

Ohio Sanitarian Registration Board
March 14, 2012
10:30 a.m.
77 South High Street, 19th Floor, Room 1918
Columbus, Ohio 43215

1. Call to Order
2. Approval of the Minutes
Action Required
3. Committee Reports
 - 3.1. Executive: James Adams, Linda Aller, Gene Phillips
 - 3.2. Professional: James Adams, Tracy Buchanan, Richard Setty
 - 3.3. Continuing Education: James Adams, Tracy Buchanan, Laura Kramer Kuns, Richard Setty (Alt.)
 - 3.4. Examination: Linda Aller, Gene Phillips, Gary Silverman
 - 3.5. Finance: Gene Phillips, Gary Silverman
 - 3.6. Rules: Laura Kramer Kuns, Gene Phillips, Richard Setty
4. Executive Secretary Report
 - 4.1. Revenue and Expenditure Report
5. Assistant Attorney General Report
6. Adjudication
 - 6.1 Harry Eckert (11:15 a.m.)
 - 6.2 Zachary Fehrman (11:20 a.m.)
 - 6.3 Tonya Estep McGuire (11:25 a.m.)
 - 6.4 Amanda Feesler (11:30 a.m.)
 - 6.5 David Vegas (11:35 a.m.)
 - 6.6 Jennifer Roar (11:40 a.m.)
 - 6.7 Carol Guilitto (11:45 a.m.)
 - 6.8 Nicholas Chislom (11:50 a.m.)
 - 6.9 Amy Campbell (11:55 a.m.)
7. Old Business
8. New Business
 - 8.1 Draft Continuing Education Applications
9. Continuing Education
 - 9.1. Request for Approval of Hours – Individuals (CE-2)
Action Required
 - 9.2. Request for Approval of Training Agency Status (CE-3)
Action Required
 - 9.3. Request for Approval of Hours – Training Agencies (CE-4)
Action Required
10. Applications
 - 10.1. Sanitarian-in-Training Applications
Action Required

10.2. Applications for Advancement to Registered Sanitarian

Action Required

10.3. Registered Sanitarian Applications

Action Required

10.4. Reinstatements

Action Required

10.5. Extension/Waiver/Accommodation Requests

Action Required

11. Guest Participation

12. Correspondence

13. Announcements

14. Future Meeting Dates

May 9, 2012

September 12, 2012

July 25, 2012

November 7, 2012

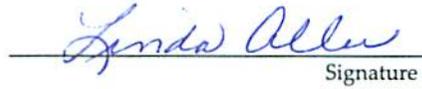
15. Adjournment

Sanitarian Registration Board
Board Meeting Roster
March 14, 2012

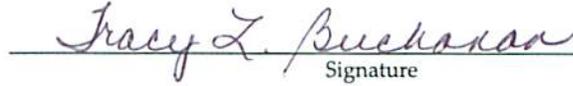
James Adams, Vice Chairperson


Signature

Linda Aller, Chairperson


Signature

Tracy Buchanan


Signature

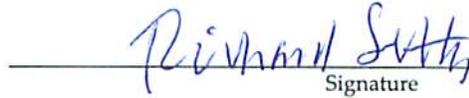
Laura Kramer Kuns

Signature

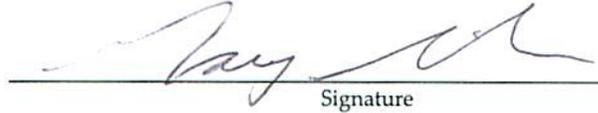
W. Gene Phillips, Secretary


Signature

Richard Setty


Signature

Gary Silverman


Signature

Board Staff

W. Scott Myers, *Assistant Attorney General*


Signature

Stephanie Youst, *Executive Secretary*


Signature

Guests

Van Kwon Z

Print Name

Van Kwon Z

Sign Name

Print Name

Sign Name



Sanitarian Registration Board

March 14, 2012

Room 1918

10:50 a.m.

Members Present

James Adams, R.S.
Linda Aller, R.S.
Tracy Buchanan, R.S.
Gene Phillips, R.S.
Richard Setty, R.S.
Gary Silverman, R.S.

Members Absent

Laura Kramer Kuns, R.S.

Staff

Stephanie Youst, Executive Secretary

Legal Council

W. Scott Myers, Assistant Attorney General

Guests

Jennifer Koontz

Call to Order

Linda Aller, Chairperson, called the meeting to order at 10:50 a.m.

Approval of Minutes

James Adams moved to approve the January 25, 2012 meeting minutes as submitted. Richard Setty seconded the motion. The motion carried.

Executive Secretary Report

- Stephanie Youst informed the Board that she mailed 67 sanitarian expiration notices and 29 sanitarian in training expiration notices.
- Ms. Youst informed the Board that she attended a fiscal year 2012 close out meeting on February 8, 2012.
- Ms. Youst informed the Board that she attended computer training on March 5, 2012 and a mandatory MBE/EDGE Training on March 9, 2012.
- The formal written reports are attached to the minutes for reference.

Assistant Attorney General Report

- Scott Myers informed the Board that Dallas Hettinger has appealed the Board's decision on the hearing held in December 2011 with the Ross County Court of Common Pleas.
 - Mr. Myers informed the Board that the judge hearing the case set a non-oral hearing date of March 27, 2012 and a decision will be rendered on the matter after that date.
- Mr. Myers discussed the case of Triplett vs. the Board of Embalmers & Funeral Directors. The Board of Embalmers & Funeral Directors was found to be in violation of the open meetings act. As a result of this case, Mr. Myers recommended that the Board continue to hold all discussions in open session to avoid any appearance of impropriety.

Adjudication

Action: James Adams moved to deny Harry Eckert's application for advancement to registered sanitarian for failure to meet the minimum work experience requirement. Tracy Buchanan seconded the motion. The motion carried.

Action: James Adams moved to deny Zachary Fehrman's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gene Phillips seconded the motion. The motion carried.

Action: James Adams moved to deny Tonya Estep McGuire's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gary Silverman seconded the motion. The motion carried.

Action: James Adams moved to deny Amanda Feesler's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gene Phillips seconded the motion. The motion carried.

Action: James Adams moved to deny David Vagas's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gene Phillips seconded the motion. The motion carried.

Action: James Adams moved to deny Jennifer Roar's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gary Silverman seconded the motion. The motion carried.

Action: James Adams moved to deny Carol Guilitto's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gary Silverman seconded the motion. The motion carried.

Action: James Adams moved to deny Nicholas Chislom's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gene Phillips seconded the motion. The motion carried.

Action: Tracy Buchanan moved to deny Amy Campbell's application for sanitarian in training registration for failure to meet the minimum educational coursework requirement. Gary Silverman seconded the motion. The motion carried.

New Business

- The Board reviewed the draft versions of the updated CE2, CE3 and CE4 applications.
 - The Board members reviewed the forms and made several minimal changes.

Action: James Adams moved that the Board approve and begin using the updated versions of the continuing education applications once the revisions are complete. Tracy Buchanan seconded the motion. The motion carried.

Continuing Education

Individual Continuing Education Requests for Approval

Action: James Adams moved to approve all individual applications for continuing education approval with the following exceptions listed below. Tracy Buchanan seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

666: Pending Additional Information	723 CC: Pending Additional Information
695: 3 Hours	727 K: Pending Additional Information
698B: Pending Additional Information	731: Pending Additional Information
714: Pending Additional Information	733: Pending Additional Information
716: 11.5 Hours	

Requests for Approval as a Training Agency

Action: James Adams moved to approve the following agencies as approved training agencies. Richard Setty seconded the motion. The motion carried.

Eastman & Smith
Flavorseal, LLC

Operator Training Committee of Ohio

Approved Training Agency Requests for Course Approval

Action: James Adams moved to approve all individual applications for continuing education approval with the following exceptions listed below. Tracy Buchanan seconded the motion. The motion carried. The approved list is attached to the minutes for reference.

12-178: Pending Additional Information	12-190: Denied **Not Submitted 30 Days in Advance**
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Applications

Sanitarian in Training Applications

Action: Gene Phillips moved to approve the following applicants for sanitarian in training registration. Gary Silverman seconded the motion. The motion carried.

Bryan E. Bradley
Ryan A. Cockrill
Sarah A. Cox
Andrea M. Firth
Lesya Galay

Jeffrey A. Michaels
Jessica L. Offincoer
Abhinav Rajpal
Faith A. Terreri

Action: Gene Phillips moved to defer the sanitarian in training application for Sarah I. Kim pending additional information. Gary Silverman seconded the motion. The motion carried.

Action: Gene Phillips proposed to deny the sanitarian in training application for Olivia R. Hartman for failure to meet the minimum educational requirements. Gary Silverman seconded the motion. The motion carried.

Registered Sanitarian Advancement Applications

Action: Gene Phillips moved to approve the following individuals for advancement to registered sanitarian. Gary Silverman seconded the motion. The motion carried.

Adam R. Howard
Beth A. McFadden

Ashley R. Shreve

Registered Sanitarian in Training Reinstatement Applications

Action: Gene Phillips moved to approve the reinstatement application for Caitlin C. Spontelli. Gary Silverman seconded the motion. The motion carried.

Registered Sanitarian Reinstatement Applications

Action: Gene Phillips moved to approve the reinstatement application for Steven M. Lowry. Gary Silverman seconded the motion. The motion carried.

Action: Gene Phillips moved to approve the reinstatement application for Jennifer C. Jennewine. Gary Silverman seconded the motion. The motion carried.

Action: Gene Phillips moved to approve the reinstatement application for Paul P. Drescher. Gary Silverman seconded the motion. The motion carried.

Action: Gene Phillips moved to approve the reinstatement application for Benjamin T. Smith. Gary Silverman seconded the motion. The motion carried.

Extension Requests

Action: Gene Phillips moved to approve the sanitarian in training extension request for Ebony Merritt until 7/31/2013. Gary Silverman seconded the motion. The motion carried.

Action: Gene Phillips moved to approve the sanitarian in training extension request for Sara Anderson until 7/31/2013. Gary Silverman seconded the motion. The motion carried.

