE 01-NOV-14	\$381.99	2015	11-09-2014
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11-09-2014	500	503505							PAYROLL / PPE 01-NOV-14	\$549.09	2015	11-09-2014
11-09-2014	500	503507							PAYROLL / PPE 01-NOV-14	\$7.72	2015	11-09-2014
11-09-2014	500	503508							PAYROLL / PPE 01-NOV-14	\$99.19	2015	11-09-2014
11-09-2014	500	503509							PAYROLL / PPE 01-NOV-14	\$27.61	2015	11-09-2014
11-09-2014	500	503510							PAYROLL / PPE 01-NOV-14	\$21.51	2015	11-09-2014
11-09-2014	500	503511							PAYROLL / PPE 01-NOV-14	\$66.43	2015	11-09-2014
11-09-2014	500	503512							PAYROLL / PPE 01-NOV-14	\$36.59	2015	11-09-2014
11-09-2014	500	503517							PAYROLL / PPE 01-NOV-14	\$0.23	2015	11-09-2014
11-09-2014	500	503518							PAYROLL / PPE 01-NOV-14	\$3.06	2015	11-09-2014
11-09-2014	500	503519							PAYROLL / PPE 01-NOV-14	\$8.00	2015	11-09-2014
11-09-2014	500	504301							PAYROLL / PPE 01-NOV-14	\$25.00	2015	11-09-2014
11-09-2014	500	504303							PAYROLL / PPE 01-NOV-14	\$9.31	2015	11-09-2014
11-09-2014	500	504305							PAYROLL / PPE 01-NOV-14	\$4.60	2015	11-09-2014
11-09-2014	500	504308							PAYROLL / PPE 01-NOV-14	\$0.66	2015	11-09-2014
11-09-2014	500	504309							PAYROLL / PPE 01-NOV-14	\$14.07	2015	11-09-2014
11-09-2014	500	504310							PAYROLL / PPE 01-NOV-14	\$15.47	2015	11-09-2014
11-22-2014	500	501001							PAYROLL / PPE 14-NOV-14	\$2,135.38	2015	11-23-2014
11-22-2014	500	502001							PAYROLL / PPE 14-NOV-14	\$253.04	2015	11-23-2014
11-22-2014	500	502004							PAYROLL / PPE 14-NOV-14	\$363.75	2015	11-23-2014
11-22-2014	500	503501							PAYROLL / PPE 14-NOV-14	\$385.31	2015	11-23-2014
11-22-2014	500	503504							PAYROLL / PPE 14-NOV-14	\$3.88	2015	11-23-2014
11-22-2014	500	503505							PAYROLL / PPE 14-NOV-14	\$553.69	2015	11-23-2014
11-22-2014	500	503510							PAYROLL / PPE 14-NOV-14	\$21.51	2015	11-23-2014
11-22-2014	500	503511							PAYROLL / PPE 14-NOV-14	\$67.06	2015	11-23-2014
11-22-2014	500	503512							PAYROLL / PPE 14-NOV-14	\$47.05	2015	11-23-2014
11-22-2014	500	503517							PAYROLL / PPE 14-NOV-14	\$0.23	2015	11-23-2014
11-22-2014	500	503518							PAYROLL / PPE 14-NOV-14	\$3.09	2015	11-23-2014
11-22-2014	500	503519							PAYROLL / PPE 14-NOV-14	\$8.00	2015	11-23-2014
11-22-2014	500	504301							PAYROLL / PPE 14-NOV-14	\$25.00	2015	11-23-2014
11-22-2014	500	504303							PAYROLL / PPE 14-NOV-14	\$9.39	2015	11-23-2014
11-22-2014	500	504305							PAYROLL / PPE 14-NOV-14	\$4.60	2015	11-23-2014
11-22-2014	500	504308							PAYROLL / PPE 14-NOV-14	\$0.66	2015	11-23-2014
11-22-2014	500	504309							PAYROLL / PPE 14-NOV-14	\$14.20	2015	11-23-2014
11-22-2014	500	504310							PAYROLL / PPE 14-NOV-14	\$15.61	2015	11-23-2014
12-07-2014	500	501001							PAYROLL / PPE 29-NOV-14	\$2,469.80	2015	12-07-2014
12-07-2014	500	502001							PAYROLL / PPE 29-NOV-14	\$253.04	2015	12-07-2014
12-07-2014	500	502004							PAYROLL / PPE 29-NOV-14	\$237.23	2015	12-07-2014
12-07-2014	500	503501							PAYROLL / PPE 29-NOV-14	\$414.41	2015	12-07-2014
12-07-2014	500	503504							PAYROLL / PPE 29-NOV-14	\$4.18	2015	12-07-2014
12-07-2014	500	503505							PAYROLL / PPE 29-NOV-14	\$549.09	2015	12-07-2014
12-07-2014	500	503510							PAYROLL / PPE 29-NOV-14	\$21.51	2015	12-07-2014
12-07-2014	500	503511							PAYROLL / PPE 29-NOV-14	\$67.06	2015	12-07-2014
12-07-2014	500	503512							PAYROLL / PPE 29-NOV-14	\$41.42	2015	12-07-2014
12-07-2014	500	503517							PAYROLL / PPE 29-NOV-14	\$0.23	2015	12-07-2014
12-07-2014	500	503518							PAYROLL / PPE 29-NOV-14	\$3.09	2015	12-07-2014
12-07-2014	500	503519							PAYROLL / PPE 29-NOV-14	\$8.00	2015	12-07-2014
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12-07-2014	500	504308							PAYROLL / PPE 29-NOV-14	\$0.66	2015	12-07-2014
12-07-2014	500	504309							PAYROLL / PPE 29-NOV-14	\$15.28	2015	12-07-2014
12-07-2014	500	504310							PAYROLL / PPE 29-NOV-14	\$16.79	2015	12-07-2014
12-21-2014	500	501001							PAYROLL / PPE 13-DEC-14	\$2,135.03	2015	12-21-2014
12-21-2014	500	502003							PAYROLL / PPE 13-DEC-14	\$142.34	2015	12-21-2014

12-21-2014	500	502004	PAYROLL / PPE 13-DEC-14	\$253.04	2015	12-21-2014
12-21-2014	500	503501	PAYROLL / PPE 13-DEC-14	\$354.26	2015	12-21-2014
12-21-2014	500	503504	PAYROLL / PPE 13-DEC-14	\$3.57	2015	12-21-2014
12-21-2014	500	503505	PAYROLL / PPE 13-DEC-14	\$549.09	2015	12-21-2014
12-21-2014	500	503507	PAYROLL / PPE 13-DEC-14	\$7.72	2015	12-21-2014
12-21-2014	500	503508	PAYROLL / PPE 13-DEC-14	\$99.19	2015	12-21-2014
12-21-2014	500	503509	PAYROLL / PPE 13-DEC-14	\$27.61	2015	12-21-2014
12-21-2014	500	503510	PAYROLL / PPE 13-DEC-14	\$21.51	2015	12-21-2014
12-21-2014	500	503511	PAYROLL / PPE 13-DEC-14	\$67.06	2015	12-21-2014
12-21-2014	500	503512	PAYROLL / PPE 13-DEC-14	\$35.22	2015	12-21-2014
12-21-2014	500	503517	PAYROLL / PPE 13-DEC-14	\$0.23	2015	12-21-2014
12-21-2014	500	503518	PAYROLL / PPE 13-DEC-14	\$3.09	2015	12-21-2014
12-21-2014	500	503519	PAYROLL / PPE 13-DEC-14	\$8.00	2015	12-21-2014
12-21-2014	500	504301	PAYROLL / PPE 13-DEC-14	\$12.50	2015	12-21-2014
12-21-2014	500	504303	PAYROLL / PPE 13-DEC-14	\$8.63	2015	12-21-2014
12-21-2014	500	504305	PAYROLL / PPE 13-DEC-14	\$2.30	2015	12-21-2014
12-21-2014	500	504308	PAYROLL / PPE 13-DEC-14	\$0.33	2015	12-21-2014
12-21-2014	500	504309	PAYROLL / PPE 13-DEC-14	\$13.06	2015	12-21-2014
12-21-2014	500	504310	PAYROLL / PPE 13-DEC-14	\$14.35	2015	12-21-2014
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01-03-2015	500	502001	PAYROLL / PPE 26-DEC-14	\$253.04	2015	01-04-2015
01-03-2015	500	502002	PAYROLL / PPE 26-DEC-14	\$490.27	2015	01-04-2015
01-03-2015	500	502004	PAYROLL / PPE 26-DEC-14	\$506.09	2015	01-04-2015
01-03-2015	500	503501	PAYROLL / PPE 26-DEC-14	\$354.26	2015	01-04-2015
01-03-2015	500	503504	PAYROLL / PPE 26-DEC-14	\$3.57	2015	01-04-2015
01-03-2015	500	503505	PAYROLL / PPE 26-DEC-14	\$552.49	2015	01-04-2015
01-03-2015	500	503510	PAYROLL / PPE 26-DEC-14	\$21.51	2015	01-04-2015
01-03-2015	500	503511	PAYROLL / PPE 26-DEC-14	\$67.06	2015	01-04-2015
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01-03-2015	500	503517	PAYROLL / PPE 26-DEC-14	\$0.23	2015	01-04-2015
01-03-2015	500	503518	PAYROLL / PPE 26-DEC-14	\$3.09	2015	01-04-2015
01-03-2015	500	503519	PAYROLL / PPE 26-DEC-14	\$8.00	2015	01-04-2015
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01-03-2015	500	504303	PAYROLL / PPE 26-DEC-14	\$8.63	2015	01-04-2015
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01-03-2015	500	504308	PAYROLL / PPE 26-DEC-14	\$0.33	2015	01-04-2015
01-03-2015	500	504309	PAYROLL / PPE 26-DEC-14	\$13.06	2015	01-04-2015
01-03-2015	500	504310	PAYROLL / PPE 26-DEC-14	\$14.35	2015	01-04-2015
01-18-2015	500	501001	PAYROLL / PPE 10-JAN-15	\$1,992.69	2015	01-18-2015
01-18-2015	500	502001	PAYROLL / PPE 10-JAN-15	\$253.04	2015	01-18-2015
01-18-2015	500	502002	PAYROLL / PPE 10-JAN-15	\$126.52	2015	01-18-2015
01-18-2015	500	502003	PAYROLL / PPE 10-JAN-15	\$158.15	2015	01-18-2015
01-18-2015	500	503501	PAYROLL / PPE 10-JAN-15	\$354.26	2015	01-18-2015
01-18-2015	500	503504	PAYROLL / PPE 10-JAN-15	\$3.57	2015	01-18-2015
01-18-2015	500	503505	PAYROLL / PPE 10-JAN-15	\$549.09	2015	01-18-2015
01-18-2015	500	503507	PAYROLL / PPE 10-JAN-15	\$7.72	2015	01-18-2015
01-18-2015	500	503508	PAYROLL / PPE 10-JAN-15	\$99.19	2015	01-18-2015
01-18-2015	500	503509	PAYROLL / PPE 10-JAN-15	\$27.61	2015	01-18-2015
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01-18-2015	500	503511	PAYROLL / PPE 10-JAN-15	\$67.06	2015	01-18-2015
01-18-2015	500	503512	PAYROLL / PPE 10-JAN-15	\$33.71	2015	01-18-2015
01-18-2015	500	503517	PAYROLL / PPE 10-JAN-15	\$0.23	2015	01-18-2015
01-18-2015	500	503518	PAYROLL / PPE 10-JAN-15	\$3.57	2015	01-18-2015
01-18-2015	500	503519	PAYROLL / PPE 10-JAN-15	\$8.00	2015	01-18-2015
01-18-2015	500	504301	PAYROLL / PPE 10-JAN-15	\$12.50	2015	01-18-2015
01-18-2015	500	504303	PAYROLL / PPE 10-JAN-15	\$8.63	2015	01-18-2015
01-18-2015	500	504305	PAYROLL / PPE 10-JAN-15	\$2.30	2015	01-18-2015
01-18-2015	500	504308	PAYROLL / PPE 10-JAN-15	\$0.33	2015	01-18-2015
01-18-2015	500	504309	PAYROLL / PPE 10-JAN-15	\$13.06	2015	01-18-2015
01-18-2015	500	504310	PAYROLL / PPE 10-JAN-15	\$14.35	2015	01-18-2015

01-18-2015				500	504310	PAYROLL / PPE 10-JAN-15					\$14.35 2015	01-18-2015		
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00000946	09-15-2014	510	510064	254730	000000072	000000057	0027502535	09-17-2014	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$2,070.00	2015	09-12-2014	09-11-2014
00000947	09-15-2014	510	510064	254040	000000072	000000057	0027502535	09-17-2014	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$215.00	2015	09-12-2014	09-11-2014
00000955	10-01-2014	510	510064	260790	000000072	000000057	0027593375	10-03-2014	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$215.00	2015	09-30-2014	09-11-2014
00000958	10-24-2014	510	510064	265510	000000072	000000057	0027701811	10-28-2014	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$215.00	2015	10-21-2014	09-11-2014
00000973	12-03-2014	510	510064	279710	000000072	000000057	0027900031	12-08-2014	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$215.00	2015	11-26-2014	09-11-2014
00000981	12-31-2014	510	510064	286890	000000072	000000057	0028003829	01-05-2015	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$1,580.00	2015	12-30-2014	09-11-2014
00000921	07-22-2014	510	510052	40026			0027266402	07-24-2014	0000074705	SPECTRUM REPORTING LLC	\$80.00	2015	07-08-2014	07-08-2014
00000979	12-16-2014	510	510064	282880			0027939742	12-19-2014	0000169748	NATIONAL ENVIRONMENTAL HEALTH	\$430.00	2015	12-16-2014	12-16-2014
00000919	07-21-2014	510	514799	TRAVEL ON JUNE 11, 2014	000000065	000000052	0003729151	07-24-2014	0000206566	FRANCIS CHARLES HART	\$133.12	2015	07-08-2014	06-06-2014
00000916	07-16-2014	510	514799	TRAVEL ON JUNE 11, 2014	000000059	000000053	0027246060	07-21-2014	0000022966	LINDA K ALLER	\$29.84	2015	07-08-2014	06-06-2014
00000917	07-16-2014	510	514799	TRAVEL ON JUNE 11, 2014	000000064	000000059	0003723486	07-21-2014	0000206566	JAMES M ADAMS	\$131.04	2015	07-08-2014	06-06-2014
00000916	07-16-2014	510	514799	TRAVEL ON JUNE 11, 2014	000000066	000000055	0003723508	07-21-2014	0000214412	PETER THOMAS SCHADE	\$118.56	2015	07-08-2014	06-06-2014
00000937	08-25-2014	510	512075	TRAVEL ON JULY 30, 2014			0027434595	08-28-2014	0000022966	LINDA K ALLER	\$30.84	2015	08-22-2014	08-22-2014
00000938	08-25-2014	510	512075	TRAVEL ON JULY 30, 2014			0003781808	08-28-2014	0000206566	FRANCIS CHARLES HART	\$133.12	2015	08-22-2014	08-22-2014
00000939	08-25-2014	510	512075	TRAVEL ON JULY 30, 2014			00003781634	08-28-2014	0000200628	JAMES M ADAMS	\$131.04	2015	08-22-2014	08-22-2014
00000940	08-25-2014	510	512075	TRAVEL ON JULY 30, 2014			00003782083	08-28-2014	0000214412	PETER THOMAS SCHADE	\$118.56	2015	08-22-2014	08-22-2014
00000950	10-02-2014	510	512075	TRAVEL ON SEPT. 10, 2014			0027596131	10-06-2014	0000022966	LINDA K ALLER	\$30.84	2015	09-30-2014	09-30-2014
00000951	10-02-2014	510	512075	TRAVEL ON SEPT. 10, 2014			0003839674	10-06-2014	0000223738	NANCY NIENHUS	\$194.16	2015	09-30-2014	09-30-2014
00000952	10-02-2014	510	512075	TRAVEL ON SEPT. 10, 2014			0003839646	10-06-2014	0000206566	FRANCIS CHARLES HART	\$133.12	2015	09-30-2014	09-30-2014
00000953	10-02-2014	510	512075	TRAVEL ON SEPT. 10, 2014			0003839640	10-06-2014	0000200628	JAMES M ADAMS	\$131.04	2015	09-30-2014	09-30-2014
00000954	10-02-2014	510	512075	TRAVEL ON SEPT. 10, 2014			0003839660	10-06-2014	0000214412	PETER THOMAS SCHADE	\$118.56	2015	09-30-2014	09-30-2014
00000974	12-22-2014	510	512075	TRAVEL ON NOV 19, 2014			0003973846	12-26-2014	0000206566	FRANCIS CHARLES HART	\$133.12	2015	12-16-2014	12-16-2014
00000975	12-31-2014	510	512075	TRAVEL ON NOV 19, 2014			0003982744	01-05-2015	0000223738	NANCY NIENHUS	\$186.16	2015	12-16-2014	12-16-2014
00000976	12-31-2014	510	512075	TRAVEL ON NOV 19, 2014			0003982743	01-05-2015	0000214412	PETER THOMAS SCHADE	\$118.56	2015	12-16-2014	12-16-2014
00000977	12-31-2014	510	512075	TRAVEL ON NOV 19, 2014			0003982741	01-05-2015	0000206566	JAMES M ADAMS	\$131.04	2015	12-16-2014	12-16-2014
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00000920	07-09-2014	520	526105	14582	000000060	000000051	0003711860	07-11-2014	0000043438	GREENE INC	\$25.00	2015	07-08-2014	06-06-2014
00000925	07-15-2014	520	521101	13736	000000061	000000048	0027234995	07-17-2014	0000047822	HINES & ASSOCIATES	\$44.50	2015	07-11-2014	06-06-2014
00000927	07-16-2014	520	526105	14684	000000060	000000051	0003722963	07-21-2014	0000043438	GREENE INC	\$25.00	2015	07-15-2014	06-06-2014
00000922	07-15-2014	520	529201	144P30893705	000000071	000000056	0000359373	07-17-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$124.00	2015	07-11-2014	06-12-2014
00000923	07-15-2014	520	529201	141330893705	000000071	000000056	0000359374	07-17-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$70.63	2015	07-11-2014	06-12-2014
00000924	07-15-2014	520	529201	141330893705	000000071	000000056	0000359545	07-18-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$61.42	2015	07-11-2014	06-12-2014
00000924	07-15-2014	520	527751	141330893705	000000071	000000056	0000359545	07-18-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$134.65	2015	07-11-2014	07-11-2014
00000925	07-15-2014	520	521050	13736			0027234995	07-17-2014	0000047822	HINES & ASSOCIATES	\$83.00	2015	07-11-2014	07-11-2014
00000915	07-21-2014	520	524067	574936920140610			0000112642	07-23-2014	0000211255	CINCINNATI BELL ANY DISTANCE INC	\$26.84	2015	07-01-2014	07-01-2014
00000926	07-21-2014	520	524067	574936920140710			0000112642	07-23-2014	0000211255	CINCINNATI BELL ANY DISTANCE INC	\$26.80	2015	07-14-2014	07-14-2014
00000928	08-01-2014	520	527751	SAC128			0000361708	08-06-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$1,007.47	2015	07-31-2014	07-31-2014
00000930	08-12-2014	520	527751	4UP377			0000363028	08-15-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$20.81	2015	08-12-2014	08-12-2014
00000932	08-12-2014	520	527751	141330893706			0000363029	08-15-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$196.07	2015	08-12-2014	08-12-2014
00000933	08-12-2014	520	527751	141330893706			0000363030	08-15-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$70.81	2015	08-12-2014	08-12-2014
00000934	08-12-2014	520	527751	144P30893706			0000363031	08-15-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$124.00	2015	08-12-2014	08-12-2014
00000931	08-20-2014	520	527751	4UN356			0000363990	08-25-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$521.76	2015	08-12-2014	08-12-2014
00000935	08-22-2014	520	524067	574936920140810			0000114336	08-26-2014	0000211255	CINCINNATI BELL ANY DISTANCE INC	\$26.80	2015	08-15-2014	08-15-2014
00000936	08-22-2014	520	527751	4RS815			0000364287	08-27-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$8.57	2015	08-22-2014	08-22-2014
00000941	09-11-2014	520	527751	14-4P30-SAN01-06-M1			0000366118	09-16-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$95.04	2015	09-10-2014	09-10-2014
00000942	09-11-2014	520	521050	13749			0027497193	09-16-2014	0000047822	HINES & ASSOCIATES	\$69.00	2015	09-10-2014	09-10-2014
00000943	09-11-2014	520	526052	14793			0003808053	09-16-2014	0000043438	GREENE INC	\$30.00	2015	09-10-2014	09-10-2014
00000945	09-15-2014	520	527751	15-1330-SAN01-09-M1			0000366271	09-17-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$95.04	2015	09-12-2014	09-12-2014
00000948	09-18-2014	520	524067	574936920140910			0000115854	09-23-2014	0000211255	CINCINNATI BELL ANY DISTANCE INC	\$26.80	2015	09-15-2014	09-15-2014
00000949	09-18-2014	520	526052	14904			0003819556	09-23-2014	0000043438	GREENE INC	\$30.00	2015	09-17-2014	09-17-2014
00000956	10-15-2014	520	527751	5MF028			0000369551	10-17-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$1,576.44	2015	10-10-2014	10-10-2014
00000957	10-24-2014	520	524067	574936920141010			0000117690	10-28-2014	0000211255	CINCINNATI BELL ANY DISTANCE INC	\$26.82	2015	10-15-2014	10-15-2014
00000959	10-24-2014	520	526053	15006			0003874598	10-28-2014	0000043438	GREENE INC	\$30.00	2015	10-21-2014	10-21-2014
00000960	10-24-2014	520	521050	13561			0027700874	10-28-2014	0000047822	HINES & ASSOCIATES	\$77.25	2015	10-21-2014	10-21-2014
00000961	10-31-2014	520	527751	151330893707			0000371543	11-05-2014	DAS01	DEPARTMENT OF ADMINISTRATIVE SERVICES	\$207.18	2015	10-30-2014	10-30-2014



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4736-7-02

**Application fee.**

- (A) An applicant shall return the completed application form to the office of the board whereupon the board shall cause a record to be made in accordance with section 4736.07 of the Revised Code. The board shall advise the applicant of the status of the application within sixty days of receipt of the application.
- (B) The board shall consider only those applications to become a registered sanitarian or sanitarian-in-training which are accompanied by the appropriate fees as prescribed in section 4736.12 of the Revised Code. The board of sanitarian registration, with the approval of the controlling board, may establish fees in excess of the amounts prescribed in section 4736.12 of the Revised Code provided that such fees do not exceed the amounts prescribed in section 4736.12 of the Revised Code by more than fifty percent.
- (C) Each completed application must be accompanied by the appropriate fee ~~a check or money order payable in the manner prescribed by the board in the amount of the application fee.~~ The application fee fees shall be nonrefundable.
- (D) Each applicant must submit directly from the educational institution ~~cause an official transcript of all academic credits claimed to be forwarded to the board to~~ ensure ~~ensure~~ compliance with division (A) of section 4736.08, division (B) of section 4636.08, or division (C) of section 4736.08 of the Revised Code.