Action: Gene Phillips moved to approve the sanitarian in training extension request for Lisa Vealey until 7/31/2013. Gary Silverman seconded the motion. The motion carried.

Action: James Adams moved to approve the sanitarian in training extension request for Edward O'Loughlin until 1/31/2013. Gene Phillips seconded the motion. The motion carried.

- The Board tabled discussion on Mr. O'Loughlin's request to withdraw his advancement application until the May 9, 2012 Board meeting. The letter sent to Mr. O'Loughlin is attached for reference.

Waiver Requests

Action: Gene Phillips moved to grant Karla S. Siegle a waiver of the continuing education requirements for the period of February 1, 2011 through January 31, 2012. Gary Silverman seconded the motion. James Adams opposed the motion. The motion carried. This is Ms. Siegle's final waiver that will be granted in accordance with rule 4736-11-03(B) of the Ohio Administrative Code.

Future Meeting Dates

The following meeting dates were confirmed by the Board:

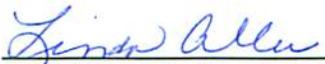
May 9, 2012
July 25, 2012

September 12, 2012
November 7, 2012

Adjournment

The meeting adjourned at 1:20 p.m.

Respectfully submitted
Stephanie K. Youst



Linda Aller, R.S., Chairperson

LA:sky



Witness



Ohio State Board of Sanitarian Registration

77 South High Street, 16th Floor
Columbus, Ohio 43215-6108

March 23, 2012

Edward K. O'Loughlin
3134 Evergreen Road
Toledo, Ohio 43606

COPY

Mr. O'Loughlin:

The Board reviewed both the request to withdraw your application for advancement to registered sanitarian and the request to have your money transferred from said application to your sanitarian in training renewal fee. The Board did not approve your request for the transfer of fees and tabled a motion on your request to withdraw your advancement application.

It is the recommendation of the Board that you submit a written statement requesting the removal of your advancement application withdrawal request on or before May 1, 2012. Should a request for reversal of your initial request not be received, the Board will vote on your original request for withdrawal which was received on January 30, 2012.

The Board also denied your request to have your advancement fee transferred to your renewal application. At this time you have a period of ten (10 days) business days in which to pay the renewal fee of \$80.00. Should this fee not be received in the office on or before April 9, 2012 you will be required to apply for reinstatement of your sanitarian in training registration and submit the appropriate reinstatement documentation and fee.

Should you have any additional questions or concerns, please feel free to contact me directly at stephanie.youst@exchange.state.oh.us or (614) 466-1772.

Sincerely,

Stephanie K. Youst
Executive Secretary

Certified Mail: 7004 2510 0006 9810 7518

COPY



Ohio State Board of Sanitarian Registration
77 South High Street, 16th Floor
Columbus, Ohio 43215-6108

To: Sanitarian Registration Board Members
From: Stephanie Youst, Executive Secretary 
Date: March 9, 2012
Re: Executive Secretary Report for March 14, 2012

Overview of Activities since the January 25, 2011 Meeting

- Reviewed applications for registration and continuing education credit.
- Mailed 67sanitarian and 29 sanitarian in training expiration notices on February 1, 2012.
- Attended a meeting on the end of the fiscal year procedures on February 8, 2012.
- Attended computer training for COGNOS on March 5, 2012.
- Attended mandatory MBE/EDGE training on March 9, 2012.

Registration Census

The following table lists the number of individuals with active registrations as of March 9, 2012.

Registration Type	12/2/11	1/20/12	3/9/12
Registered Sanitarian	1,284	1,248	1,248
Sanitarian in Training	137	145	128
TOTAL	1,406	1,393	1,376

Sanitarian Registration Board Revenue/Expenditure Report FY 12

as of 12/31/2011

Revenue	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
	\$31,268.00	\$24,458.00	\$0.00	\$0.00	\$55,726.00

Staff Payroll (500)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Basic Wages	\$11,442.99	\$9,012.74	\$0.00	\$0.00	\$20,455.73
Salaries - OT Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Paid Leave & Othr Compensation	\$5,742.37	\$1,159.47	\$0.00	\$0.00	\$6,901.84
Leave Balances Pd. @ Term.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Employer-Paid Benefits	\$6,340.78	\$7,101.95	\$0.00	\$0.00	\$13,442.73
DAS Payroll Charges	\$316.79	\$355.50	\$0.00	\$0.00	\$672.29
Total Staff Payroll	\$23,842.93	\$17,629.66	\$0.00	\$0.00	\$41,472.59

Personal Services (510)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Board Member Travel	\$552.40	\$507.10	\$0.00	\$0.00	\$1,059.50
Court Reporters	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Exams	\$0.00	\$2,790.00	\$0.00	\$0.00	\$2,790.00
Conference Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (insurance, member dues, subscriptions)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Personal Services	\$552.40	\$3,297.10	\$0.00	\$0.00	\$3,849.50

Maintenance (520)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Office Supplies	\$213.66	\$0.00	\$0.00	\$0.00	\$213.66
Staff Travel - Mileage (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Meals (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Lodging (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Mileage (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Transportation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Meals (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Lodging (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Staff Travel - Misc (out of st.)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Regulated Wired T-Com	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Hines & Associates	\$53.25	\$72.75	\$0.00	\$0.00	\$126.00
DHL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Duplicating Paper and Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Printing/Copying	\$0.00	\$411.83	\$0.00	\$0.00	\$411.83
Legal Notices in Newspapers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rent (+space repairs, improve)	\$0.00	\$881.32	\$0.00	\$0.00	\$881.32
Central Service Agency	\$885.27	\$885.74	\$0.00	\$0.00	\$1,771.01
Telephone (DAS)	\$171.89	\$169.89	\$41.81	\$0.00	\$383.59
DAS Motor Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Purchasing Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DAS Centralized Mail Service	\$553.04	\$520.76	\$0.00	\$0.00	\$1,073.80
Computer Services (State)	\$1,454.68	\$1,111.23	\$0.00	\$0.00	\$2,565.91
Other	\$6,398.54	\$0.00	\$0.00	\$0.00	\$6,398.54
Total Maintenance Cost	\$9,730.33	\$4,053.52	\$41.81	\$0.00	\$13,825.66

Equipment (530)	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Computer / IT Purchases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Equipment Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Board Travel & Maintenance
(520)**

	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Mileage (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lodging (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Travel Expenses (in state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meals (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lodging (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Travel Exp (out of state)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Misc. Expenses (non-travel)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conference Registrations (510)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Board Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Refunds (595)

	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Grand Total
Total Operational Costs	\$34,125.66	\$24,980.28	\$0.00	\$0.00	\$59,105.94
Total Encumbered Funds Spent	\$2,031.89	\$2,090.00	\$0.00	\$0.00	\$4,121.89
Remaining FY11 Budget					\$86,854.95



Instructions for Individual Continuing Education Approval (CE 2)

State Board of Sanitarian Registration
77 South High Street, 16th Floor
Columbus, Ohio 43215-6108
Website: <http://sanitarian.ohio.gov>
E-mail: stephanie.youst@exchange.state.oh.us

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Individuals requesting course approval for RS or SIT continuing education (CE) must complete a CE 2 form. All requests are reviewed by the Board at the upcoming Board meeting date. **If approved, an approval letter will be mailed within 10 business days of the Board meeting date.**

I. Who Must Comply

Ohio Revised Code 4736.11 provides that all registered sanitarians shall be required annually to complete a continuing education program in subjects relating to practices of the profession as a sanitarian to the end that the utilization and application of new techniques, scientific advancements and research findings will assure comprehensive service to the public. Section 4736-11-03(A) provides that those registered must complete eighteen (18) hours of approved continuing education courses each year to be eligible to apply for renewal of their certificate.

II. Obtaining Continuing Education

Registered sanitarians and sanitarians-in-training may earn clock hours by two different methods.

- A. Attending courses sponsored by approved training agencies (e.g. Ohio Environmental Health Association). Appropriate application for clock hours is submitted by the training agency to the State Board of Sanitarian Registration. The training agency is responsible for monitoring attendance, providing verification of attendance to the registered sanitarians and sanitarians-in-training and providing a list of attendants to the Board. Each year after September 15 the Board sends to each registered sanitarian and sanitarian-in-training a list of approved training agencies.
- B. Registered sanitarians and sanitarians-in-training may apply for clock hours for a course not sponsored by an approved training agency. A CE-2 form is submitted within sixty (60) days of completion of the course. When submitting the CE-2 form, a copy of the program or agenda, and evidence of attendance must be submitted with the form. The applicant should document that the course contains acceptable subject matter as outlined in III. Acceptable Subject Matter.

III. Acceptable Subject Matter

This Section applies to Registered Sanitarians; Section V applies to Sanitarians-in-Training.

- A. Acceptable subject matter. Subject matter which improves the practice of the sanitarian profession and develops skills necessary to use such knowledge is acceptable for continuing education credit. Such subject matter includes, but is not limited to knowledge of:
 1. Disease and injuries caused by environmental factors and the applicable prevention techniques. This shall not include the clinical aspects of diseases and injuries.
 2. Administrative law and process.
 3. The utilization or resources in the collection, arrangement, and interpretation of data.
 4. Environmental health administration
 5. New or substantially revised environmental health laws, rules and process.
 6. Functional fields of environmental health to include air quality, food quality and protection, hazardous and toxic substances, consumer product safety, housing, institutional health and safety, community noise control, radiation protection, recreational facilities, solid, infectious and liquid waste management, vector control, drinking water quality, milk sanitation, rabies control, land use and occupational health and safety.
 7. Environmental health planning.
 8. Communications skills.
 9. Organization or program management courses.
 10. Computer skills development and functional utilization.
- B. Unacceptable subject matter.
 1. Generally, courses and meetings that have as their exclusive or primary purpose the review of existing legislation and rules are not acceptable for CE credit.

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2. Generally, elementary and entry level training normally expected to be completed by sanitarians prior to registration are not acceptable for continuing education credit. Generally, basic sanitation principles and training introducing environmental health practices will not be considered to be continuing education.
3. Field training is not acceptable unless it is a field trip in conjunction with a lecture.
4. Functions that have as their exclusive or primary purpose the review of internal administrative issues or policies and procedures that relate to the routine operation of an agency, association, business organization. This would include meetings that are considered to be staff, department, or business meetings.