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4736-11-01

**Provisions for issuing certificate.**

- (A) Within ~~sixty~~ninety days following the applicant's meeting the requirements and, when applicable, passing the examination given by the board for registration, the appropriate wall certificate shall be issued by the board.
- (B) All certificates of registration shall expire each year on the assigned expiration date unless renewed pursuant to section 4736.11 of the Revised Code and the rules adopted thereunder.
- (C) As used in rules in Chapter 4736-11 of the Administrative Code, registrant or registrants means registered sanitarian or registered sanitarian in training.

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4736-11-02

**Submission of attendance information.**

- (A) ~~Certificates of attendance at continuing education courses or other substantiating documentation must be submitted by registrants at the same time as and be attached to the application for renewal of registration. No documents will be returned.~~
- (B) ~~It is the sole responsibility of the registrant to assure that required evidence of meeting continuing education requirements is submitted to the board on forms prescribed and furnished by the board.~~
- (C) ~~Any person falsifying information pertaining to completion of continuing education requirements will be subject to revocation of the certificate of registration.~~

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4736-11-02

Individual continuing education course approval requirements.

- (A) Registrants who attend or view a continuing education course which was not given as part of an approved training agencies curriculum or that has not been pre-approved by the board may be submitted to the board for review. The course must be submitted on form(s) prescribed by the board.
- (B) The registrant must provide the following information to the Board for consideration:
- (1) The name, mailing address, phone, email address, signature and date of the individual requesting the course review;
  - (2) The number of hours being requested for attending the course;
  - (3) The course title, location, date and instructor information;
  - (4) The relevancy to the practice of environmental health and the educational benefits the registrant gained by attending;
  - (5) The applicable subject matter category;
  - (6) A copy of the course agenda/itinerary complete with times for each portion of the program and any lunch or breaks that were taken or a copy of the course syllabus or catalog description; and
  - (7) Verification of attendance.
- (C) The board will review requests for individual continuing education course approval at all regularly scheduled board meetings.
- (D) It is the sole responsibility of the registrant to ensure that the required evidence of meeting the continuing education requirements is submitted to the board.
- (E) Any person falsifying information pertaining to the completion of continuing education coursework or requirements will be subject to revocation of their certificate of registration.

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4736-11-04

**~~Types of continuing education courses.~~**

~~A course of study or program of instruction offered to meet the continuing education requirements for annual renewal of the certificate of registration shall be board approved and in the following subject areas:~~

- ~~(A) Diseases and injuries caused by environmental factors and the applicable prevention techniques.~~
- ~~(B) Administrative law and process.~~
- ~~(C) The utilization of resources in the collection, arrangement, and interpretation of data.~~
- ~~(D) Environmental health administration.~~
- ~~(E) New or substantially revised environmental health laws, rules and process.~~
- ~~(F) Functional fields of environmental health to include air quality, food quality and protection, hazardous and toxic substances, consumer product safety, housing, institutional health and safety, community noise control, radiation protection, bioterrorism, recreational facilities, solid, infectious and liquid waste management, vector control, drinking water quality, milk sanitation, rabies control, land use and occupational health and safety.~~
- ~~(G) Environmental health planning or emergency preparedness.~~
- ~~(H) Communication skills.~~
- ~~(I) Organization or program management courses.~~
- ~~(J) Computer skills development and functional utilization.~~

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4736-11-04

Training agency registration and approval.

A training agency must be approved by the board prior to submitting requests for the approval of coursework.

(A) To register as a training agency, the agency shall make application on form(s) prescribed by the board and include the application fee of fifty four dollars. This fee is non-refundable and non-transferable.

(B) The application for training agency approval must include:

(1) The agency name, address, phone and email addresses;

(2) The agency or organization mission or purpose; and

(3) Signature and date of the contact person for the agency.

(C) Requests for training agency approval shall be renewed at each regularly scheduled board meeting.

(D) Training agency status shall expire annually on December 31. Renewal applications will be sent to the contact person and mailing address on file with the board office no later than December 1 of each year. The renewal fee is twenty-seven dollars. This fee is non-refundable and non-transferable.

(E) The board may monitor or audit any courses given by an approved training agency to ensure the content is relevant to the practice of environmental health.

(F) The board may deny, refuse to renew, suspend or revoke the status of a training agency for dissemination of false information in connection with the continuing education programs or for failure to conform to rules.

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4736-11-05

Training agency course approval requirements.

- (A) Training agencies submitting courses or programs for review by the board must be submitted prior to the date the course or program is initially being offered. The training agency must submit the request on form(s) prescribed by the board.
- (B) The training agency must provide the following information to the board for consideration:
- (1) The agency name, contact person name, mailing address, phone, email address, signature and date of the agency requesting the course review;
  - (2) The number of hours being requested for attendees;
  - (3) The course title, type, location, date(s) and instructor qualification;
  - (4) A description of the course objectives and educational outcomes expected for attendees;
  - (5) A copy of the course agenda/itinerary complete with times for each portion of the program and any lunch or breaks that were to be provided for attendees;
  - (6) Brief biographical information on the speakers/presenters for the program; and
  - (7) Within 30 days of program completion, a roster of attendees and the number of hours each attendee earned must be submitted to the Board via mail, email, or fax.
- (C) The board will review requests for training agency course approval at all regularly scheduled board meetings.
- (D) It is the sole responsibility of the registrant to ensure that the required evidence of meeting the continuing education requirements is submitted to the board.
- (E) Any person or agency falsifying information pertaining to the completion of continuing education coursework or requirement will be subject to the revocation of their certificate of registration or removal of their status as an approved training agency.

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4736-11-06

**Continuing education course approval requirements.**

- (A) ~~A course of study or program of instruction offered for continuing education purposes by an approved training agency shall be submitted to the board at least thirty days prior to the date of the course or program on forms prescribed and furnished by the board. A course of study or program submitted after course or program completion shall not be considered for approval except as provided in paragraph (A) of rule 4736-11-07 of the Administrative Code.~~
- (B) ~~An approved training agency offering a course of study or program of instruction to apply toward the annual continuing education requirements for registration must provide the following information to be considered for approval by the board on forms prescribed and furnished by the board:~~
- ~~(1) The educational objectives of the program or course;~~
  - ~~(2) The content of the program or course;~~
  - ~~(3) The number of educational hours involved in the program or course;~~
  - ~~(4) The names and qualifications of instructors;~~
  - ~~(5) Verification that course attendance was properly monitored; and~~
  - ~~(6) Verification that the approved training agency will provide the board with a list of attendees within forty-five days of completion of the course.~~
- (C) ~~All courses of study of programs of instruction shall be submitted on an annual basis. All approvals are valid for one year from the date of issue.~~

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4736-11-07

~~Attendance at continuing education courses not approved by the board.~~

- ~~(A) Registrants who attend a continuing education course which has not been approved by the board may request within sixty days of completion of the course that the course be approved for continuing education credit using forms prescribed and furnished by the board.~~
- ~~(B) For the board to consider a request to approve continuing education credit under this rule, the registrant must submit documentation satisfactory to the board that the course meets the requirements of rule 4736-11-04 of the Administrative Code.~~
- ~~(C) The board shall respond to all requests received under this rule within sixty days of receipt.~~

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4736-11-08

**List of approved training agencies and courses.**

~~The secretary shall upon the request of a registrant provide a list of any course that the board has approved. A listing of all approved training agencies and approved courses shall be posted electronically on the board's website at <http://sanitarian.ohio.gov> and updated following each board meeting as required.~~

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4736-16-01

**Definitions.**

For the purposes of administrative rules promulgated in accordance with section 1347.15 of the Revised Code, the following definitions apply:

- (A) "Access" as a noun means an instance of copying, viewing, or otherwise perceiving whereas "access" as a verb means to copy, view, or otherwise perceive.
- (B) "Acquisition of a new computer system" means the purchase of a "computer system," as defined in this rule, that is not a computer system currently in place nor one for which the acquisition process has been initiated as of the effective date of the agency rule addressing requirements in rule 4733-16-05 of the Administrative Code.
- (C) "Computer system" means a "system," as defined by section 1347.01 of the Revised Code, that stores, maintains, or retrieves personal information using electronic data processing equipment.
- (D) "Confidential personal information" (CPI) has the meaning as defined by division (A)(1) of section 1347.15 of the Revised Code and identified by rules promulgated by the agency in accordance with division (B)(3) of section 1347.15 of the Revised Code that reference the federal or state statutes or administrative rules that make personal information maintained by the agency confidential.
- (E) "Employee of the state agency" means each employee of a state agency regardless of whether he/she holds an elected or appointed office or position within the state agency. "Employee of the state agency" is limited to the specific employing state agency.
- (F) "Incidental contact" means contact with the information that is secondary or tangential to the primary purpose of the activity that resulted in the contact.
- (G) "Individual" means a natural person or the natural person's authorized representative, legal counsel, legal custodian, or legal guardian.
- (H) "Information owner" means the individual appointed in accordance with division (A) of section 1347.05 of the Revised Code to be directly responsible for a system.
- (I) "Person" means a natural person.
- (J) "Personal information" has the same meaning as defined in division (E) of section 1347.01 of the Revised Code.

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- (K) "Personal information system" means a "system" that "maintains" "personal information" as those terms are defined in section 1347.01 of the Revised Code. "System" includes manual and computer systems.
- (L) "Research" means a methodical investigation into a subject.
- (M) "Routine" means commonplace, regular, habitual, or ordinary.
- (N) "Routine information that is maintained for the purpose of internal office administration, the use of which would not adversely affect a person" as that phrase is used in division (F) of section 1347.01 of the Revised Code means personal information relating to employees and maintained by the agency for internal administrative and human resource purposes.
- (O) "System" has the same meaning as defined by division (F) of section 1347.01 of the Revised Code.
- (P) "Upgrade" means a substantial redesign of an existing computer system for the purpose of providing a substantial amount of new application functionality, or application modifications that would involve substantial administrative or fiscal resources to implement, but would not include maintenance, minor updates and patches, or modifications that entail a limited addition of functionality due to changes in business or legal requirements.

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4736-16-02

**Procedures for accessing confidential personal information.**

For personal information systems, whether manual or computer systems, that contain confidential personal information, the agency shall do the following:

- (A) Criteria for accessing confidential personal information. Personal information systems of the agency are managed on a "need-to-know" basis whereby the information owner determines the level of access required for an employee of the agency to fulfill his/her job duties. The determination of access to confidential personal information shall be approved by the employee's supervisor and the information owner prior to providing the employee with access to confidential personal information within a personal information system. The agency shall establish procedures for determining a revision to an employee's access to confidential personal information upon a change to that employee's job duties including, but not limited to, transfer or termination. Whenever an employee's job duties no longer require access to confidential personal information in a personal information system, the employee's access to confidential personal information shall be removed.
  
- (B) Individual's request for a list of confidential personal information. Upon the signed written request of any individual for a list of confidential personal information about the individual maintained by the agency, the agency shall do all of the following:
  - (1) Verify the identity of the individual by a method that provides safeguards commensurate with the risk associated with the confidential personal information;
  
  - (2) Provide to the individual the list of confidential personal information that does not relate to an investigation about the individual or is otherwise not excluded from the scope of Chapter 1347. of the Revised Code; and
  
  - (3) If all information relates to an investigation about that individual, inform the individual that the agency has no confidential personal information about the individual that is responsive to the individual's request.
  
- (C) Notice of invalid access.
  - (1) Upon discovery or notification that confidential personal information of a person has been accessed by an employee for an invalid reason, the agency shall notify the person whose information was invalidly accessed as soon as practical and to the extent known at the time. However, the agency shall delay notification for a period of time necessary to ensure that the notification would not delay or impede an investigation or jeopardize homeland or

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national security. Additionally, the agency may delay the notification consistent with any measures necessary to determine the scope of the invalid access, including which individuals' confidential personal information invalidly was accessed, and to restore the reasonable integrity of the system.

"Investigation" as used in this paragraph means the investigation of the circumstances and involvement of an employee surrounding the invalid access of the confidential personal information. Once the agency determines that notification would not delay or impede an investigation, the agency shall disclose the access to confidential personal information made for an invalid reason to the person.

- (2) Notification provided by the agency shall inform the person of the type of confidential personal information accessed and the date(s) of the invalid access.
  - (3) Notification may be made by any method reasonably designed to accurately inform the person of the invalid access, including written, electronic, or telephone notice.
- (D) Appointment of a data privacy point of contact. The agency director shall designate an employee of the agency to serve as the data privacy point of contact. The data privacy point of contact shall work with the chief privacy officer within the office of information technology to assist the agency with both the implementation of privacy protections for the confidential personal information that the agency maintains and compliance with section 1347.15 of the Revised Code and the rules adopted pursuant to the authority provided by that chapter.
- (E) Completion of a privacy impact assessment. The agency director shall designate an employee of the agency to serve as the data privacy point of contact who shall timely complete the privacy impact assessment form developed by the office of information technology.

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4736-16-03

**Valid reasons for accessing confidential personal information.**

Pursuant to the requirements of division (B)(2) of section 1347.15 of the Revised Code, this rule contains a list of valid reasons, directly related to the sanitarian registration board's exercise of its powers or duties, for which only employees of the agency may access confidential personal information (CPI) regardless of whether the personal information system is a manual system or computer system:

(A) Performing the following functions constitute valid reasons for authorized employees of the agency to access confidential personal information:

- (1) Responding to a public records request;
- (2) Responding to a request from an individual for the list of CPI the agency maintains on that individual;
- (3) Administering a constitutional provision or duty;
- (4) Administering a statutory provision or duty;
- (5) Administering an administrative rule provision or duty;
- (6) Complying with any state or federal program requirements;
- (7) Processing or payment of claims or otherwise administering a program with individual participants or beneficiaries;
- (8) Auditing purposes;
- (9) Licensure [or permit, eligibility, filing, etc.] processes;
- (10) Investigation or law enforcement purposes;
- (11) Administrative hearings;
- (12) Litigation, complying with an order of the court, or subpoena;
- (13) Human resource matters (e.g., hiring, promotion, demotion, discharge, salary/compensation issues, leave requests/issues, time card approvals/issues);

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- (14) Complying with an executive order or policy;
  - (15) Complying with an agency policy or a state administrative policy issued by the department of administrative services, the office of budget and management or other similar state agency; or
  - (16) Complying with a collective bargaining agreement provision.
- (B) To the extent that the general processes described in paragraph (A) of this rule do not cover the following circumstances, for the purpose of carrying out specific duties of the Ohio sanitarian registration board, authorized employees would also have valid reasons for accessing CPI in these following circumstances:
- (1) Employees of the state agency may review CPI of individuals who are subject to investigation for alleged misconduct that may result in registration discipline. Such employees may review CPI of individuals who are not the subject of the investigation, but who otherwise may be witnesses with information related to the investigation. CPI may be reviewed by such employees and members of the board in professional conduct matters that become the subject of administrative hearings.
  - (2) Authorized employees of the state agency may review CPI of persons who hold, are applying for, or are renewing a registration issued by the board for the purposes of verifying licensure, processing licensure and renewal applications, determining eligibility for licensure, performing financial transactions and reporting related to application processing, or any other activities undertaken for the purpose of carrying out that program.
  - (3) Employees assigned to fiscal and human resource positions may review CPI of vendors billing the board for services rendered and employees of the board for payroll and other human resource activities for the purpose of carrying out the board's daily activities.

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4736-16-04

**Confidentiality statutes.**

The following federal statutes or regulations or state statutes and administrative rules make personal information maintained by the agency confidential and identify the confidential personal information within the scope of rules promulgated by this agency in accordance with section 1347.15 of the Revised Code:

- (A) Social security numbers: 5 U.S.C. 552a., unless the individual was told that the number would be disclosed.
- (B) Medical records submitted with requests for testing accommodations and/or continuing education waiver requests: 42 U.S.C. 201.
- (C) College and university transcripts: 20 U.S.C. 1232g.

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4736-16-05

**Restricting and logging access to confidential personal information in computerized personal information systems.**

For personal information systems that are computer systems and contain confidential personal information, the agency shall do the following:

- (A) Access restrictions. Access to confidential personal information that is kept electronically shall require a password or other authentication measure.
- (B) Acquisition of a new computer system. When the agency acquires a new computer system that stores, manages or contains confidential personal information, the agency shall include a mechanism for recording specific access by employees of the agency to confidential personal information in the system.
- (C) Upgrading existing computer systems. When the agency modifies an existing computer system that stores, manages or contains confidential personal information, the agency shall make a determination whether the modification constitutes an upgrade. Any upgrades to a computer system shall include a mechanism for recording specific access by employees of the agency to confidential personal information in the system.
- (D) Logging requirements regarding confidential personal information in existing computer systems.
  - (1) The agency shall require employees of the agency who access confidential personal information within computer systems to maintain a log that records that access.
  - (2) Access to confidential information is not required to be entered into the log under the following circumstances:
    - (a) The employee of the agency is accessing confidential personal information for official agency purposes, including research, and the access is not specifically directed toward a specifically named individual or a group of specifically named individuals.
    - (b) The employee of the agency is accessing confidential personal information for routine office procedures and the access is not specifically directed toward a specifically named individual or a group of specifically named individuals.
    - (c) The employee of the agency comes into incidental contact with confidential personal information and the access of the information is not specifically directed toward a specifically named individual or a

group of specifically named individuals.

(d) The employee of the agency accesses confidential personal information about an individual based upon a request made under either of the following circumstances:

(i) The individual requests confidential personal information about himself/herself.

(ii) The individual makes a request that the agency takes some action on that individual's behalf and accessing the confidential personal information is required in order to consider or process that request.

(3) For purposes of this paragraph, the agency may choose the form or forms of logging, whether in electronic or paper formats.

(E) Log management. The agency shall issue a policy that specifies the following:

(1) Who shall maintain the log;

(2) What information shall be captured in the log;

(3) How the log is to be stored; and

(4) How long information kept in the log is to be retained.

Nothing in this rule limits the agency from requiring logging in any circumstance that it deems necessary.

## Youst, Stephanie

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**From:** Hart, Francis <chart18@kent.edu>  
**Sent:** Friday, March 13, 2015 2:08 PM  
**To:** Youst, Stephanie; Buchanan, Tracy  
**Subject:** Rules review

I am good with the rules changes as Steph presented them with the following questions.

4736-11-12, not sure if we said 90 days or a year...I think 90 days is plenty, but also understand that there may be up to a year before they are due to renew. What do you think?

4736-11-07 and 08, are we getting rid of them all together? Why are they not needed?

Thanks.

*Chuck*

Charles Hart, PhD, CIH, CSP, RS  
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Undergraduate EHS Coordinator  
Kent State University  
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4736-11-02

Individual continuing education course approval requirements.

- (A) Registrants who attend or view a continuing education course which was not given as part of an approved training agencies curriculum or that has not been ~~pre~~ approved by the board may be submitted, within ~~90 days~~ of completion, to the board for review. The course must be submitted on form(s) prescribed by the board.
- (B) The registrant must provide the following information to the Board for consideration:
- (1) The name, mailing address, phone, email address, signature and date of the individual requesting the course review;
  - (2) The number of hours being requested for attending the course;
  - (3) The course title, location, date and instructor information;
  - (4) The relevancy to the practice of environmental health and the educational benefits the registrant gained by attending;
  - (5) The applicable subject matter *category*
  - (6) A copy of the course agenda/itinerary complete with times for each portion of the program and any lunch or breaks that were taken or a copy of the course syllabus or catalog description; and
  - (7) Verification of attendance.
- (C) The board will review requests for individual continuing education course approval at all regularly scheduled board meetings.
- (D) It is the sole responsibility of the registrant to ensure that the required evidence of meeting the continuing education requirements is submitted to the board.
- (E) Any person falsifying information pertaining to the completion of continuing education coursework or requirements will be subject to revocation of their certificate of registration.

\*\*\* DRAFT - NOT YET FILED \*\*\*

4736-11-04

Training agency registration and approval.

A training agency must be approved by the board prior to submitting requests for the approval of coursework.

(A) To register as a training agency, the agency shall make application on form(s) prescribed by the board and include the application fee of fifty four dollars. This fee is non-refundable and non-transferrable.