IV. Formats for Instruction

A. Acceptable Formats:

1. Workshops
2. Seminars
3. Courses
4. Symposiums
5. Lectures
6. Home Study Courses
7. Teleconferences, Satellite Downlinks, and Audio-Visual Tapes - must comply with the following:
 - a. Subject matter must be in accordance with Section III. of this synopsis.
 - b. The course must be approved by the Board through submission of CE-4 Form or CE-2 Form (with supporting documentation).
 - c. The use of the satellite downlink or tape as part of a structured training program or session must be verified by the course coordinator or applicant's supervisor.
8. Field Training when combined with any of the above.

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B. Unacceptable formats

1. Community activities.
2. Reading of journals or books.
3. Telephone or computer conferences.

V. Sanitarians-In-Training Continuing Education

A. Acceptable subject matter.

1. Subject matter that meets the requirements set forth in Section III. A of this synopsis is generally considered to be continuing education.
2. Generally, courses and meetings that have as their exclusive or primary purpose the review of existing legislation and rules are acceptable.
3. Generally, elementary, entry level, and introductory sanitation and environmental health training will be considered to be continuing education.
4. Preparatory courses and meetings such as Ohio Environmental Health Programs or the Registered Sanitarian exam preparation courses are generally considered acceptable.

B. Unacceptable Subject Matter

1. Functions that have as their exclusive or primary purpose the review of internal administrative issues or policies and procedures that relate to the routine operation of an agency, association, business, organization. This would include meetings that are considered to be staff, department or business meetings.
2. Field training is not acceptable unless it is a field trip in conjunction with an acceptable format.

C. Acceptable formats for instruction.

1. Acceptable formats for instruction must be in accordance with Section IV.A. of the Continuing Education Policies.

D. Formats for instruction that are identified in Section IV B. of this synopsis are unacceptable for Sanitarian-in-Training continuing education.

VI. Determination of Clock Hours

A. Continuing Education clock hours will be given in quarter hour increments with the session time to be determined to the nearest quarter hour.

B. Credit courses.

1. One quarter hour credit is the equivalent of ten (10) Continuing Education clock hours.
2. One trimester hour credit is the equivalent of twelve and one-half (12.5) Continuing Education clock hours.
3. One semester hour credit is the equivalent of fifteen (15) Continuing Education clock hours.

- C. All non-credit courses, programs, conferences, workshops, etc.
 - 1. One C.E.U. is the equivalent of ten (10) Continuing Education clock hours or
 - 2. Clock hours of credit are based on actual time spent on acceptable subject matter.
- D. Home study courses.
 - 1. Number of hours credited is based on:
 - a. Semester or quarter hours if course credit are awarded; or
 - b. CEU's; or
 - c. One hour per lesson.
- E. In the case of a course of study which overlaps two consecutive registration years, the clock hours will be automatically credit for the registration year in which the course is officially completed.
- F. The Board encourages continuing education, but is limited in its ability to process extra continuing education requests beyond the requirement of the individual; therefore the Board will stop counting additional hours unless additional hours are required for reinstatement.

VII. Credit for Service As Lecturer, Speaker, Discussion Leader

- A. Credit can be obtained providing:
 - 1. Credit be given only once for the same lecture.
 - 2. The lecture is given as part of an approved course.
 - 3. No more than one-third of the required hours are obtained in this manner.

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VIII. Out of State Credit

- A. If a registrant earns Continuing Education credit as a requirement under the sanitarian registration or licensure laws of a state which Ohio has reciprocity with, such credit may be transferred to Ohio through submission of the CE-2 request form.

IX. Acceptable Proof of Attendance/Completion

- A. Responsibility for reporting Continuing Education requirements.
 - 1. Responsibility for documenting the required clock hours of Continuing Education credit rests with the individual registered sanitarian. Evidence to support the clock hours shall be retained by the registered sanitarian.
- B. Credit Courses
 - 1. Transcripts or grade card showing a passing grade.
 - 2. Audited course (i.e., no grade) requires proof of attendance
- C. Home study courses.
 - 1. Certificate of completion or similar evidence.
- D. Other Continuing Education courses.
 - 1. Certificate of attendance
 - 2. Verification of attendance by applicant's supervisor or educational coordinator
 - 3. A receipt of payment for the training course or meeting.
 - 4. Verification of attendance by the speaker, or sponsor of the training course or meeting.
 - 5. Attendance roster.

DRAFT



Individual Continuing Education Application (CE 2)

State Board of Sanitarian Registration
 Attn: Stephanie Youst
 77 South High Street, 16th Floor
 Columbus, Ohio 43215-6108
 Website: <http://sanitarian.ohio.gov>
 E-mail: stephanie.youst@exchange.state.oh.us

DRAFT

Please submit the CE 2 application to the address or email listed above.

Please submit the information required for approval, including two copies of all of the paperwork, within 60 days of completion of the course. This includes two copies of the course agenda/itinerary and proof of course completion.

Incomplete applications will not be reviewed by the Board.

Section 1 Individual Information
Attach a separate sheet if necessary.
Please print or type

Name		RS or SIT Number
Complete Mailing Address		
City	State	Zip Code
Signature of Applicant		Date
Daytime Telephone w/ Area Code	E-mail address	
<p>Proposed Continuing Education Units Attach a detailed explanation of the program content (See Section 2), the program schedule (agenda with times for each portion of the program listed as well as any breaks given), and proof of program completion. If this is a college course, submit a copy of the course syllabus and a copy of your final grade for the course.</p> <p>If you are applying for credit as a speaker, you must submit verification from the course sponsors that you spoke at the program along with a copy or outline of the presentation. Keep in mind that you may only obtain 1/3 of your hours each year as a speaker and that you may only receive credit for presenting the same program/presentation one time.</p> <p>Number of Hours Requested: (60 Minutes = 1 contact hour) (15 Minutes = .25 contact hours) _____ Hours</p>		

Office Use Only:	
Date Received:	Approval Number: _____
	Hours Awarded: _____

DRAFT

Section 2 Program Information
Attach a separate sheet if necessary.
Please print or type

Title of Program/Course:	
Instructor(s)/Sponsor(s) Name(s):	
Location Where Course Was Held:	Date(s) of Program:

Detailed Program Description:
Please describe the relevancy to the practice of environmental health for the program/course you attended and the educational benefits you received by attending the course/program. You may provide a typed explanation on a separate sheet if needed.

Subject Matter:
Subject matter which improves the practice of the sanitarian profession and develops skills necessary to use such knowledge is acceptable for continuing education credit. Check all boxes that apply.

- Disease and injuries caused by environmental factors and the applicable prevention techniques. This shall not include the clinical aspects of diseases and injuries.
- Administrative law and process.
- The utilization of resources in the collection, arrangement, and interpretation of data.
- Environmental health administration
- New or substantially revised environmental health laws, rules and process.
- Functional fields of environmental health to include air quality, food quality and protection, hazardous and toxic substances, consumer product safety, housing, institutional health and safety, community noise control, radiation protection, recreational facilities, solid, infectious and liquid waste management, vector control, drinking water quality, milk sanitation, rabies control, land use and occupational health and safety.
- Environmental health planning.
- Communications skills.
- Organization or program management courses.
- Computer skills development and functional utilization.

STATE BOARD OF SANITARIAN REGISTRATION

Request by registered sanitarian or sanitarian-in-training for approval of a course or program for clock hours credit to apply toward continuing education clock hours requirement.

Rule 4736-11-07 (A) of the Ohio Administrative Code states... Those registered who attend a continuing education course which has not been approved by the Board may request within sixty days of completion of the course that the course be approved for continuing education credit.

1. Program Title	
2. Name and Address of Sponsoring Agency	
3. Program Location	
4. Dates of Program	Hours Requested
6. Describe the program and submit 2 copies of the agenda or a list of topics of discussion with respective presenters' names and the clock hours of each topic. List the appropriate subject matter category of the program - Refer to III. Subject Matter on reverse side of this form.	
(Use a separate sheet if more space is required)	
7. Describe educational benefits derived from program or course.	
8. <input type="checkbox"/> Yes <input type="checkbox"/> No I have enclosed 2 copies of the program or the agenda. If No: explain	
9. <input type="checkbox"/> Yes <input type="checkbox"/> No I have enclosed 2 copies of the registration fee receipt or other evidence of attendance. Requests must be supported by evidence of attendance. Requests will be returned to applicant if submitted without evidence of attendance.	
10. Registered sanitarian or sanitarian-in-training name and complete address. Please print.	
<input type="checkbox"/> This is a new home address	
11. Telephone Number Between 8 AM and 5 PM	12. Certificate Number
Signature	Date

SUBMIT 2 COPIES OF THIS FORM AND ALL DOCUMENTATION WITHIN SIXTY DAYS OF COMPLETION OF COURSE TO:

State of Ohio
STATE BOARD OF SANITARIAN REGISTRATION
77 South High Street, 16th Floor
Columbus, Ohio 43215-6108
(614) 466-1772
Fax: (614) 644-8112

SYNOPSIS OF CONTINUING EDUCATION POLICIES UPDATED 10/1/99

I. WHO MUST COMPLY

Ohio Revised Code 4736.11 provides that all registered sanitarians shall be required annually to complete a continuing education program in subjects relating to practices of the profession as a sanitarian to the end that the utilization and application of new techniques, scientific advancements and research findings will assure comprehensive service to the public. Section 4736-11-03(A) provides that those registered must complete eighteen (18) hours of approved continuing education courses each year to be eligible to apply for renewal of their certificate.

II. OBTAINING CONTINUING EDUCATION

Registered sanitarians and sanitarians-in-training may earn clock hours by two different methods.