(B) The application for training agency approval must include:

(1) The agency name, address, phone and email addresses;

(2) The agency or organization mission or purpose; and

(3) Signature and date of the contact person for the agency.

(C) Requests for training agency approval shall be renewed at each regularly scheduled board meeting.

(D) Training agency status shall expire <sup>annually</sup> annually on December 31. Renewal applicaitons will be sent to the contact person and mailing address on file with the board office no later than December 1 of each year. The renewal fee is twenty-seven dollars. This fee is non-refundable and non-transferrable.

(E) The board may monitor or audit any courses given by an approved training agency to ensure the content is relevant to the practice of environmental health.

(F) The board may deny, refuse to renew, suspend or revoke the status of a training agnecy for dissemination of false information in connection with the continuing education programs or for failure to conform to rules TO BE ADDED LATER.

\*\*\* DRAFT - NOT YET FILED \*\*\*

4736-11-05

Training agency course approval requirements.

- (A) Training agencies submitting courses or programs for review by the board must be submitted at least 30 days prior to the date the course or program is initially being offered. The training agency must submit the request on form(s) prescribed by the board.
- (B) The training agency must provide the following information to the board for consideration:
- (1) The agency name, contact person name, mailing address, phone, email address, signature and date of the agency requesting the course review;
  - (2) The number of hours being requested for attendees;
  - (3) The course title, type, location, date(s) and instructor information; *qualifications?*
  - (4) A description of the course objectives and educational outcomes expected for attendees;
  - (5) A copy of the course agenda/itinerary complete with times for each portion of the program and any lunch or breaks that were taken by attendees; *are to be or provided for*
  - (6) Brief biographical information on the speakers/presenters for the program; and
  - (7) Within 30 days of program completion<sup>of</sup> a roster of attendees and the number of hours each attendee earned must be submitted to the Board via mail, email, or fax.
- (C) The board will review requests for training agency course approval at all regularly scheduled board meetings.
- (D) It is the sole responsibility of the registrant to ensure that the required evidence of meeting the continuing education requirements is submitted to the board.
- (E) Any person or agency falsifying information pertaining to the completion of continuing education coursework or requirement will be subject to the revocation of their certificate of registration or removal of their status as an approved training agency.

\*\*\* DRAFT - NOT YET FILED \*\*\*

4736-11-06

Continuing education course approval requirements.

- (A) A course of study or program of instruction offered for continuing education purposes by an approved training agency shall be submitted to the board at least thirty days prior to the date of the course or program on forms prescribed and furnished by the board. A course of study or program submitted after course or program completion shall not be considered for approval except as provided in paragraph (A) of rule 4736-11-07 of the Administrative Code.
- (B) An approved training agency offering a course of study or program of instruction to apply toward the annual continuing education requirements for registration must provide the following information to be considered for approval by the board on forms prescribed and furnished by the board:
- (1) The educational objectives of the program or course;
  - (2) The content of the program or course;
  - (3) The number of educational hours involved in the program or course;
  - (4) The names and qualifications of instructors;
  - (5) Verification that course attendance was properly monitored; and
  - (6) Verification that the approved training agency will provide the board with a list of attendees within forty-five days of completion of the course.
- (C) All courses of study of programs of instruction shall be submitted on an annual basis. All approvals are valid for one year from the date of issue.

*11-05 requires  
roster to be  
submitted in  
30 days*

*30?*

**CE 2 For Board Review**

**March 18, 2015**

<b>Reviewer</b>	<b>Course Number</b>	<b>Contact</b>	<b>Course Title</b>	<b>Date</b>	<b>Hours</b>
Nancy	500 A	Lee Ann Hinkle	Summit County GIS Training	2/25/2015	1.5
Nancy	500 B	Rebecca Bralek	Summit County GIS Training	2/25/2015	1.5
Nancy	500 C	Debbie Wallen	Summit County GIS Training	2/25/2015	1.5
Nancy	501	Terry Palmer	Sewage Treatment Workshop	1/21/2015	3.5
Nancy	502 A	Nathan King	Using Illicit Discharge Programs to Monitor Bacteria	2/18/2015	1.5
Nancy	502 B	Benjamin Skelley	Using Illicit Discharge Programs to Monitor Bacteria	2/18/2015	1.5
Nancy	502 C	Kathryn Lanza Slogar	Using Illicit Discharge Programs to Monitor Bacteria	2/18/2015	1.5
Nancy	502 D	Kristen Fink	Using Illicit Discharge Programs to Monitor Bacteria	2/18/2015	1.5
Nancy	502 E	Susan Bell	Using Illicit Discharge Programs to Monitor Bacteria	2/18/2015	1.5
Nancy	503 A	Sam Rubens	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 B	Bradley Williams	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 C	Andrew Harris	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 D	Treva Stetson	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 E	Kathryn Lanza Slogar	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 F	Brian Ng	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 G	Michael Moore	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 H	Julie Brown	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 I	Brooke Semonin	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 J	Brent Paulus	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 K	Jay Ryan Pruett	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 L	Lee Ann Hinkle	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 M	Jessica Faughner	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 N	Andrew Deikun	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 O	Kamalpreet Kawatra	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 P	Debbie Wallen	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 Q	Terry Tuttle	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 R	Nathan King	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 S	Benjamin Skelley	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	503 T	Kristine Nicole Bradley	Air Quality: Why Do We Care:	2/5/2015	1
Nancy	504 A	Larry Hanna	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	504 B	Jennifer Valentine	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	504 C	Paul Montgomery	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	504 D	Chad Cook	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	504 E	Wendy Hanna	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6

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Nancy	504 F	Jessica Bazell	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	504 G	Dana Fox	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	504 H	Minchen Vickers	2015 Annual Contractors Workshop & Tradeshow	2/5/2015	6
Nancy	505	Christina Henning	PHAB Online Accreditation Training	2/19/2015	4
Nancy	506	Eileen Moran	Regulators Breakfast	2/19/2015	1.75
Nancy	507	Amy Ascani	Social Media for Natural Disaster Response & Recovery	2/19/2015	6.75
Nancy	508 A	Daniel Lark	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 B	Kristen Fink	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 C	Susan Bell	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 D	Corey Forrest	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 E	Tim Gourley	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 F	Terry Kent	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 G	Chris Loxterman	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	508 H	Nancy Niehus	Sewage Treatment System Rule Training	2/4/2015	2
Nancy	509	Jessica Shelly	Planning for the Needs of Children in Disaster	2/4/2015	6
Nancy	510	Joann Dunlevey	Conducting Acidified Food Inspections	1/29/2015	18
Nancy	511	Stuart Lentz	Food Safety & Sanitation Program 2013 Food Code Training	1/14/2015	4
Nancy	512 A	Clarence Thomas Blackford IV	Introduction to SQL	2/10/2015	4
Nancy	512 B	Paul DeSario	Introduction to SQL	2/10/2015	4
Nancy	513	Misty Koletich	Asbestos Building Inspector/Management Planner Refresher	2/12/2015	4.5
Nancy	514	DuWayne Porter	Shared Services Learning Community	1/23/2015	9.5
Nancy	515	Megan Batson	An Overview of Public Health Department Accreditation	1/16/2015	.75
Nancy	516	Megan Batson	The PHAB Accreditation Process	1/16/2015	.75
Nancy	517	Megan Batson	The Nuts & Bolts of the Accreditation Process	1/16/2015	.75
Nancy	518	Megan Batson	Understanding the PHAB Standards & Measures	1/16/2015	1

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Nancy	519	Bert Mechenbier	Asbestos Building Inspector/Management Planner Refresher	1/14/2015	4.5
Nancy	520	Zachary Phillips	Ohio NESOWEA Annual Operations Seminar	1/22/2015	6.25
Nancy	521	Dianne Simon	ICS 300: Intermediate ICS for Expanding Resources	12/17/2014	18
Nancy	522	Jacqueline Ward	2015 Southwest Environmental Health Conference	2/5/2015	10
Nancy	523	Jarnal Singh	How to Build Strategic Thinking Skills	1/23/2015	6
Nancy	524	Jerry Lee Parker	Landfill Gas Energy Cost Model	2/3/2015	1
Nancy	525	Deborah Kilbarger	Epidemiology for Non-Epidemiologists	2/5/2015	4.25
Nancy	526	Paul Bauman	Michigan Mosquito Control Association 29th Annual Conference	2/5/2015	6.5
Nancy	527 B	Kelly Miller	Tri-State Environmental Health Association December 2014 Meeting	12/17/2014	4
Nancy	527 B	Gerald Gulley	Tri-State Environmental Health Association December 2014 Meeting	12/17/2014	4
Nancy	528	Nicholas Hammer	Commercial Advantex Design Criteria	2/11/2015	1.75
Gene	529	Jerry Lee Parker	Methane Oxidation in Landfills	2/11/2015	1
Gene	530	Peter Schade	Hazardous Chemicals	11/11/2014	1.5
Gene	531	Peter Schade	Corporate Compliance & Ethics	12/29/2014	1
Gene	532	Peter Schade	Cultural Diversity	2/10/2015	1.25
Gene	533	Peter Schade	Confidentiality & HIPPA	2/10/2015	1.25
Gene	534	Peter Schade	Fundamentals of Quality Improvement	12/29/2014	1
Gene	535	Peter Schade	Physical Safety in the Workplace	12/29/2014	2
Gene	536	Peter Schade	Blood-borne Pathogens	2/10/2015	1
Gene	537	Linda Aller	Interpreting VAP Certified Laboratory Data & Applying it to VAP Projects: It Takes A Team!	1/29/2015	6
Gene	538 A	Michelle Mountjoy	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 B	Allan Hurtt	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 C	Abdul Smiley	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 D	Melissa Storch	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 E	Lynn Sowers	DMWM Engineering Group Meeting	1/29/2015	2

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Gene	538 F	Michael Harris	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 G	Joleen Cook	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 H	Habib Kaake	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 I	Edward O'Loughlin	DMWM Engineering Group Meeting	1/29/2015	2
Gene	538 J	Tracy Buchanan	DMWM Engineering Group Meeting	1/29/2015	2
Gene	539	Deborah Kilbarger	Exploring Cross Cultural Communication	2/2/2015	2.5
Gene	540	Robert Hempel	NEFCO February 2015 Meeting	2/4/2015	1
Gene	541	Linda Aller	Advanced Tools for In-Situ Remediation	12/2/2014	6.5
Gene	542	Courtney Myers	Lean Ohio Boot Camp	1/30/2015	18
Gene	543	Jerry Lee Parker	A Review of the US EPA's Final CCR Rule	2/2/2015	1.5
Gene	544	Gary Radabaugh	Blood-borne Pathogens	1/29/2015	3
Gene	545	Abdul Smiley	Terrorism Case Studies: Baltimore City	1/23/2015	1
Gene	546	Abdul Smiley	NIMS Training for Public Health Departments	1/26/2015	1.25
Gene	547	Abdul Smiley	Environmental Health Sciences: Principles Applicable to Terror Preparedness	1/26/2015	1
Gene	548	Abdul Smiley	The Role of Sanitarians in Disasters	1/27/2015	.75
Gene	549	Abdul Smiley	Public Health Emergency Preparedness: Local Health Departments Perspectives	1/27/2015	.5
Gene	550	Abdul Smiley	Introduction to Public Health Preparedness & Response	1/27/2015	.25
Gene	551	Abdul Smiley	Introduction to Public Health Law for Bioterrorism Preparedness & Response	1/27/2015	1.25
Gene	552	Abdul Smiley	Ecological Principles of Disease Systems: Population Interactions & Dynamics	1/28/2015	.75
Gene	553	Abdul Smiley	ICS 100: Training for Public Health Departments	1/28/2015	.75
Gene	554	Abdul Smiley	Legal Bases for Public Health Preparedness for Bioterrorism	1/28/2015	.75
Gene	555	Abdul Smiley	Pathogens: Nature & Transmission	1/28/2015	1.25
Gene	556	Abdul Smiley	Emerging Infectious Diseases	1/28/2015	1.25
Peter	557	Abdul Smiley	Impact of Pandemic Influenza on Public Health	1/28/2015	1.25

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Peter	558	Abdul Smiley	Water Safety	1/28/2015	.5
Peter	559	Abdul Smiley	Food Safety	1/30/2015	.5
Peter	560	Abdul Smiley	Introduction to Chemical Agents	1/30/2015	1
Peter	561	Michael Butcher	2015 Ohio Commercial Pesticide Applicator Recertification Conference	1/22/2015	4.5
Peter	562	Thomas Hut	2015 Ohio Commercial Pesticide Applicator Recertification Conference	1/29/2015	5
Peter	563	Deborah Kilbarger	Keeping it Clean in 2015	1/20/2015	1
Peter	564	Donald Stewart	Controlling Bed Bugs in Schools	1/16/2014	1.5
Peter	565	David Klansman	64th Michigan Onsite Wastewater Conference & Expo: Wastewater as a Resource	1/8/2015	12
Peter	566	David Klansman	70th Annual Educational Conference: 2014 Winnable Battles	3/21/2014	13
Peter	567	Brian Hahn	2015 Ohio Commercial Pesticide Applicator Recertification Conference	1/22/2015	4.5
Peter	568	Sheila Nash	Lake Erie Algae Sources & Solutions	1/22/2015	6.75
Peter	569	Matthew Funk	November 2014 OCEOA Quarterly Meeting	11/20/2014	2
Peter	570	Matthew Funk	August 2014 OCEOA Quarterly Meeting	8/21/2014	1
Peter	571	Matthew Funk	May 2014 OCEOA Quarterly Meeting	5/22/2014	3
Peter	572	Matthew Funk	February 2014 OCEOA Quarterly Meeting	2/20/2014	1
Peter	573	Larry Vasko	2014 Winter Retreat	12/19/2014	5.5
Peter	574	Ghassan Tafla	Modular Emergency Response Radiological Transportation Training	10/2/2014	15
Peter	575	Taylor Carpenter	Significant Deficiency Training for Surface Water Systems & Harmful Algae Blooms	6/16/2014	3
Peter	576	Taylor Carpenter	Treating Well Water: Where Do You Begin?	2/4/2014	1
Peter	577	Taylor Carpenter	Ohio EPA Drinking Water Inspector Training/Forum	6/2/2014	4
Peter	578	Taylor Carpenter	Ohio EPA Drinking Water Inspector Training/Forum	9/25/2014	4
Peter	579	Taylor Carpenter	Drinking & Ground Waters All Staff Training/Seminar	12/3/2014	4.5

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Peter	580	Taylor Carpenter	Drinking & Ground Waters All Staff Training/Seminar	5/8/2014	4.5
Peter	581	Christopher Hunt	COTC Architecture 101	12/19/2014	6 **Presenter Credit**
Peter	582	Christopher Hunt	Ohio Brownfield Conference	4/10/2014	6.5
Nancy	583	Tara Cioffi	HAZWOPER 40 Hour Refresher	3/5/2015	7
Nancy	584	Christopher Hunt	Certified Professional Initial Training	7/28/2014	8
Nancy	585	Justin Bechtel	Environmental Health Training in emergency Response Operations	2/28/2015	18
Nancy	586	John Rothenbuhler	17th Annual Dairy Ingredients Symposium	2/18/2015	12.25
Nancy	587	Barbara Bradley	EMA G290/291 Basic Public Information Officer Series	2/25/2015	17
Nancy	588	Brian Griffin	February 2014 Tri-State Environmental Health Association Meeting	2/25/2015	4
Nancy	589	Deborah Kilbarger	Hand Washing Woes: Science, Barriers & Strategies for Behavior Change	2/17/2015	1
Nancy	590	Robert Little	SEOWEA Section Meeting February 2015	2/12/2015	4.5
Nancy	591	Jeffrey Kaufman	Ohio Township Association Winter Conference 2015	1/31/2015	10.75
Nancy	592 A	Corey Forrest	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 B	Doug Mehls	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 C	Chris Loxterman	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 D	Terry Kent	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 E	Bert Mechenbier	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 F	Kristen Fink	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 G	Dylan Davis	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 H	Paul Stromp	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 I	Cady Hutchinson	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 J	Elizabeth Rinnder	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	592 K	Daniel Lark	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6

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Nancy	592 L	Dan Marn	AWR 140 WMD Radiological/Nuclear Awareness	2/11/2015	6
Nancy	593	Nathan Fries	Lake Erie Algae Sources & Solutions	1/22/2015	6
Nancy	594	Shannon Sellards	Fundamentals of Supervision & Management	2/27/2015	18
Nancy	595	Nichole Lemin	Rules of Employment: Staying on the Right Side of the Law	2/3/2015	6
Nancy	596	Kate Lanza - Slogar	Summit County GIS Training	2/25/2015	1.5
Nancy	597	Angela Evans	Lead Risk Assessor Refresher	2/27/2015	6.5
Nancy	598	Anthony Schoenlein	Healthy Housing & Lead Poisoning Surveillance System Training	2/27/2015	3.5
Nancy	599	Lynn Sowers	Disposal of Coal Combustion Residuals from Electric Utilities: Overview of the Final Rule	3/4/2015	1.5
Gene	600	Clyde Collins	HAZWOPER 40 Hour Refresher	2/13/2015	7
Gene	601	Michael Moore	Summit County GIS Training	2/25/2015	1.5
Gene	602	Paul Rosile	KAMFES: Sharing the Knowledge 45th Annual Educational Conference	2/12/2015	10
Gene	603 A	Odilia Ndefru- Tumanjong	Indoor Air Quality	2/20/2015	.75
Gene	603 B	Jason Dreier	Indoor Air Quality	2/20/2015	.75
Gene	603 C	Paul Fields	Indoor Air Quality	2/20/2015	.75
Gene	603 D	Jennifer Wentzel	Indoor Air Quality	2/20/2015	.75
Gene	603 E	Michael Buchanan	Indoor Air Quality	2/20/2015	.75
Gene	603 F	Andrew Evans	Indoor Air Quality	2/20/2015	.75
Gene	603 G	Connie Freese	Indoor Air Quality	2/20/2015	.75
Gene	603 H	Micahel Kautz	Indoor Air Quality	2/20/2015	.75
Gene	603 I	Sheila Isble	Indoor Air Quality	2/20/2015	.75
Gene	603 J	Kenton Domer-Shank	Indoor Air Quality	2/20/2015	.75
Gene	603 K	Chris Doggett	Indoor Air Quality	2/20/2015	.75
Gene	603 L	Michelle Flanagan	Indoor Air Quality	2/20/2015	.75
Gene	603 M	Carmen Short	Indoor Air Quality	2/20/2015	.75
Gene	603 N	Jonathan Deak	Indoor Air Quality	2/20/2015	.75
Gene	603 O	Shauna Boggs	Indoor Air Quality	2/20/2015	.75
Gene	603 P	Jason Turner	Indoor Air Quality	2/20/2015	.75
Gene	603 Q	Ryan Deeds	Indoor Air Quality	2/20/2015	.75
Gene	603 R	Eileen Moran	Indoor Air Quality	2/20/2015	.75
Gene	603 S	Cynthia Jones	Indoor Air Quality	2/20/2015	.75
Gene	603 T	Clyde Collins	Indoor Air Quality	2/20/2015	.75
Gene	603 U	Matthew Tyler	Indoor Air Quality	2/20/2015	.75
Gene	604 A	Lisa Engle	HAZ MAT WMD Technician Refresher	2/15/2015	7
Gene	604 B	Matthew Stonerock	HAZ MAT WMD Technician Refresher	2/15/2015	7

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Gene	605	Matthew Stonerock	Personal Protective Measures for Biological Events	2/4/2015	7.25
Gene	606	Jeff Gibbs	Five Absolutes for Building a High Performance Workplace	3/3/2015	6
Gene	607	James Lapp	Tri-State Environmental Health Association February 2015 Meeting	2/25/2015	4
Gene	608	Derek Hassinger	Davis-Besse NPS Systems Training	3/3/2015	3
Gene	609	Richard Huddle	Building Inspector/Management Planner Refresher	2/18/2015	4.75
Gene	610 A	Michelle Ackenhausen	Disposal of Coal Combustion Residuals from Electric Utilities: Overview of the Final Rule	3/4/2015	1.5
Gene	610 B	Russell Brown	Disposal of Coal Combustion Residuals from Electric Utilities: Overview of the Final Rule	3/4/2015	1.5
Gene	610 C	Toni Carmichael	Disposal of Coal Combustion Residuals from Electric Utilities: Overview of the Final Rule	3/4/2015	1.5
Gene	610 D	Mike Joseph	Disposal of Coal Combustion Residuals from Electric Utilities: Overview of the Final Rule	3/4/2015	1.5
Gene	610 E	Patrick Willoughby	Disposal of Coal Combustion Residuals from Electric Utilities: Overview of the Final Rule	3/4/2015	1.5
Gene	611	Christel Lager	Division of Ground Water All Staff Training	12/3/2014	4.25
Gene	612	Elizabeth Farver	Lean Ohio Boot Camp	3/6/2015	18
Gene	613	Joshua Shelley	Ohio Association of Plumbing Inspectors Annual Conference	3/4/2015	10
Gene	614	Ryan Gierhart	Getting off on the Right Foot: Optimizing Preliminary Treatment	3/4/2015	2
Gene	615 A	Heather Grizez	Introduction to Structured Query Language	2/23/2015	4
Gene	615 B	Megan Symanski	Introduction to Structured Query Language	2/23/2015	4
Gene	615 C	Thomas Fink	Introduction to Structured Query Language	2/23/2015	4
Gene	616	Ann Maczuga	Lorain County Sewage Program Course	3/11/2015	3
Peter	617	James Adams	Public Health Accreditation Board: Online Orientation to PHAB Accreditation	3/16/2015	3.25
Peter	618	Steven Snyder	Division of Environmental Response & Revitalization Training	3/11/2015	10.5