- A. Attending courses sponsored by approved training agencies (e.g. Ohio Environmental Health Association). Appropriate application for clock hours is submitted by the training agency to the State Board of Sanitarian Registration. The training agency is responsible for monitoring attendance, providing verification of attendance to the registered sanitarians and sanitarians-in-training and providing a list of attendants to the Board. Each year after September 15 the Boards sends to each registered sanitarian and sanitarian-in-training a list of approved training agencies.
- B. Registered sanitarians and sanitarians-in-training may apply for clock hours for a course not sponsored by an approved training agency. A CE-2 form is submitted within sixty (60) days of completion of the course. When submitting the CE-2 form, a copy of the program or agenda, and evidence of attendance must be submitted with the form. The applicant should document that the course contains acceptable subject matter as outlined in III. Acceptable Subject Matter.

III. SUBJECT MATTER

This Section applies to Registered Sanitarians, Section V applies to Sanitarians-in-Training.

- A. Acceptable subject matter. Subject matter which improves the practice of the sanitarian profession and develops skills necessary to use such knowledge is acceptable for continuing education credit. Such subject matter includes, but is not limited to knowledge of:
1. Disease and injuries caused by environmental factors and the applicable prevention techniques. This shall not include the clinical aspects of diseases and injuries.
 2. Administrative law and process.
 3. The utilization of resources in the collection, arrangement, and interpretation of data.
 4. Environmental health administration
 5. New or substantially revised environmental health laws, rules and process.
 6. Functional fields of environmental health to include air quality, food quality and protection, hazardous and toxic substances, consumer product safety, housing, institutional health and safety, community noise control, radiation protection, recreational facilities, solid, infectious and liquid waste management, vector control, drinking water quality, milk sanitation, rabies control, land use and occupational health and safety.
 7. Environmental health planning.
 8. Communications skills.
 9. Organization or program management courses.
 10. Computer skills development and functional utilization.
- B. Unacceptable subject matter.
1. Generally, courses and meetings that have as their exclusive or primary purpose the review of existing legislation and rules are not acceptable for CE credit.
 2. Generally, elementary and entry level training normally expected to be completed by sanitarians prior to registration are not acceptable for continuing education credit. Generally, basic sanitation principles and training introducing environmental health practices will not be considered to be continuing education.
 3. Field training is not acceptable unless it is a field trip in conjunction with a lecture.
 4. Functions that have as their exclusive or primary purpose the review of internal administrative issues or policies and procedures that relate to the routine operation of an agency, association, business organization. This would include meetings that are considered to be staff, department, or business meetings.

IV. FORMATS FOR INSTRUCTION

- A. Acceptable Formats:
- | | |
|--------------|-----------------------|
| 1. Workshops | 2. Seminars |
| 3. Courses | 4. Symposiums |
| 5. Lectures | 6. Home Study Courses |
7. Teleconferences, Satellite Downlinks and Audio-Visual Tapes - must comply with the following:
- a. Subject matter must be in accordance with Section III. of this synopsis.
 - b. The course must be approved by the Board through submission of CE-4 Form or CE-2 Form (with supporting documentation).
 - c. The use of the satellite downlink or tape as part of a structured training program or session must be verified by the course coordinator or applicant's supervisor.
8. Field Training when combined with any of the above.
- B. Unacceptable formats
1. Community activities.
 2. Reading of journals or books.
 3. Telephone or computer conferences.

V. SANITARIANS-IN-TRAINING CONTINUING EDUCATION**A. Acceptable subject matter.**

1. Subject matter that meets the requirements set forth in Section III. A of this synopsis is generally considered to be continuing education.
2. Generally, courses and meetings that have as their exclusive or primary purpose the review of existing legislation and rules are acceptable.
3. Generally, elementary, entry level, and introductory sanitation and environmental health training will be considered to be continuing education.
4. Preparatory courses and meetings such as Ohio Environmental Health Programs or the Registered Sanitarian exam preparation courses are generally considered acceptable.

B. Unacceptable Subject Matter

1. Functions that have as their exclusive or primary purpose the review of internal administrative issues or policies and procedures that relate to the routine operation of an agency, association, business, organization. This would include meetings that are considered to be staff, department or business meetings.
2. Field training is not acceptable unless it is a field trip in conjunction with an acceptable format.

C. Acceptable formats for instruction.

1. Acceptable formats for instruction must be in accordance with Section IV.A. of the Continuing Education Policies.

D. Formats for instruction that are identified in Section IV B. of this synopsis are unacceptable for Sanitarian-in-Training continuing education.**VI. DETERMINATION OF CLOCK HOURS****A. Continuing Education clock hours will be given in quarter hour increments with the session time to be determined to the nearest quarter hour.****B. Credit courses.**

1. One quarter hour credit is the equivalent of ten (10) Continuing Education clock hours.
2. One trimester hour credit is the equivalent of twelve and one-half (12.5) Continuing Education clock hours.
3. One semester hour credit is the equivalent of fifteen (15) Continuing Education clock hours.

C. All non-credit courses, programs, conferences, workshops, etc.

1. One C.E.U. is the equivalent of ten (10) Continuing Education clock hours or
2. Clock hours of credit are based on actual time spent on acceptable subject matter.

D. Home study courses.

1. Number of hours credited is based on:
 - a. Semester or quarter hours if course credit are awarded or
 - b. C.E.U.'s or
 - c. One hour per lesson.

E. In the case of a course of study which overlaps two consecutive registration years, the clock hours will be automatically credit for the registration year in which the course is officially completed.**F. The Board encourages continuing education, but is limited in its ability to process extra continuing education requests beyond the requirement of the individual, therefore, the Board will stop counting additional hours unless additional hours are required for reinstatement.****VII. CREDIT FOR SERVICE AS LECTURER, SPEAKER, DISCUSSION LEADER****A. Credit can be obtained providing:**

1. Credit be given only once for the same lecture.
2. The lecture is given as part of an approved course.
3. No more than one-third of the required hours are obtained in this manner.

VIII. OUT-OF-STATE-CREDIT**A. If a registrant earns Continuing Education credit as a requirement under the sanitarian registration or licensure laws of a state which Ohio has reciprocity with, such credit may be transferred to Ohio through submission of the CE-2 request form.****IX. ACCEPTABLE PROOF OF ATTENDANCE/COMPLETION****A. Responsibility for reporting Continuing Education requirements.**

1. Responsibility for documenting the required clock hours of Continuing Education credit rests with the individual registered sanitarian. Evidence to support the clock hours shall be retained by the registered sanitarian.

B. Credit Courses

1. Transcripts or grade card showing a passing grade.
2. Audited course (i.e., no grade) requires proof of attendance

C. Home study courses.

1. Certificate of completion or similar evidence.

D. Other Continuing Education courses.

1. Certificate of attendance
2. Verification of attendance by applicant's supervisor or educational coordinator
3. A receipt of payment for the training course or meeting.
4. Verification of attendance by the speaker, or sponsor of the training course or meeting.
5. Attendance roster.



Training Agency Approval Request (CE 3)

State Board of Sanitarian Registration

Attn: Stephanie Youst

77 South High Street, 16th Floor

Columbus, Ohio 43215-6108

Website: <http://sanitarian.ohio.gov>

E-mail: stephanie.youst@exchange.state.oh.us

 **DRAFT**

Agencies requesting approval to offer continuing education for CE credit to registered sanitarians and sanitarians in training must complete this form. **If approved, you will receive a confirmation of approval and a certificate indicating your status as an approved training agency.**

Fee:

The fee to become an ATA is \$54.00. Please make your cashier's check, money order, business check, or personal check payable to the "Treasurer, State of Ohio".

Renewal:

All training agencies status expires on December 31 of each year. The annual renewal fee is \$27.00 and renewal applications will be mailed in mid October of each year.

Instructions:

Please submit the following application to:

Sanitarian Registration Board
Attn: Stephanie Youst
77 South High Street, 16th Floor
Columbus, Ohio 43215-6108
(614) 644-8112 (Fax)

Applications are reviewed at each Board meeting and Board decisions are mailed within 10 days of the meeting date. Two copies of all documents submitted are required in order for your application to be reviewed by the Board.

Training Agency Organization Information
Please Print or Type

 **DRAFT**

Agency/Organization Name:		
Contact Person:		
Complete Mailing Address:		
City:	State:	Zip Code:
Daytime Telephone w/ Area Code:	E-mail Address:	
Agency/Organization Mission/Purpose:		

I hereby certify....

This training agency will monitor attendance at the courses and provide evidence of attendance to the attendees.

This training agency will monitor attendance and provide the State Board of Sanitarian Registration with a list of attendees and the appropriate number of continuing education clock hours within forty-five days of completion of the course.

This agency agrees to comply with all pertinent Ohio laws and rules as a condition as an approved training agency for continuing education for registered sanitarians and sanitarians-in-training.

The content, length, and instruction of programs sponsored by this agency shall be consistent in quality with standards deemed acceptable to the Board.

Administrators and instructors of this agency shall have suitable qualifications in the field of specialization.

This agency shall provide adequate facilities and appropriate instructional materials to carry out continuing education programs or courses.

This agency will provide access to the State Board of Sanitarian Registration for the audit or monitoring of a courses sponsored by the training agency.

I understand that approval of this request designates this agency as an approved training agency of continuing education programs until or unless it is revoked for cause. Failure to comply with rules, meet standards, or refusal to allow inspection or supply information upon request of the Board or its authorized representative are cause for revocation.

Signature

Date

STATE BOARD OF SANITARIAN REGISTRATION

Application for Registration as an Approved Training Agency

<input type="checkbox"/> Fee \$54.00 Check or money order should be made payable to: Treasurer, State of Ohio. Approved training agency status shall expire on December 31 st of each year unless renewed by submitting an application for renewal and the renewal fee of \$27.		
Agency Name	Telephone Number	
Agency Address		
City	State	Zip Code
Name of Continuing Education Coordinator		Telephone Number
Purpose of the Agency		
<input type="checkbox"/> Governmental Agency <input type="checkbox"/> Non-governmental Agency <input type="checkbox"/> Professional Association <input type="checkbox"/> Accredited School <input type="checkbox"/> Other _____		
If Accredited School: Date of Initial Accreditation		
Name of Accrediting Body		
Describe the educational benefits to registered sanitarians and sanitarians-in-training from your programs		
Describe the type of training your agency will provide		
Describe facilities and instructional materials available or planned for your educational programs		

- I certify that the training agency will monitor attendance at the courses and provide evidence of attendance to attendees.
- I certify that the training agency will monitor attendance and provide the State Board of Sanitarian Registration with a list of attendees and the appropriate number of continuing education clock hours within forty-five days of completion of the course.
- I hereby certify....

This agency agrees to comply with all pertinent Ohio laws and rules as a condition as an approved training agency for continuing education for registered sanitarians and sanitarians-in-training.

The content, length, and instruction of programs sponsored by this agency shall be consistent in quality with standards deemed acceptable to the Board.

Administrators and instructors of this agency shall have suitable qualifications in the field of specialization.

This agency shall provide adequate facilities and appropriate instructional materials to carry out continuing education programs or courses.

This agency will provide access to the State Board of Sanitarian Registration for the audit or monitoring of a courses sponsored by the training agency.

I understand that approval if this request designates this agency as an approved training agency of continuing education programs until or unless it is revoked for cause. Failure to comply with rules, or to meet standards, refusal to allow inspection or supply information upon request of the Board or its authorized representative are cause for revocation.

Signature of Continuing Education Coordinator

Title of Continuing Education Coordinator

Date

Pursuant to Section 4736-11-06 of the Ohio Administrative Code, a course of study or program of instruction offered for continuing education purposes by an approved training agency shall be submitted to the Board **at least thirty days prior to the date of the course or program on forms prescribed by the Board.** A course of study or program submitted after course or program completion shall not be considered for approval.

Submit 2 copies of this form to:

State of Ohio
STATE BOARD OF SANITARIAN REGISTRATION
 77 South High Street, 16th Floor
 Columbus, Ohio 43215-6018
 Phone: 614-466-1772
 Fax: 614-644-8112
www.state.oh.us/san/

Completion of this form is required by Section 4736-11-05 of the Ohio Administrative Code



Training Agency Course Approval Instructions (CE 4)

State Board of Sanitarian Registration
77 South High Street, 16th Floor
Columbus, Ohio 43215-6108
E-mail: stephanie.youst@exchange.state.oh.us
Web Address: <http://sanitarian.ohio.gov>

 **DRAFT**

Approved training agencies (ATA's) requesting approval for continuing education (CE) coursework must complete this form. **If approved, you will receive a confirmation of approval, which is valid until your ATA status expires.**

The application and information for course approval must be submitted no later than 30 days prior to the date the course is being offered. **Any course submitted after the program or presentation has occurred will not be granted continuing education credit.** The Board does not review incomplete applications.

Fee:

There is no fee for requesting approval for CE programs if your agency is an approved training agency.

Instructions:

The following items/documents must be included with each request for CE approval. Missing items will delay the processing of your application.

- (1) **Learning Objectives**
The learning objectives must clearly identify the knowledge and skill(s) the participant(s) should acquire by participating in the program.
- (2) **Presenter Qualifications**
You must provide a resume, curriculum vitae, or statement of qualifications for each presenter, which must be attached with this application. These items should be no more than 2 pages in length and include the speaker(s) professional and background information.
- (3) **Program/Course Schedule**
Attach a copy of the program agenda, itinerary, or outline with detailed times for breaks and lunches. CE will not be awarded for registration, breaks, lunches, pre-tests, post-tests, or program evaluations.
- (4) **Distance Learning (home study, video, CD, or web-based programs)**
Provide justification of the hours calculated to complete the program, including the core program content, labs, and a copy of the pre/post test(s). The Board may require a copy of the program text or access to the program prior to granting approval.
- (5) **Brochure**
Please submit a program brochure if one is available.
- (6) **Presentations**
Provide a copy of the workshop, conference, or seminar brochure. CE credit will not be given for subsequent presentations of the same material.
- (9) **Proof of Program Completion**
This document must be submitted by the program coordinator within 60 days of course completion. Failure to submit proof of completion may result in the revocation of your approved training agency status.

DRAFT 



Training Agency Continuing Education Approval (CE 4)

State Board of Sanitarian Registration

Attn: Stephanie Youst

77 South High Street, 16th Floor

Columbus, Ohio 43215-6108

Website: <http://sanitarian.ohio.gov>

E-mail: stephanie.youst@exchange.state.oh.us

 **DRAFT**

Please submit the CE 4 application to the address or email listed above.

Please submit the information required for approval, including two copies of all of the paperwork, at least 30 days prior to completion of the course. **The Board will not review incomplete applications.**

Training Agency Information

Please Print or Type

Training Agency Name:		
Contact Person/CE Coordinator:		
Complete Training Agency Mailing Address:		
City:	State:	Zip Code:
Signature of CE Coordinator:		Date:
Daytime Telephone w/ Area Code:	E-mail Address:	
Office Use Only:		
Date Received:		
Approval Number: _____		
Hours Awarded: _____		

Program Information
Please Print or Type
Attach a separate sheet if necessary.

 **DRAFT**

Title of Program/Course:

Instructor(s) Name(s) and Qualification:

Please give only pertinent information and a brief description.

Type of Program:

- | | |
|---|--|
| <input type="checkbox"/> Conference/Seminar | <input type="checkbox"/> Publication |
| <input type="checkbox"/> Distance Learning/Home Study | <input type="checkbox"/> Other: (Please Explain) |
- _____

Location(s) and Date(s): Attach a schedule if presented in multiple locations on multiple dates

Proposed Continuing Education Units

Attach a detailed explanation of the program content and the program schedule (agenda with times for each portion of the program listed as well as any breaks given. A list of all course attendees must be submitted within 60 days of course completion.

Number of Hours Requested:

(60 Minutes = 1 contact hour)

(15 Minutes = .25 contact hours)

_____ **Hours**

Detailed Program Description and Educational Objectives:

Please describe the relevancy to the practice of environmental health for the program/course being sponsored and the educational benefits the attendees will receive by attending the course/program. You may provide a typed explanation on a separate sheet if needed.

STATE BOARD OF SANITARIAN REGISTRATION

Request for Approval of a Course of Study or Program Instruction offered by an Approved Training Agency

1. Name and Address of Sponsoring Agency		Telephone
2. Program Title		
3. Program Location and Facility		
4. Program Date or Dates		5. Total Proposed Program or Course Educational Hours
6. Registration Fee		7. Name of Program Coordinator
8. Educational Objectives of Program Specific to Registered Sanitarians <u>List the appropriate subject matter category of the program - Refer to Subject Areas (A) through (I) on reverse side of this form.</u> (Use separate sheet if more space required)		
9. Describe the Program for Registered Sanitarians. Submit 2 copies of Program or Lists of Topics of Discussion with Respective Presenter's Name and the Educational Hours for each Portion of Program. Indicate if lecture, symposium, workshop, or other method of instruction. (Use separate sheet if more space required)		
10. List Instructor's Names and Qualifications. Give Pertinent information only in Brief. (Use separate sheet if more space required)		
11. Is sponsoring agency an approved training agency registered with the State Board of Sanitarian Registration? <input type="checkbox"/> Yes <input type="checkbox"/> No		
12. Requestor's title and signature		Date

**SUBMIT 2 COPIES OF THIS FORM AND ALL DOCUMENTATION
AT LEAST 30 DAYS PRIOR TO PRESENTING THE COURSE TO:**

State of Ohio
 STATE BOARD OF SANITARIAN REGISTRATION
 77 South High Street, 16th Floor
 Columbus, Ohio 43215-6108
 Phone: 614-466-1772

A training agency must apply to the Board and be approved before submitting requests to conduct continuing education activities for registered sanitarians and sanitarians-in-training.

A course of study or program of instruction offered to meet the continuing education requirements for annual renewal of the certificate of registration shall be board-approved and in the following subject areas:

- (A) Diseases and injuries caused by environmental factors and the applicable prevention techniques.
- (B) Administrative law and process.
- (C) The utilization of resources in the collection, arrangement, and interpretation of data.
- (D) Environmental health administration.
- (E) New or substantially revised environmental health laws, rules, and process.
- (F) Functional fields of environmental health to include: air quality, food quality and protection, hazardous and toxic substances. Consumer product safety, housing, institutional health and safety, community noise control, radiation protection, recreational facilities, solid and liquid waste management, vector control, drinking water quality, milk sanitation, rabies control, land use and occupational health and safety.
- (G) Environmental health planning.
- (H) Communication skills.
- (I) Management courses.
- (J) Computer skills development and functional utilization.

A COURSE OF STUDY OR PROGRAM OF INSTRUCTION FOR CONTINUING EDUCATION BY AN APPROVED TRAINING AGENCY SHALL BE SUBMITTED TO THE BOARD AT LEAST THIRTY DAYS PRIOR TO THE COURSE OR PROGRAM.

THE APPROVED TRAINING AGENCY WILL MONITOR ATTENDANCE AT THE COURSE AND PROVIDE EVIDENCE OF ATTENDANCE AT THE COURSE TO ATTENDEES. THE TRAINING AGENCY WILL ALSO PROVIDE A LIST OF ATTENDEES TO THE BOARD OF SANITARIAN REGISTRATION. THIS IS IN ACCORDANCE WITH RULES 4736-11-05 OF THE OHIO ADMINISTRATIVE CODE.