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Peter	619	Steve Swatzel	G290/291 Basic Public Information Officer Training	2/25/2015	17
Peter	620	Deborah Leopold	2015 Ohio Commercial Pesticide Applicator Recertification Conference	3/11/2015	5
Peter	621 A	Christopher Novelli	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 B	Jack Madved	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 C	Richard Lashley	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 D	Mary Helen Smith	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 E	Jessica Offineer	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 F	Kevin Watson	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 G	Amos Sarfo	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 H	Stan Carlisle	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	621 I	Elizabeth Ahrens	Quality Improvement: Jump Starting Your Efforts	3/6/2015	2.25
Peter	622	Michael Stepic	Construction & Demolition Debris Facility Training	2/24/2015	6 **Presenter Credit**
Peter	623	Brad Price	Smooth Operator Tabletop Exercise: Multi-Jurisdictional Outbreak Investigations	3/11/2015	4.5
Peter	624	Lynn Sowers	Lead Ohio Introduction to DISC Training	2/27/2015	4
Peter	625	Terri Collett	HAZWOPER 40 Hour Refresher	3/5/2015	6.5
Peter	626	Joseph Bielecki	HAZWOPER 40 Hour Refresher	3/5/2015	7
Peter	627 A	Terry Allan	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 B	James Armstrong	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 C	Brian Athey	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 D	Thomas Barsa	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 E	Tom Blackford	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 F	Wallace Chambers Jr.	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 G	Paul DeSario	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75

**CE 2 For Board Review  
March 18, 2015**

Peter	627 H	Megan Dunleavy	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 I	Thomas Fink	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 J	Barry Grisez	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 K	Heather Grisez	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 L	Jeff Hanchar	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 M	Tara Hanchar	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 N	Angela Henderson	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 O	Matthew Johnson	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 P	Suzanne Krippel	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 Q	Lavonne Lee	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 R	Domenica McClintock	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 S	Nathan McConoughey	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 T	Stephanie McConoughey	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 U	Rick Melendez	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 V	Jackie Napolitano	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 W	Greg Putka	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 X	Denise Romano	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 Y	Carmen Rush	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 Z	Rebecca Sara	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 AA	Jenni Saywell	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 BB	Gerry Scott	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 CC	Mark Seifert	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 DD	Mike Sekerak	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 EE	Stacey Short	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75

**CE 2 For Board Review  
March 18, 2015**

Peter	627 FF	John Sobolewski	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 GG	Sarah Sutton	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 HH	Megan Symanski	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	627 II	Laura Travers	Strategic Planning Sessions: Internal Priorities	2/24/2015	2.75
Peter	628	Seth Bidlack	Manipulating Carbohydrate Availability to Promote Training Adaptation	3/13/2015	DENIED
Peter	629	Seth Bidlack	Sodium Ingestion, Thirst & Drinking During Endurance Exercise	3/13/2015	DENIED
Peter	630	Seth Bidlack	Nutrition & the Molecular Response to Strength Training	3/13/2015	DENIED

**CE 3 For Board Review****March 18, 2015**

<b>Reviewer</b>	<b>TA Number</b>	<b>Agency Name</b>	<b>Contact</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip Code</b>
Gene	52	Public Health Dayton Montgomery County	Jennifer Wentzel	117 South Main Street	Dayton	Ohio	45422
Gene	94	Training Services International, Inc.	Doug Schaffer	33150 Lakeland Boulevard	Eastlake	Ohio	44095
Gene	681	Fairfield County General Health District	Larry Hanna	1550 Sheridan Drive, Suite 100	Lancaster	Ohio	43130

## CE 4 For d Review

March 2015

Reviewer	Course Number	Agency	Contact	Course Title	Date	Hours
Nancy	15-125	Summit County Public Health	Dawn Meyers	Creating Healthier Indoor Spaces for Healthier Children	4/21/2015	3
Nancy	15-126 A	Cuyahoga County Board of Health	Suzanne Krippel	Averting Disaster	Various	1
Nancy	15-126 B	Cuyahoga County Board of Health	Suzanne Krippel	Food Allergies	Various	1
Nancy	15-126 C	Cuyahoga County Board of Health	Suzanne Krippel	Practical Approach to Media Relations	Various	1
Nancy	15-126 D	Cuyahoga County Board of Health	Suzanne Krippel	Planning for Disaster	Various	1
Nancy	15-127	Summit County Public Health	Dawn Meyers	Incident Command System Refresher Course	Various	2
Nancy	15-128	Tri-State Environmental Health Association	Mark Hawkins	March 2015 Tri-State Environmental Health Association Meeting	4/25/2015	3.5
Nancy	15-129	National Swimming Pool Foundation	Susan Wichmann	Certified Pool & Spa Inspector	Various	6
Nancy	15-130	National Swimming Pool Foundation	Susan Wichmann	Recreational Water Illnesses	Various	5
Nancy	15-131	Eastman & Smith, Ltd.	Joseph Durham	Environmental Law Enforcement - Carroll, Columbiana & Harrison Solid Waste District	4/16/2015	10
Nancy	15-132	Eastman & Smith, Ltd.	Joseph Durham	Environmental Law Enforcement - Darke County Solid Waste District	4/30/2015	10
Nancy	15-133	Ohio Department of Health	LeeAnn Wilson	2015 Midwest Workshop	4/19/2015	24
Gene	15-134	Mahoning County District Board of Health	John Hallas	Environmental Health Assessment Forum for Shelters Refresher	3/6/2015	1.5
Gene	15-135	Summit County Public Health	Dawn Meyers	Keeping Our Drinking Water Safe in Summit County	3/5/2015	1

**CE 4 For d Review  
March 2015**

Gene	15-136	Mahoning County District Board of Health	John Hallas	Mahoning County GIS Web Map Training	2/27/2015	2
Gene	15-137	Bowling Green State University College of Health & Human Services	Jennifer Wagner	Inaugural Public Health Symposium	4/9/2015	2.25
Gene	15-138	Cuyahoga County Board of Health	Barry Grisez	Certified Pool Operator (CPO) Course	5/8/2015	13
Gene	15-139	Cuyahoga County Board of Health	Barry Grisez	Basic Pool Operations (BPO) Course	5/12/2015	2.75
Gene	15-140	Hamilton County Public Health	Scott Puthoff	Rabies SOP	3/27/2015	1
Gene	15-141	Mahoning County District Board of Health	John Hallas	An American Experience: The Forgotten Plague	4/3/2015	1
Gene	15-142	StreamKey, Inc.	Tim Peters	2015 Drip Summit	Various	4.5
Peter	15-143	Toledo-Lucas County Health Department	Eric Zgodinski	Response & Prevention to Violence	3/20/2015	3.75
Peter	15-144	Toledo-Lucas County Health Department	Eric Zgodinski	2015 Spring Forum on Environmental Health	4/10/2015	5.75
Peter	15-145	Wood County Health District	Lana Glore	Basic Swimming Pool Operations Course	4/17/2015	2
Peter	15-146	Ohio Onsite Wastewater Association	Susan Ruehl	Onsite Wastewater Technology Field Day	4/22/2015	6
Peter	15-147	Southeast Ohio Sanitarians Association	Wendy Hanna	April 2015 SEOSA Meeting: ATU Workshop	4/9/2015	3
Peter	15-148	Ohio Environmental Protection Agency	Marco Deshaies	NPDES Two Day Training & LEAN Ohio Rollout	4/2/2015	10
Peter	15-149	Environmental Education Council of Ohio	Brenda Metcalf	EEOC 48th Annual Conference (2015)	4/12/2015	20.5

**CE 4 For Field Review**

**March 10, 2015**

Peter	15-150	Summit County Public Health	Dawn Meyers	Vector Borne & Zoonotic Illnesses: Impact on Community Health	4/2/2015	1.5
Nancy	15-151	Ohio Department of Health	LeeAnn Wilson	Critical Control Point Food Service Operation Inspection	Various	3
Nancy	15-152	Columbus Public Health	Luke Jacobs	One Health: Approaches to Clinical & Environmental Surveillance	3/26/2015	1
Nancy	15-153	Ohio Department of Agriculture Food Safety	Crystal Stevenson	Principles of HACCP: A Hands on Introduction	Various	3
Gene	15-154	Ohio Department of Agriculture Food Safety	Crystal Stevenson	Exempt Ohio Farmers Market: Excluded Operations & Entities Program	Various	3 hours for all courses taken after 4/13/15
Gene	15-155	Tinkers Creek Watershed Partners	Harry Stark	2015 Ohio Stormwater Conference	5/8/2015	16
Gene	15-156	Mahoning County District Board of Health	John Hallas	Sewage System Operation Troubleshooting Workshop	4/28/2015	7
Gene	15-157	Ohio Department of Health	Pam Blais	2015 Ohio Healthy Homes & Lead Conference	4/28/2015	11
Gene	15-158	Eastern Technical Associates	Ryan Bumpass	Visible Emission Observation Training	Various	8 hours of all courses taken after 4/16/15
Peter	15-159	Nutrition Plus, Inc.	June Davies	ServSafe: The Serving Safe Food Certification Course	Various	15.25
Peter	15-160	Trumbull County General Health District	Richard Curl	Sewage System Operation Troubleshooting Workshop	5/19/2015	7
Peter	15-161	Columbus Public Health	Adam Holbrook	NSPF Certified Pool/Spa Operator Fusion Class	7/8/2015	6
Peter	15-162	Ohio Environmental Health Association	Eric Zgodinski	2015 Public Health Combined Conference	5/20/2015	11.5



Ohio State Board of Sanitarian Registration  
77 South High Street, 16<sup>th</sup> Floor  
Columbus, Ohio 43215-6108

12.1

RECEIVED  
FEB 12 2015  
State Board of  
Sanitarian Registration

2/5/2015

Edward Newman  
30 Currier Drive  
Athens OH 45701

Dear Edward Newman:

The Board received your registration renewal application; however we are not able to process it until the following item(s) are received:

- The late fee of \$50.00 prescribed in section 4736.12 of the Ohio Revised Code.

Should you fail to submit this fee on or before March 2, 2015, the following items will be required to reinstate your registration:

- The remainder of the \$210 reinstatement fee, which is \$130; and
- The submission of a completed reinstatement application for Board review.

Should you have any questions, please feel free to contact me at [stephanie.youst@exchange.state.oh.us](mailto:stephanie.youst@exchange.state.oh.us) or (614) 466-1772.

Sincerely,

Stephanie K. Youst  
Executive Secretary

Dear Ms. Youst,

Notification of Approved Credit Hours done by internet would have avoided this extra expense for me.

I know you are operating strictly by what you are citing as "state statute" but this is a customer service issue to me. I sent the documents for approval/consideration to you and the board in November ~~and~~ they were approved presumably on January 28th. The internet notification of approval would have been useful here for me to know that once I had enough hours I could send my ~~fee~~ fee in for ~~2015~~ 2015. You didn't send out notice of approval until ~~on~~ January 31st by conventional mail.