Do Not Write Below This Line - For Official Use Only

Action of State Board of Sanitarian Registration

Approve _____

Disapprove _____

Date _____

Comments:

CE 2 For Board Review March 14, 2012

Reviewer	Number	Name	Course Title	Course Date	Hours
Jim	632	David Klusman	61st Annual Michigan Onsite Wastewater Conference & Exhibition	1/10/2012	5.75
Jim	633	David Klusman	2011 MEHA Annual Education Conference	3/16/2011	12
Jim	634	Edward O'Loughlin	Biological Agents of Water & Foodborne Bioterrorism	1/5/2012	1
Jim	635	Edward O'Loughlin	The Role of Sanitarians in Disasters	1/27/2012	1
Jim	636	Edward O'Loughlin	Water Safety: A Case Study	1/11/2012	1
Jim	637	Edward O'Loughlin	Chemical Weapons & Water Safety	1/11/2012	1
Jim	638	Edward O'Loughlin	Monitoring of Chemical Agents	1/12/2012	1
Jim	639	Edward O'Loughlin	Introduction of Chemical Agents	1/12/2012	1
Jim	640	Edward O'Loughlin	Emergency Response Planning	1/27/2012	1
Jim	641	Edward O'Loughlin	Food Safety	1/5/2012	1
Jim	642	Edward O'Loughlin	Legal Bases for Public Health Preparedness of Terrorism	1/27/2012	1
Jim	643	Edward O'Loughlin	Introduction to the Detection of Microbial Indicators & Pathogens in Food & Water	1/27/2012	1
Jim	644	Edward O'Loughlin	Environmental Health Sciences: Principles Applicable to Terror Preparedness	1/27/2012	1
Jim	645	Edward O'Loughlin	Economic Evaluation of Preparedness Programs	1/5/2012	2
Jim	646	William Kellough	Legislative & Regulatory Perspectives on Establishing Cottage Food Laws	1/19/2012	1
Jim	647	William Kellough	Juggling in the Jungle: Increasing Food Safety with Decreasing Resources	1/19/2012	1
Jim	648	William Kellough	Food Safety Summit: It Is Not Easy Being Green	1/19/2012	1
Jim	649	William Kellough	Food Safety Summit: Global Food Safety	1/19/2012	1

CE 2 For Board Review March 14, 2012

Jim	650	William Kellough	Creating & Implementing an Integrated Food Safety & Management System	1/19/2012	1
Jim	651	William Kellough	CIFOR Consensus Guidelines for Foodborne Disease Outbreak Detection	1/20/2012	1
Jim	652	William Kellough	Measuring the Effectiveness of the Nations Retail Food Protection System	1/20/2012	1
Jim	653	William Kellough	Saving Our Supply Chain: Food Safety Dilemma	1/20/2012	1
Jim	654	William Kellough	Rising Waters & Rising Concerns: Food Safety Amidst 2008 Floods	1/23/2012	1
Jim	655	William Kellough	15 Years of Food Safety Management Strategies	1/23/2012	1
Jim	656	William Kellough	Options for Controlling Norovirus from Farm to Fork	1/24/2012	1
Jim	657	William Kellough	Improving Performance in a Retail Food Protection Program	1/19/2012	1
Jim	658	William Kellough	Focus on the Future of Food Safety: Effective Food Handler Training	1/19/2012	1
Jim	659	William Kellough	Food Safety Tools for Regulatory Professionals in the 21st Century	1/18/2012	1
Jim	660	William Kellough	Food Safety Focus: Food Handler Training	1/18/2012	2
Jim	661	William Kellough	Food Safety Modernization Act: Putting New Legislation into Action	1/18/2012	2
Jim	662	Edward Newman	AASHE 2011 Conference & Expo	10/9/2011	6
Jim	663	Edward Newman	AOR Conference: Recycling for a Green Economy	11/14/2011	9.75
Jim	664	Sandra Colegrove	Fundamentals of Inspecting	11/15/2011	5
Jim	665	Sandra Colegrove	Introduction to Baseline Source Inspection Techniques	10/12/2011	2.5
Jim	666	Sandra Colegrove	Air Pollution Control System for Selected Industries	10/12/2011	4 / Pending
Jim	667	Susan Bell	Design & Page Layout Skills	2/1/2012	6
Jim	668	John Rothenbuhler	Food Manufacturing & Safety Forum 2012	1/25/2012	8.75
Jim	669	Donald Killinger	Integrated Public Alert & Warning System	2/1/2012	2

CE 2 For Board Review March 14, 2012

Jim	670	Mark Roberts	Introduction to Hazard Integration	2/6/2012	10
Jim	671	Steven Lowry	Portable Source Training	6/21/2011	3
Jim	672	Thomas Stratford	Legendary Service	12/15/2011	6
Jim	673	Jacqueline Ward	FDA Food Code Pre-Standardization Workshop	1/4/2012	18
Jim	674	Carol Sanford	Chemical Hazards: Methamphetamine Labs	1/23/2012	.5
Jim	675	Carol Sanford	Pharmacy Training: Introduction to Bioterrorist Agents	1/23/2012	.5
Jim	676	Crystal Stevenson	Effective Information Sharing Related to Importation & Transportation of Food	5/4/2011	8
Jim	677	Rachel MacDermid	8 Hour HazWOpER Presentation	5/7/2011	6
Jim	678	Gary Radabaugh	Bloodborne Pathogens	1/30/2012	3
Jim	679	Patricia McConnel	Medical Preparedness & Responsiveness for Bombing Incidents	12/13/2011	16
Jim	680	Kevin Snyder	Dairy Division Staff Meeting	12/22/2011	5.25
Jim	681	Michael Fielding	Bordatella Holmesii Epidemiology During a Large Outbreak of Pertussis Like Illness	1/18/2012	1.5
Jim	682	Mark Durante	Nutrition for a Healthy Lifestyle	6/15/2011	18
Jim	683	Alison Shockley	SharPoint 2010 Power End User Training	1/23/2012	18
Jim	684 A	Robert Hempel	Changes to Ohio's Wastewater Rules	2/1/2012	DENIED
Jim	684 B	Loyd Groves	Changes to Ohio's Wastewater Rules	2/1/2012	DENIED
Jim	685 A	Maria Anderson	Pesticide Recertification 2011	1/31/2012	2.5
Jim	685 B	Bradley Espen	Pesticide Recertification 2011	1/31/2012	5
Jim	685 C	Robert Hempel	Pesticide Recertification 2011	2/8/2012	5
Jim	685 D	Brian Hahn	Pesticide Recertification 2011	1/31/2012	4.5
Jim	685 E	Donald Stewart	Pesticide Recertification 2011	2/8/2012	4.5

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Jim	685 F	Debbie Wallen	Pesticide Recertification 2011	2/8/2012	5
Jim	685 G	Sandy Senedak	Pesticide Recertification 2011	2/8/2012	5
Jim	685 H	John Hallas	Pesticide Recertification 2011	2/8/2012	5
Jim	685 I	David Fetchko	Pesticide Recertification 2011	2/8/2012	5
Jim	685 J	Jon Croup	Pesticide Recertification 2011	2/8/2012	5
Jim	685 K	Mary Helen Smith	Pesticide Recertification 2011	2/8/2012	5
Jim	685 L	Davene Sarrocco-Smith	Pesticide Recertification 2011	2/8/2012	5
Jim	685 M	Ronald Chambers	Pesticide Recertification 2011	2/15/2012	5
Jim	685 N	Jeremy Hessel	Pesticide Recertification 2011	2/15/2012	5
Jim	685 O	Robert McDaniel	Pesticide Recertification 2011	2/15/2012	5
Jim	685 P	Nathan Fries	Pesticide Recertification 2011	1/31/2012	4.5
Jim	686 A	Michele Bowman	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Jim	686 B	Shane Snapp	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Jim	686 C	Richard Schiarbaum	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Jim	686 D	Nancy Voge	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Jim	686 E	Jessica Tostrick	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Jim	686 F	Chris Boeke	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Jim	687 A	Stephan Ruckman	Evaluation & Survey Questionnaire Design: Creating Robust Research	1/26/2012	4
Jim	687 B	Frances Veverka	Evaluation & Survey Questionnaire Design: Creating Robust Research	1/26/2012	4
Jim	687 C	Douglas Sams	Evaluation & Survey Questionnaire Design: Creating Robust Research	1/26/2012	4
Jim	688	Paul Wenning	Ohio Code Enforcement Officials November 2011 Meeting	11/10/2011	4.5
Tracy	689	Rachel MacDermid	Performance Standard Workshop	1/23/2012	4
Tracy	690	Paul Schwartz	FY2012 USDA Information Security Awareness Training	2/6/2012	1

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Tracy	691	Paul Kaucher	New Ways to Study Indoor Microbes	1/9/2012	1
Tracy	692	Crystal Stevenson	95th Annual CASA & FDA Food Protection Education & Training Seminar	5/16/2011	18
Tracy	693 A	Scott Puthoff	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 B	Tucker Stone	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 C	Jeremy Hessel	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 D	Eric Kepf	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 E	Thomas Sterling	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 F	Mandy Bartel	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 G	Charles Noble	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 H	Anthony Buschle	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 I	Ana Rojas	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 J	Joann Dunleavey	Questions to Ask in a Retail Food Establishment	2/8/2012	2
Tracy	693 K	Kim Cupp	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 L	Lennis Prigge	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 M	Joan Kline	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 N	Ronald Clinger	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 O	Craig Richards	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 P	Patricia Wiemken	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 Q	Oscar Hernandez	Questions to Ask in a Retail Food Establishment	2/14/2012	2
Tracy	693 R	Rebecca Hart	Questions to Ask in a Retail Food Establishment	12/15/2011	2
Tracy	694 A	Eugene Szabo	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 B	Matt Menzie	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 C	Todd Shanks	Utica Shale Development in Ohio	2/6/2012	3

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Tracy	694 D	Terry Palmer	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 E	Raymond Saporito	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 F	Terri Collett	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 G	Frank Migliozi	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 H	Steven Kramer	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 I	Rodney Hedge	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 J	Loretta Ecklund	Utica Shale Development in Ohio	2/6/2012	3
Tracy	694 K	Randy Barnes	Utica Shale Development in Ohio	2/6/2012	3
Tracy	695	Martin Cahill	Ohio Code Enforcement Officials November 2011 Meeting	11/10/2012	4 3
Tracy	696	Angie Russell	Pest Control	2/10/2012	2.5
Tracy	697	Nicholas Hammer	Water Supply Well Construction Methods	1/18/2012	.5
Tracy	698 A	Nicholas Hammer	USDA - EPA MOA: Promoting Sustainable Rural Water & Wastewater Systems	1/23/2012	1.5
Tracy	698 B	Susan Baughman	USDA - EPA MOA: Promoting Sustainable Rural Water & Wastewater Systems	1/23/2012	1.5 Pending
Tracy	699	Ed Newman	Residence Hall Move Out Programs	2/3/2011	1.5 **Speaker Credit**
Tracy	700	Roger Fiske	Advanced Applications of System Modeling & Simulation	12/15/2011	18
Tracy	701	John Dunham	Public Safety WMD Response: Sampling Techniques & Guidelines	1/12/2012	18
Tracy	702	John Dunham	Sharing Information & Intelligence Related to Food Importation & Transportation	1/18/2012	6
Tracy	703	Angie Russell	Housing Sanitation & Safety	2/14/2012	3
Tracy	704	Robert Little	SEOWEA Section Meeting	2/16/2012	3.75
Tracy	705	Justin Bechtel	Advanced Radiological Incident Operations	2/11/2012	18
Tracy	706 A	Allison Giancola	DMWM Engineering Group Meeting	2/16/2012	1.75

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Tracy	706 B	Brian Queen	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	707	Jeffrey Gati	Incident Command Refresher	2/8/2012	8
Tracy	708	Jon Moran	Dairy Division Staff Meeting	12/22/2011	5
Tracy	709	Mike Stepic	Manager of Landfill Operations	2/10/2012	18
Tracy	710	Peter Hoffmire	Clean & Green in a Lean Environment	2/15/2012	4
Tracy	711	Robert Garcia	Meth Lab Decontamination: A Review of Current Practices	2/21/2012	1
Tracy	712	Brian Wise	Responsible Drug Use & Residue Avoidance	2/22/2012	2.25
Tracy	713	Jennifer Calvert	Industrial & Hazardous Waste Management	1/12/2012	18
Tracy	714	Fleming Mosely	Safe Transport of Davison 6.2 Substances, Biological Specimens, Dry Ice, & Related Materials	12/27/2011	8 Pending
Tracy	715	Robert Little	Recovery Potential Screening: A Tool for Comparing Impaired Waters Restorability	2/2/2012	2
Tracy	716	Steven Breithaupt	Disaster Preparedness for Hospitals Within the Community Infrastructure	1/5/2012	11 115
Tracy	717	Steven Breithaupt	The Heart of Infection Control	2/10/2012	4
Tracy	718	Robert Garcia	The Use of Chemical Weapons: Myths & Realities	2/26/2012	1
Tracy	719	Katharina Snyder	Industrial Waste Seminar	2/23/2012	5.25
Tracy	720	Deborah White	Pesticide Recertification	1/18/2012	3
Tracy	721	Deborah Kilbarger	Toxic or Not? Ohio Air Quality	2/24/2012	1
Tracy	722	Susan Cummings	Environmental Health Online: Housing	2/23/2012	1
Tracy	723 A	John Sobolewski	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 B	James Armstrong	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 C	Brian Athey	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2

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Tracy	723 D	Martin Baier	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 E	Erv Ball	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 F	Thomas Barsa	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 G	Clarence Thomas Blackford	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 H	Vincent Caraffi	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 I	Megan Dunleavy	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 J	Thomas Fink	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 K	Heather Grisez	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 L	Jeff Hanchar	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 M	Rebecca Hysing	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 N	Colin Johnson	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 O	Matthew Johnson	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 P	Jill Lis	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 Q	Joe Lynch	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 R	Domencia McClintock	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2

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Tracy	723 S	John McLeod	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 T	Rick Melendez	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 U	Rick Novickis	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 V	Megan Parnell	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 W	Greg Putka	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 X	Denise Romano	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 Y	Tara Russo	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 Z	Mark Seifert	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 AA	Stacey Short	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 BB	Ryan Towns	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	723 CC	Angela Townsend	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2 <i>Pending</i>
Tracy	723 DD	Dane Tussel	Individual Assistance Preliminary Damage Assessment Training	2/17/2012	2
Tracy	724	Jan Rickelman Apisa	Acute Disease Surveillance & Outbreak Investigation	2/6/2012	1
Tracy	725	Jan Rickelman Apisa	We're Back: The Human Bed Bug Pandemic	2/5/2012	1.5
Tracy	726	Jan Rickelman Apisa	Rabies Postexposure Prohpylaxis Basic: Case Illustrations of the 2010 ACIP Guidelines	2/6/2012	.75
Tracy	727 A	Michael Harris	DMWM Inspector Group Meeting	2/29/2012	4

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Tracy	727 B	Joleen Cook	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 C	Marie Lammers	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 D	Jill Olberding	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 E	Susan Hardy	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 F	Tyler Madeker	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 G	Jeremy Scoles	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 H	John Pasquarette	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 I	Daniel Harris	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 J	Alison Shockley	DMWM Inspector Group Meeting	2/29/2012	4
Tracy	727 K	Matt Boyer	DMWM Inspector Group Meeting	2/29/2012	4 <i>Pending</i>
Tracy	728	David Duncan	Sanitation/Raw HACCP	2/9/2012	18
Tracy	729	Christy Armstrong	Investigative Guidelines for Smoke Free Workplace Enforcement	2/3/2012	1
Tracy	730	Christy Armstrong	Effective Integrated Pest Management for Bed Bugs & Lice in the Educational Environment	2/22/2012	1.25
Tracy	731	Ronald Clinger	Understanding Biological Weapons & Behavioral Health Response in a Public Health Emergency	3/2/2012	4 <i>Pending</i>
Tracy	732 A	Michelle Ackenhausen	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 B	Russell Brown	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 C	Joleen Cook	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 D	Annette Dehavilland	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 E	Andy Drumm	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 F	Michael Harris	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 G	Mike Joseph	DMWM Engineering Group Meeting	2/16/2012	1.75

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Tracy	732 H	Habib Kaake	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 I	Edward O'Loughlin	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 J	Abdul Smiley	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	732 K	Mary Wright	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	832 L	Betty Arthungal	DMWM Engineering Group Meeting	2/16/2012	1.75
Tracy	733	David Oakes	Embracing Social Media: Post, Tweet, or Fade	3/1/142	3.25 Pending
Tracy	734	Jerry Parker	Geosynthetic Systems for Coal Combustion By-Products & Shale Gas Applications	2/1/2012	1
Tracy	735	Craig Richards	Understanding Biological Weapons & Behavioral Health Response in a Public Health Emergency	3/2/2012	4
Tracy	736	Paul Schwartz	Beef Safety 101: Getting to the Meat of the Matter	2/22/2012	4
Tracy	737	Kathy Shull	Disaster Sanitation	2/14/2012	5
Tracy	738	Kathy Shull	Food Protection	2/2/2012	4
Tracy	739 A	Paige Craig	Seafood HACCP Training	2/28/2012	5.5
Tracy	739 B	Kathleen Cooper	Seafood HACCP Training	2/28/2012	5.5
Tracy	740	Debbie Dacquisto	Deciding What to Grow: Developing a Market Garden Strategy that Fits You	2/27/2012	2
Tracy	741	Deborah Kilbarger	Effective Integrated Pest Management for Bed Bugs & Lice in the Educational Environment	2/22/2012	1.25
Tracy	742	Steven Rich	Leadership, Professionalism, & Ethics in Public Health Practice	2/26/2012	18
Tracy	743	Steven Rich	Research in Public Health	2/26/2012	18
Tracy	744	William Edwards	Biological Weapons For Behavioral Health response in a Public Health Emergency	3/2/2012	4
Jim	745	Paul Drescher	Psychology 120: Elementary Statistical Reasoning	11/15/2011	18
Jim	746	Paul Drescher	Bios 130: Human Anatomy & Physiology	11/15/2011	18
Jim	747	Jared Warner	Strategic National Stockpile Summit 2011	7/28/2011	18
Jim	748	Michelle Kimmel	Questions to Ask in a Retail Food Establishment	3/5/2012	2

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Jim	749	Christopher Loxterman	Ohio Pesticide Commercial Applicator 2012 Pesticide Recertification	2/8/2012	5
Jim	750 A	Tracy Buchanan	DMWM Inspector Group Meeting	2/29/2012	4
Jim	750 B	Sharon Gbur	DMWM Inspector Group Meeting	2/29/2012	4
Jim	750 C	Paul Pardi	DMWM Inspector Group Meeting	2/29/2012	4
Jim	751	Jennifer Jennewine	Ohio Smoking Law Enforcement & Using the Smoke Free Workplace Database	2/26/2012	1.5
Jim	752	Jennifer Jennewine	Investigative Guidelines for Smoke Free Workplace Enforcement	2/23/2012	1
Jim	753	Debbie Dacquisto	Seeds, Soil, & Stuff: Logistics to Grow Your Small Farm	3/5/2012	2
Jim	754	Robert Garcia	Overview of the Food Safety System in China	3/5/2012	1
Jim	755	Michael Smylie	Environmental Public Health Tracking 101: Parts 1-3	3/4/2012	5
Jim	756	Janel Hodges	ColdJet Presentation & Plant Tour	1/24/2012	1.5
Tracy	757 A	Gregory Voltz	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	3.25
Tracy	757 B	Daryl Apple	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	3.75
Tracy	757 C	Vanessa Crumb	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 D	Joyce Macon	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 E	Pam Blais	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 F	Donald Killinger	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 G	Robet England	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 H	Lizzette Robertson	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 I	Brian Ng	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 J	Juston Carpenter	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 K	Fleming Mosely	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5

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Tracy	757 L	Ann Maczuga	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 M	Lindsay Leber	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 N	Kimalon Meriwether	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 O	Danielle Schultz	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 P	Nina Johannsen	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 Q	Karen Droz Dettmer	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 R	Christine Stelzer	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	757 S	Craig Ward	Northwest Ohio Regional Healthy Homes Conference	3/8/2012	5.5
Tracy	758 A	Lana Glore	Zoonotic Training	2/10/2012	3
Tracy	758 B	Jodi Vaughan	Zoonotic Training	2/10/2012	3
Tracy	758 C	Michael Butcher	Zoonotic Training	2/10/2012	3
Tracy	758 D	Brandon Tester	Zoonotic Training	2/10/2012	3
Tracy	758 E	Sheila Nash	Zoonotic Training	2/10/2012	3
Tracy	758 F	Debbie Dacquisto	Zoonotic Training	2/10/2012	3
Tracy	758 G	Ryan Sekinger	Zoonotic Training	2/10/2012	3
Tracy	758 H	Vaughn Anderson	Zoonotic Training	2/10/2012	3
Tracy	758 I	Larry Vasko	Zoonotic Training	2/10/2012	3
Tracy	758 J	Eric Zgodzinski	Zoonotic Training	2/10/2012	3
Tracy	758 K	Cheryl Murphy	Zoonotic Training	2/10/2012	3
Tracy	759	Robert Garcia	Case Against Climate Change	3/7/2012	1
Tracy	760	Debbie Dacquisto	Bancroft Hills Blockwatch Meeting: Rats Prevention & Control Measures	2/6/2012	2 **Presenter Credit**
Tracy	761	Richard Huddle	Asbestos Contactor Supervisor Refresher	3/8/2012	6.25
Tracy	762	Mandy Bartel	Public Safety WMD Response: Sampling Techniques & Guidelines	1/12/2012	18