This left me no chance to avoid the 50 dollar late fee. ~~NEVER~~ NEVER

I know that there is the option of sending those in earlier and I will do this to reduce the possibility of situations like this.

Still, utilization of email or electronic notification could also lessen problems like this and I'd think there would be receptivity to this.

Thanks.

Ed Newman

RS #1042

## Youst, Stephanie

---

**From:** Youst, Stephanie  
**Sent:** Tuesday, February 10, 2015 4:26 PM  
**To:** 'Newman, Ed'  
**Subject:** RE: Acknowledgement Request

Ed –

I received your paperwork and renewal fee. Your envelope was postmarked 2/2/2015, which is 2 days past the January 31 deadline. I sent you a letter dated 2/5/15 informing you that, if you wish to continue to practice as an RS in Ohio, you will need to submit the late fee of \$50, as we had discussed previously in our phone conversations.

I will also make sure the Board receives your comments regarding emailing you information on your continuing education coursework. Please keep in mind that for the January meeting alone, I had to ensure that 424 letters were mailed to both individuals and agencies regarding their continuing education activities. I always respond when individuals email me with requests regarding their continuing education activities following Board meetings, but it is virtually impossible for me to email each individual/agency who submitted a request regarding the Board's decision.

Again, I will make sure the Board receives your comments for review at the March 18 Board meeting. Should you have any additional questions or need additional information please do not hesitate to contact me.

Steph

Stephanie Youst  
Executive Secretary  
Sanitarian Registration Board  
77 South High Street, 16th Floor  
Columbus, Ohio 43215-6108  
(614) 466-1772 (Phone)  
(614) 644-8112 (Fax)  
<http://sanitarian.ohio.gov>

Please complete the Board's customer satisfaction survey at: <http://www.surveymonkey.com/s/SQYRRN9>

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**From:** Newman, Ed [<mailto:newmane@ohio.edu>]  
**Sent:** Friday, February 06, 2015 5:09 PM  
**To:** Youst, Stephanie  
**Subject:** Acknowledgement Request

Hi,

I received a letter today dated from February 3rd that my license to practice as an RS in Ohio expired.

I am writing to you to see if by now you have received my registration form and payment? I sent it on before the 3rd. It was on the second of February that I was notified through snail mail that my classes were approved by the board of sanitarian registration.

Can you please let me know that you received my payment of registration for 2015?

A question that comes to mind through all this is wouldn't it be useful to use the internet to communicate approval of courses in place of or in addition to regular mail? This could have enabled me to get the notification of my having enough hours before February 2nd. I know that you told me to apply for these things sooner in the year but I did send it all in ahead of when the board meets and approved these courses. I was not notified until after the expiration date. It would have been helpful to have gotten notification of approval ahead of the expiration date. This could easily have been done through email.

Thanks,

Ed Newman  
RS #1042

**Youst, Stephanie**

12.2

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**From:** Buchanan, Tracy  
**Sent:** Tuesday, March 17, 2015 10:56 AM  
**To:** Youst, Stephanie  
**Cc:** Jim Adams  
**Subject:** FW: Geologist 3  
**Attachments:** 20043530 (71012 0) Geologist 3 Approved PD.PDF

Hi Steph –

I received this email from our legal department and they are asking if, based on the job description, the position will be required to be an R.S. Could we please put this on the agenda for the meeting tomorrow to discuss and then provide them with a formal position following the meeting?

Thanks much –  
Tracy

P.S. I'm copying Jim since he cannot be in attendance tomorrow in the event he has some "historical" information that may be beneficial to the discussion.

---

**From:** Crist, John  
**Sent:** Tuesday, March 17, 2015 10:48 AM  
**To:** Buchanan, Tracy  
**Subject:** Geologist 3

Tracy,

Please find attached. Thanks so much.

--  
John Crist  
Senior Staff Attorney  
[john.crist@epa.ohio.gov](mailto:john.crist@epa.ohio.gov)  
(614) 644-2844

**Youst, Stephanie**

---

**From:** Buchanan, Tracy  
**Sent:** Tuesday, March 17, 2015 12:53 PM  
**To:** Youst, Stephanie  
**Subject:** FW: Geologist 3/ Additional Question

Steph –

Here is an additional question that has been asked regarding the RS question that I sent up to you earlier. I guess we need to add it to the questions as well as any response that we send back.

Thanks –  
See you tomorrow!

---

**From:** Crist, John  
**Sent:** Tuesday, March 17, 2015 11:09 AM  
**To:** Buchanan, Tracy  
**Subject:** Geologist 3/ Additional Question

Tracy, One additional question for you, if you don't mind bringing this up tomorrow.

Is there any provision for operating under the supervision of an RS on a project by project basis if the job may occasionally entail "RS work" but is primarily geology work? Is there any provision for operating under the supervision of an RS akin to the way legal interns operate under the supervision of a licensed attorney?

--  
John Crist  
Senior Staff Attorney  
[john.crist@epa.ohio.gov](mailto:john.crist@epa.ohio.gov)  
(614) 644-2844

## Youst, Stephanie

---

**From:** Jim Adams <adamsjam@gmail.com>  
**Sent:** Tuesday, March 17, 2015 12:23 PM  
**To:** Buchanan, Tracy  
**Cc:** Youst, Stephanie  
**Subject:** Re: FW: Geologist 3

Tracy:

Thanks for the copy. On first reading it may not meet the definition of the practice since the position appears to basically collect information and report. It does not appear to be enforcement. Not sure about the policy development piece. That will be a good discussion with the Board. I would caution to keep both the ORC and OAC definitions open during the discussion. Hopefully Scott will be available to keep us all on the straight and narrow.

---

*Jim Adams*

On Tue, Mar 17, 2015 at 10:55 AM, Buchanan, Tracy <[tracy.buchanan@epa.ohio.gov](mailto:tracy.buchanan@epa.ohio.gov)> wrote:

Hi Steph –

I received this email from our legal department and they are asking if, based on the job description, the position will be required to be an R.S. Could we please put this on the agenda for the meeting tomorrow to discuss and then provide them with a formal position following the meeting?

Thanks much –

Tracy

P.S. I'm copying Jim since he cannot be in attendance tomorrow in the event he has some "historical" information that may be beneficial to the discussion.

---

**From:** Crist, John  
**Sent:** Tuesday, March 17, 2015 10:48 AM  
**To:** Buchanan, Tracy  
**Subject:** Geologist 3





# POSITION DESCRIPTION

AGENCY: Ohio Environmental Protection Agency  
 Payroll # 715-000  
 DEPT. ID: EPA 260040

DIVISION OR INSTITUTION  
 Materials and Waste Management

UNIT OR OFFICE  
 \_Compliance Assurance Section

COUNTY OF EMPLOYMENT  
 Franklin

POSITION NUMBER  
 20043530 / 71012.0

JOB TITLE  
 Geologist 3

JOB CODE  
 83823

Reclassification       New Position       Update      Position Hyperlinked to  Agency Organizational Tree

USUAL WORKING TITLE OF POSITION: Geologist      Pay Grade 32      POSITION NO. AND TITLE OF IMMEDIATE SUPERVISOR: 20043529 / 71011.0 Environmental Supervisor

Permanent       Temporary       Intermittent       Classified       Unclassified      Overtime:  Eligible       Exempt      If FLSA Exempt, exemption type: .      Bargaining Unit 13      Page 1 of 2

NORMAL WORKING HOURS (Explain unusual or rotating shift.) FROM: 8:00 a.m. TO: 5:00 p.m.      FLEX TIME OK - NO UNUSUAL WORKING HOURS      THIS POSITION MAY REQUIRE PARTICIPATION IN CROSS PROGRAMMATIC ACTIVITIES DESIGNED TO SUPPORT OHIO EPA'S MISSION AND VISION

### JOB DESCRIPTION AND WORKER CHARACTERISTICS

%	Job Duties in Order of Importance	Knowledge, Skills & Abilities
45	Assists the Solid Waste Compliance and Inspection Support Unit (SWC&I) in the implementation of solid waste, and construction & demolition debris ground water and leachate compliance monitoring in concert with the Unit Supervisor. Tracks and understands the status of ground water protection at Division of Materials and Waste Management (DMWM) sites and coordinates ground water activities with Division of Drinking and Ground Waters (DDAGW). Provides support, guidance, compliance monitoring and technical assistance to District Office staff and approved Health Districts on topics regarding ground water and leachate. Assesses compliance with DMWM regulations and provides evidence collection support, which includes obtaining environmental samples and site investigation as needed, ensuring accurate inspection documentation techniques, and assigned process improvement projects.	Knowledge of 8a (Employee Training & Development), 10 (Safety Practices - field), 11a (Public Relations), 11b (Human Relations - Ohio EPA Customer Service Principles), 13b* (Agency Policies & Procedures - DMWM), 14* (Gov't Structure Process), 20 (Natural Sciences - Geology, Hydrogeology or related field), 22 (Electronic Data Processing - Excel, Access*, computer simulations & predictive modeling), 23* (Law - solid waste, infectious waste, and construction and demolition debris rules and regulations, applicable state &/or federal laws, rules, regulations & standards relative to environmental control &/or public health area assigned). Skill in 29 (Equipment Operation - personal computer, operation & basic maintenance of sampling &/or surveying equipment, operation of video display terminal). Ability to 30i, k, m, 32r, s, t (conduct research and summarize technical information succinctly in reports), x, 34c, f (maintain favorable public relations with gov't officials, public &/or facility operations).  *Can be obtained after employment.
35	Works in concert with Ohio EPA's regulatory partners at Ohio Department of Health and Ohio Department of Natural Resources to ensure safe management and disposal of waste materials generated from oil and gas exploration, development, and production activities. Assists in the research and implementation of program policies, procedures, guidance documents, and rules pertaining to the landfill disposal of oil and gas waste substances.	
15	Assists in the development of ground water-related policy, guidance, procedures, and rule-development for DMWM programs, including review and research of state and Federal legislation and identification of specific programmatic needs, proposed legislative amendments and regulatory revisions, guidance in interpreting regulatory requirements, and technical guidance related to hydrogeological investigative techniques, ground water monitoring, and remedial technologies. Through effective communication, data analysis and continued tracking, provides advice on the impact of current research and guidance related to contaminated site investigation and remediation, facility environmental data, and operational methods regarding solid waste and construction & demolition debris facilities.	

List Position Numbers & Job Titles of positions Directly Supervised:

SIGNATURE OF AGENCY REPRESENTATIVE

DATE

*C. W. Bobbitt*

3/5/15

POSITION NUMBER 20043530 / 71012.0		JOB TITLE Geologist 3	JOB CODE 83823
<b>JOB DESCRIPTION AND WORKER CHARACTERISTICS</b>			
%	Job Duties in Order of Importance		Minimum Acceptable Characteristics
05	Performs other duties as required.		Same as above.
List Position Numbers and Job Code Titles of positions directly supervised:		<i>C. W. Butcher</i>	DATE <i>3/5/15</i>
ADM-4107 R 10-08	An Equal Opportunity Employer		Page 2 of 2