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Tracy	763 A	Eric Kepf	Sharing Information & Intelligence Related to Food Importation & Transportation	1/18/2012	8
Tracy	763 B	Mandy Bartel	Sharing Information & Intelligence Related to Food Importation & Transportation	1/18/2012	8
Tracy	764 A	Gary Radabaugh	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	764 B	Patrick Holland	Environmental Law Enforcement Training	3/7/2012	5
Tracy	764 C	Jason Tilton	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	764 D	Deborah Kilbarger	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	764 E	Edward Shaffer	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	764 F	Daniel Bergert	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	764 G	Benjamin Avery	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	764 H	Logan Calhoun	Environmental Law Enforcement Training	3/7/2012	5.25
Tracy	765	Jennifer Smith	IS 800B: National Response Framework: An Introduction	3/7/2012	3
Tracy	766	Stephanie McConoughey	Integrated Pest Management in Multi Family Housing	3/7/2012	5
Tracy	767 A	Lennis Prigge	Understanding Biological Weapons & Behavioral Health Response in a Public Health Emergency	3/2/2012	4
Tracy	767 B	Jon Lindsay	Understanding Biological Weapons & Behavioral Health Response in a Public Health Emergency	3/2/2012	4

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Reviewer	Number	Agency	Contact	City	State	Zip Code
Jim	83	Eastman & Smith	Joseph Durham	Columbus	Ohio	43215
Jim	116	Operator Training Committee of Ohio	Erin Moore	Columbus	Ohio	43214
Jim	675	Flavorseal, LLC	Mary Stieger	Avon	Ohio	44011

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Reviewer	Number	Agency	Contact	Course Title	Course Date	Hours
Jim	12-140 ***Re-Review**	Tri-State Environmental Health Association	c/o Michael Bolen	January 2012 Tri-State Environmental Health Association Meeting	1/18/2012	4
Jim	12-160	Tri-State Environmental Health Association	c/o Michael Bolen	January 2012 Tri-State Environmental Health Association Meeting	2/29/2012	4
Jim	12-161	Eastman & Smith, Ltd.	Joseph Durham	Environmental Law Workshop: Franklin Soil & Water Conservation District	3/21/2012	10
Jim	12-162	OSU Food Industries Center	Dr. Valente Alvarez	Better Process Control School	3/19/2012	21.75
Jim	12-163	Flavorseal, LLC	Mary Stieger	Reduced Oxygen Packaging & HACCP Workshop	3/14/2012	11.5
Jim	12-164	Ohio Association of Plumbing Inspectors	Ralph Reeb	55th Annual OAPI Conference	3/4/2012	16
Jim	12-165	Gallia County Health Department	Barbara Bradley	Septic Installers Workshop	3/6/2012	3
Jim	12-166	Cuyahoga County Board of Health	Suzanne Krippel	Sewage Contractor's Training	3/8/2012	1.5
Jim	12-167	Hamilton County Public Health	Scott Puthoff	Introduction to Vending Machine Inspections	4/10/2012	1
Jim	12-168	Ohio Department of Health	Mary Clifton	Harmful Algal Blooms: Identification, Impacts & Response	3/2/2012	3
Jim	12-169	Summit County Public Health	Dawn Meyers	Food Safety Basics	Various	2
Jim	12-170	Ohio Department of Health	LeeAnn Todd-Hoon	Midwest Workshop in Environmental Health 2012	3/19/2012	Up to 24
Jim	12-171	Southeast Ohio Sanitarians Association	c/o Wendy Hanna	Rabies Program	4/12/2012	2
Jim	12-172	Ohio Department of Health	Kelly Harris	Lead Case Management Training	Various	1.75
Tracy	12-173	Ohio Department of Health	Kelly Harris	Healthy Homes Introduction for Professionals	Various	1.5
Tracy	12-174	Ohio Department of Health	Kelly Harris	Pediatric Lead Assessment Network Education & Training	Various	1
Tracy	12-175	Wood County Health District	Pam Butler	Wood County Health Department Annual Staff Training	Various	12.5
Tracy	12-176	Greene County Combined Health District	Pat McGilly	Update on Ohio Pool Rule Changes & VGB Requirements	5/1/2012	2
Tracy	12-177	Ohio Environmental Protection Agency	Ildi Pallos	Ohio Brownfield ^{Brownfield} Conference 2012	5/24/2012	11.5
Tracy	12-178	Jet, Inc.	Trent Lydic	Jet Factory Training Seminar	Various	6 / PENDING
Tracy	12-179	Ohio Environmental Protection Agency	Jim Long	Ohio River Currents & Current Issues	4/26/2012	5
Tracy	12-180	OSU Center for Public Health Practice	Shirley Funt	Facilitating for Engagement	3/21/2012	6.25
Tracy	12-181	Delaware General Health District	Melissa Adams	2012 Pool Operators Class	5/8/2012	2.75

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Reviewer	Number	Agency	Contact	Course Title	Course Date	Hours
Jim	12-140 **Re-Review**	Tri-State Environmental Health Association	c/o Michael Bolen	January 2012 Tri-State Environmental Health Association Meeting	1/18/2012	4
Jim	12-160	Tri-State Environmental Health Association	c/o Michael Bolen	January 2012 Tri-State Environmental Health Association Meeting	2/29/2012	4
Jim	12-161	Eastman & Smith, Ltd.	Joseph Durham	Environmental Law Workshop: Franklin Soil & Water Conservation District	3/21/2012	10
Jim	12-162	OSU Food Industries Center	Dr. Valente Alvarez	Better Process Control School	3/19/2012	21.75
Jim	12-163	Flavorseal, LLC	Mary Stieger	Reduced Oxygen Packaging & HACCP Workshop	3/14/2012	11.5
Jim	12-164	Ohio Association of Plumbing Inspectors	Ralph Reeb	55th Annual OAPI Conference	3/4/2012	16
Jim	12-165	Gallia County Health Department	Barbara Bradley	Septic Installers Workshop	3/6/2012	3
Jim	12-166	Cuyahoga County Board of Health	Suzanne Krippel	Sewage Contractor's Training	3/8/2012	1.5
Jim	12-167	Hamilton County Public Health	Scott Puthoff	Introduction to Vending Machine Inspections	4/10/2012	1
Jim	12-168	Ohio Department of Health	Mary Clifton	Harmful Algal Blooms: Identification, Impacts & Response	3/2/2012	3
Jim	12-169	Summit County Public Health	Dawn Meyers	Food Safety Basics	Various	2
Jim	12-170	Ohio Department of Health	LeeAnn Todd-Hoon	Midwest Workshop in Environmental Health 2012	3/19/2012	Up to 24
Jim	12-171	Southeast Ohio Sanitarians Association	c/o Wendy Hanna	Rabies Program	4/12/2012	2
Jim	12-172	Ohio Department of Health	Kelly Harris	Lead Case Management Training	Various	1.75
Tracy	12-173	Ohio Department of Health	Kelly Harris	Healthy Homes Introduction for Professionals	Various	1.5
Tracy	12-174	Ohio Department of Health	Kelly Harris	Pediatric Lead Assessment Network Education & Training	Various	1
Tracy	12-175	Wood County Health District	Pam Butler	Wood County Health Department Annual Staff Training	Various	12.5
Tracy	12-176	Greene County Combined Health District	Pat McGilly	Update on Ohio Pool Rule Changes & VGB Requirements	5/1/2012	2
Tracy	12-177	Ohio Environmental Protection Agency	Ildi Pallos	Ohio Borwnfield Conference 2012	5/24/2012	11.5
Tracy	12-178	Jet, Inc.	Trent Lydic	Jet Factory Training Semlnar	Various	6
Tracy	12-179	Ohio Environmental Protection Agency	Jim Long	Ohio River Currents & Current Issues	4/26/2012	5
Tracy	12-180	OSU Center for Public Health Practice	Shirley Funt	Facilitating for Engagement	3/21/2012	6.25
Tracy	12-181	Delaware General Health District	Melissa Adams	2012 Pool Operators Class	5/8/2012	2.75

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Tracy	12-182	Cuyahoga County Board of Health	Tara Russo	2012 Annual Education Food Safety Conference	4/26/2012	5
Tracy	12-183	Paratus Solutions	Kathryn Lewis	Strategic National Stockpile & Medical Resource Request Training	3/27/2012	1
Tracy	12-184	Geauga County Health District	David Sage	Wastewater Operators Mechanics	4/10/2012	6
Tracy	12-185	OSU Center for Public Health Practice	Shirley Funt	Enhancing Community Preparedness & Response to an Evolving Disaster: Introduction to the Transitional Management Model	4/2/2012	4.5
Jim	12-186	Zanesville Muskingum County Health Department	Kate Paul	Healthy Homes Conference	4/25/2012	5.5
Jim	12-187	Association of Ohio Health Commissioners	Penny Hill	Public Health Summit on Hydraulic Fracturing	4/9/2012	6.25
Tracy	12-188	Tri-State Environmental Health Association	c/o Michael Bolen	March 2012 Tri-State Environmental Health Association Meeting	3/21/2012	0 **Not Submitted 30 Days in Advance**
Tracy	12-189	Cuyahoga County Board of Health	Suzanne Krippel	Water Quality Monitoring Training Level 1 QDC	10/3/2012	5.5
Tracy	12-190	Cleveland Department of Public Health	Jana Rush	Epidemiologic Investigation Training	4/20/2012	0 **Not Submitted 30 Days in Advance**